



**REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO.54 (*Bulkley Valley*)
JANUARY 25, 2022
ELECTRONIC FORMAT: VIA ZOOM**

PRESENT: Trustees: F. Farrell, L. Kearns, F. Krishan, J. Williams, J. Krauskopf, P. Michell

Trustee Absence: E. Quinlan

Staff:
M. McDiarmid – Superintendent
M. Monkman – Assistant Superintendent
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:03pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territories of the Gidm't'en – Bear Wolf Clan and the Likh'silya – Small Frog Clan .
- Chairperson Williams welcomed all guests and commented that she hopes for the School Board Meetings to be back in person soon.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Farrell*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of the December 7, 2021 or the synopsis of the in-camera meeting minutes of December 7, 2021. There being none, the regular meeting minutes of December 7, 2021 and the synopsis of the in-camera meeting minutes of December 7, 2021 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the student achievement activities report to the Board: Semester One is ending this week at the high schools. Early Kindergarten registration took place during the week of January 17-21, 2022, which leads us into our preliminary budget conversations for next year.
- Superintendent McDiarmid presented the district-based initiatives to the Board. Ms. Brownlie was back virtually on January 20th to offer the next session of professional development focused on literacy. Local teach bargaining will

commence on February 3rd, 2022. Early Notice Incentive letters will be sent in the next couple of weeks for teachers and administrators that are planning on retiring this year. Once again, this year we have partnered with Coast Mountain College to have Intro to Health, and a new program Duel Credit Early Childhood Education for our students in semester 2.

- Superintendent McDiarmid presented the school based and initiatives report to the Board. Many of our schools have been enjoying outdoor activities in the snow recently. TSE & HSS held "Snow Palooza" and many schools have been enjoying cross country skiing at the Morice Mountain Nordic Ski Club and Bulkley Valley Nordic Centre.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS** – 56 Grade 8-12 Ski and Snowboard students from Smithers Secondary to travel to Hudson Bay Mountain on four separate occasions to take part in team training. These trips will be taken through the month of January 2022. All Board requirements were met for these trips.
 - **MME** – 40 +/- Grade 6/7 students from Muheim Memorial to travel to Hudson Bay Mountain on three separate occasions for a day of skiing and snowboarding. These trips will be take on February 10, March 3 and March 24, 2022. These trips will be to support the PE and promote outdoor education responsibility. All Board requirements were met for these trips.
 - **MME** – 30 +/- Grade 6/7 students from Muheim Memorial to travel to take part in a two-day Outdoor Ed. Bootcamp on two separate occasions. These trips will be take on April 7/8 and June 2/3 , 2022. The purpose of these trips is to support the PR and Outdoor Education Curriculums and social responsibility. All Board requirements were met for these trips.
 - **SSS** - It is also noted that the previously approved Whistler Band Trip has been cancelled by the organizers due to the resurgence of COVID. We hope that 2023 will see the return of this trip.

6.a) OPERATIONS COMMITTEE REPORT

- Operations Committee Chairperson Kearns presented the Operations Committee's Report from the January 11th, 2022 committee meeting.
- Next meeting date Tuesday, February 8th, 2022 @ 3:00pm

6.b) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Krishan presented the Policy Committee's Report from the January 11th, 2022 committee meeting.
- Policy 6.650 Financial Planning and Reporting – The Committee recommended that the draft Policy 6.650 Financial Planning be sent out for stakeholder consultation.

MOTION: *It was moved by Trustee Krishan and seconded by Trustee Farrell*

"That the Board approve the draft Policy 6.650 Financial Planning and Reporting be sent out for stakeholder consultation. "

CARRIED

- Policy 6.700 Accumulated Surplus Management – The Committee recommended that the draft Policy 6.700 Accumulated Surplus Management be sent out for stakeholder consultation.
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MOTION: It was moved by Trustee Krishan and seconded by Trustee Farrell

"That the Board approve the draft Policy 6.700 Accumulated Surplus Management be sent out for stakeholder consultation."

CARRIED

- Next meeting date Tuesday, February 8th, 2022 @ 3:00pm

6.c) TRUSTEE REPORTS

- Trustee's Krauskopf, Krishan, Farrell and Williams submitted their Trustee reports from their trip to the BCSTA Trustee Academy that took place on December 2-4, 2022. Trustee Krishan expanded on his report about Ms. Deborah Jeffery from FNEESC. Her presentation at the BCSTA Trustee Academy spoke about "racism of low expectations" and the devastation effect it had on Indigenous learners. Her presentation was to the point and meaningful. Trustee Krishan greatly appreciated that.

7. UNFINISHED BUSINESS

- 7.1 Public Vaccine Requirement Update – Chairperson Williams announced that a public announcement will be made Wednesday, January 26th, 2022 regarding a possible vaccine mandate for the employees of SD54.

8. NEW BUSINESS

- 8.1) 2021 – 2022 Amended Annual Budget – The Operations Committee recommended that the Board Proceed with the first two readings of the 2021 – 2022 Draft Amended Budget Bylaw.
 - Secretary Treasurer Margerm presented the amended budget to the Trustees and guests. Actual funding vs planned spending for the year. A more extensive report on spending will be presented in February.
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MOTION: It was moved by Trustee Michell and seconded by Trustee Kearns.

"That the Board approve the first two readings of the 2021 – 2022 Draft Amended Budget Bylaw."

CARRIED

- 8.2) 2022 – 2023 Draft School Calendar – It was recommended that both draft 2022 – 2023 School Calendars be sent out for stakeholder consultation.
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MOTION: It was moved by Trustee Kearns and seconded by Trustee Krishan

"That the Board approve the draft 2022 – 2023 School Calendars be sent out for stakeholder consultation."

CARRIED

9. OTHER BUSINESS

- No Other Business this month.

10. READING FILE

MOTION: *It was moved by Trustee Krishan and seconded by Trustee Kearns.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

11. CLOSING REMARKS

- Chairperson Williams closed the meeting by reiterating that the school calendar process is always a long one. She reminded the Board members that Mr. Monkman has put a lot of time and effort into this and thanked him for his diligence on this project.
- Closing Remarks – Next regular Board Meeting will be held on February 22, 2022, commencing at 7:00 p.m. at the School Board Office in Smithers, BC.

*NOTE: Location and meeting delivery method will be subject to current Provincial Health Orders in place.

13. ADJOURNED

- The Board meeting was adjourned at 7:36pm.

Approved by:



Ms. Jennifer Williams, Chairperson
of the Board of Education



Mr. Dave Margerm
Secretary Treasurer