



# School District No. 54 (BULKLEY VALLEY)

## AGENDA REGULAR BOARD MEETING DECEMBER 8, 2020 ELECTRONIC FORMAT VIA: ZOOM 7:00PM

- 1) Call to Order
- 2) Traditional Welcome / Opening Remarks
- 3) Board Elections
- 4) Adoption of Agenda
- 5) Minutes: Regular Meeting Minutes – November 24, 2020  
Synopsis In-Camera Meeting – November 24, 2020
- 6) Administration Report M. McDiarmid Report Attached
- 7) Committee Reports:
  - a) Operations Committee L. Kearns No Report
  - b) Policy Committee F. Farrell No Report
  - c) Trustee Report F. Krishan Report Attached  
F. Farrell Report Attached  
J. Williams Report Attached
- 8) Unfinished Business
- 9) New Business
- 10) Other Business
- 11) Reading File

Ltr. Frm. A & T Perry re: SD54 Growth Plan
Ltr. Frm. W. Mack re: Allocation of Resources in Creating the Future Growth Plan
Ltr. Frm. BCSSA to BCPSEA re: Appreciation Letter
Ltr. Frm. BCSTA to Minister Whiteside re: Congratulations and Thank you
Ltr. Frm. BCSTA to Minister Fleming re: Thank you
Ltr. Frm. SD36 to Minister Robinson re: School Site Acquisition Charge
Ltr. Frm. SD53 to Minister Whiteside re: Congratulations
Ltr. Frm. SD61 to Minister Whiteside re: MyEd New Gender Category requested to be added
Ltr. Frm. SD61 to Minister Whiteside re: 2020 – 2021 Foundation Skills Assessment
Ltr. Frm. SD69 to Minister Whiteside, Robinson and Chen re: Seamless Child Care initiative proposed by CUPEBC

- 12) Closing Remarks –Next regular Board Meeting will be held on January 26, 2021 at the School Board Office in Smithers B.C., commencing at 7:00 p.m.
- 13) Adjournment
- 14) Public Remarks\*\*

**NOTES:**

**\*\*Public Remarks:** Just a reminder to everyone that this portion of the meeting is intended to provide an opportunity for members of the public to make comments to the Board. Public remarks must be relevant to items on the approved board agenda. The Board will listen respectfully to comments but not respond to questions during this time.

**Delegations:** This item is intended to provide an opportunity to members of the public to make a presentation to the Board. Individuals wishing to be included on the agenda must submit a written request to the Secretary Treasurer at least one week prior to the meeting stating the subject of their presentation and including any background information to be considered by the Board. (Board Policy # 1.190)

[https://www.sd54.bc.ca/apps/pages/index.jsp?uREC\\_ID=1098428&type=d&pREC\\_ID=1358978](https://www.sd54.bc.ca/apps/pages/index.jsp?uREC_ID=1098428&type=d&pREC_ID=1358978)



**REGULAR MEETING MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)  
OCTOBER 27, 2020  
ELECTRONIC FORMAT VIA: ZOOM**

**PRESENT: Trustees:** F. Farrell, L. Kearns, F. Krishan, J. Williams, J. Krauskopf, P. Michell

**Trustee Absence:** E. Quinlan

**Staff:** M. McDiarmid – Superintendent  
M. Monkman – Assistant Superintendent  
D. Margerm – Secretary Treasurer  
B. Kingsmill – Recording Secretary

**1. CALL TO ORDER**

- The meeting was called to order at 7:00pm.

**2. TRADITIONAL WELCOME / OPENING REMARKS**

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan and the Likhsilya – Small Frog Clan.
- Chairperson Williams welcomed guest presence. Ms. Williams read out a quote she recently came across "*Social distance now so that when we come get back together no one is missing*", definitely words to live by right now. She reminisces that this would normally be a fun time of year in our schools with Carolfest and Christmas concert planning but unfortunately these won't be happening or will be done differently this year. Keep an eye open on social media for more information.

**3. ADOPTION OF AGENDA**

**MOTION: *It was moved by Trustee Kearns and seconded by Trustee Farrell.***

*"That the agenda be accepted as presented."*

**CARRIED**

**4. ADOPTION OF MINUTES**

- The Chairperson asked if there were any corrections to the regular meeting minutes of October 27, 2020, the synopsis of the In-Camera meeting of October 27, 2020 and the synopsis of the Special In-Camera meeting of November 17, 2020. There being none, the regular meeting minutes of October 27, 2020 the synopsis of the In-Camera meeting of October 27, 2020 and the synopsis of the Special In-Camera meeting of November 17, 2020. were declared approved as presented.

**5. ADMINISTRATION REPORT**

- Superintendent McDiarmid presented current District updates to the Board. Mr. McDiarmid started by apologizing for the short administration report, as so many things that we are so proud of aren't running this year (Carolfest, concerts, athletic competition). Students are in schools and are happy to be there. The Houston elementary Configuration / Facility review public meeting in Houston had to be postponed due to the Provincial COVID guidelines. It will be rescheduled for January, hopefully when we can meet in person. During this meeting the Board

was scheduled to tour the renovations at SSS, this also unfortunately will be rescheduled The BCSSA conference entitled "Equity and Compassion in Education", took place over Zoom this year.

- Superintendent McDiarmid presented the district and school-based initiatives report to the Board. The Indigenous Education department began a two-year initiative to recruit and empower teachers to act as lead teachers for Indigenous Curriculum and Support. Fall Professional Growth Conversations with school administrators have been begun and Mr. McDiarmid and Mr. Monkman have been very impressed with the administrators focus and professional approach to their ongoing goal development. As previously mentioned Carolfest and athletic travelling events have been cancelled this year due to COVID restrictions.

### **Field Trip Proposals**

- The following field trips have been approved by the Assistant Superintendent:
  - **SIL – 38 +/-** Grades 1-2 and 3-4 students from Smithers Silverthorne Elementary School to travel to Irrigation Lake on December 15, 2020. The purpose of this trip is to support the Science Curriculum (life cycle of fish) and for a day of ice fishing and being in the outdoors. All Board requirements have been met for this trip.

### **6.a) OPERATIONS COMMITTEE REPORT**

- Operations Committee Chairperson Kearns informed the Board that the items that were discussed during the November 10<sup>th</sup> Operations Committee's meeting will be presented later in the board meeting in the new business section of the agenda.
- Next meeting date Tuesday, January 12<sup>th</sup>, 2021 @ 5:00pm

### **6.b) POLICY COMMITTEE REPORT**

- Policy Committee Chairperson Farrell presented the Policy Committee's Report from the November 24<sup>th</sup>, 2020 committee meeting.

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- **Policy 1.300 Strategic Plan** – Committee recommended the approval of Policy 1.300 Strategic Plan.

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Krishan.**

*"That the Board approve the draft Policy 1.300 Strategic Plan as presented."*

CARRIED

- **Policy 4.100 Employee Recognition** – The Committee recommended that Mr. Margerm remove the procedural rules section to create an administration procedure.

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Krauskopf.**

*"That the Board approve the removal the procedural rules section to create an administration procedure."*

CARRIED

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- **Policy 4.200 Employee and Family Assistance Program** – The Committee recommended that Policy 4.200 be deleted.

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Krishan.**

*"That the Board approve that Policy 4.200 Employee and Family Assistance Program be deleted."*

CARRIED

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- **Policy 4.360 Employees Leaving School Premises during work hours** – The Committee recommended that Policy 4.360 be deleted.

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Michell.**

*"That the Board approve that Policy 4.360 Employees Leaving School Premises during work hours be deleted."*

CARRIED

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- **Policy 4.390 Retirement – Non-Teaching Employees** – The Committee recommended that Policy 4.390 be deleted.

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Kearns.**

*"That the Board approve that Policy 4.360 Employees Leaving School Premises during work hours be deleted."*

CARRIED

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- **Policy 4.400 Arbitration & Grievance Settlement** – The Committee recommended that Policy 4.400 be deleted.

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Krishan.**

*"That the Board approve that Policy 4.400 Arbitration & Grievance Settlement be deleted."*

CARRIED

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- **Policy 4.500 Principal & Vice- Principal Hiring** - The Committee recommended that Mr. Margerm revise the policy section to include the concepts of transparency and fairness. In addition, the procedural rules should be removed from policy and generate an administrative procedure

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Michell.**

*"That the Board request that Senior Administration revise Policy 4.500 Principal & Vice Principal Hiring to include the concepts of transparency and fairness. In addition, the procedural rules should be removed from the policy and generate an administrative procedure."*

CARRIED

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- **Policy 5.260 Exchange Leaves**– The Committee recommended that Policy 5.260 be deleted.

**MOTION: *It was moved by Trustee Farrell and seconded by Trustee Krishan.***

- *“That the Board approve that Policy 5.260 Exchange Leaves be deleted.”*

CARRIED

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Next Meeting Tuesday, January 12<sup>th</sup>, 2021 @ 3:00pm

**6.c ) TRUSTEE REPORTS**

- Trustee Farrell submitted a Trustee Report from his attendance at the BCSTA Provincial Council Meetings.

**7. UNFINISHED BUSINESS**

- There were no trustee reports this month.

**8. NEW BUSINESS**

- **8.1) 2020 - 2021 Facilities Review Presentation**

**Moved out of the regular board meeting at 7:20pm.**

- Secretary Treasurer Margerm presented the 2020- 2021 Annual Facilities Review to the Board and guests present.

**Returned back into the regular board meeting at 7:55pm.**

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- The Operations committee recommended accepting the 2020-2021 Facilities Review as presented.

**MOTION: *It was moved by Trustee Williams and seconded by Trustee Kearns.***

*“That the Board approve the 2020 – 2021 Facilities Review as presented.”*

CARRIED

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- Superintendent McDiarmid presented the Realigning Schools in Houston - Fall 2021 report to the Board and guests present.

**9. OTHER BUSINESS**

- The October 31, 2020 expenditure summary was included in the Trustee Board packages.

**10. READING FILE**

**MOTION: *It was moved by Trustee Kearns and seconded by Trustee Michell.***

*“That the information contained in the Trustee Reading File be received and filed.”*

CARRIED

**11. CLOSING REMARKS**

- Closing Remarks –Next regular Board Meeting will be held on December 8, 2020, commencing at 7:00 p.m. at the School Board Office in Smithers, B.C. **NOTE:** Location &/or meeting delivery is subject to current Provincial Health Orders in place.

**12. ADJOURNED**

- The Board meeting was adjourned at 8:12pm.

Approved by:

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Jennifer Williams, Chairperson  
of the Board of Education

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Dave Margem  
Secretary Treasurer

DRAFT



**SYNOPSIS  
OF  
IN-CAMERA MEETING  
SCHOOL DISTRICT #54 (Bulkley Valley)  
NOVEMBER 24, 2020  
ELECTRONIC FORMAT VIA: ZOOM**

The regular meeting was called to order at 6:06 pm and the Board resolved to go in-camera.

- The Chair asked if there were any corrections to the In-Camera meeting minutes of October 27<sup>th</sup>, 2020 or the Special In-Camera minutes of November 17, 2020. There being none, the In-Camera meeting minutes of October 27<sup>th</sup>, 2020 and the Special In-Camera minutes of November 17, 2020 were declared approved as presented by the Chairperson.
- Administration reported on routine staffing Health and Safety items and school suspensions.
- The Board Chairperson reported on a Board organizational matter.

The Board returned to regular session at 6:25pm.

# SCHOOL DISTRICT 54

(Bulkley Valley)

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## REPORT FROM ADMINISTRATION

to the  
Board of Education  
December 8, 2020

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### District Achievement

- Mr. Perry Rath, SSS Art Teacher was awarded the '*Excellence in Education*' award by the Smithers District Chamber of Commerce recently.
- Ms. Heather Lee, SSS Drama Teacher was recently awarded the "*Simpson and Lynds Distinguished Service Award*" by the BC Association of Drama Educators. This award is presented to an individual who is an advocate for Drama in B.C. schools and whose work reflects the policies and goals of the BC Association of Drama Educators.

### Student Achievement

- **Report Cards** – Secondary schools have already sent out this year's first report cards and Elementary schools have been communicating student learning through regular, more meaningful methods of communication. Please contact your child's teacher if you have any questions regarding his/her progress.

### Innovation / Initiatives

#### District Based Initiatives

- **BCSTA** – Some of the Board of Education attended the BC School Trustees Association Trustee Academy on November 27 – 28, 2020. Although in a zoom webinar format, there were excellent presenters who provided two days of engaged learning. Thank you to trustees for your participation and engagement.
- **Week of Code 2020** - December 7th begins "Coding Week" where schools are encouraged to introduce Computational Thinking and Coding activities to students and teachers. District Curriculum Support Teacher, Sandra McAulay, has distributed resource links to schools and we look forward to seeing the results of these activities in our classrooms. She and Muheim teacher, Scott Richmond, will provide additional coding and computational thinking supports to classroom teachers in 2021.

#### School Based Initiatives

**Houston Secondary / Twain Campus** – The annual grad/student hockey game is postponed but many other activities are happening at both sites

#### Twain:

**Christmas Card PAC Fundraiser** – all the elementary students created a piece of art that was then printed on a Christmas card. Parents then were able to order cards. This was a collaborative project with the PAC and students/staff.

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(Bulkley Valley)

**Christmas Craft Fair (online)** – we usually hold a Craft Fair every year with student crafts. Usually the items are put on display and the parents come into the school and purchase them. Due to COVID, parents cannot come into the school so we are now going to post the craft fair items online and parents will be able to come to the school (after hours) and pick them up their purchases up outside.

**School lunch** – We will have a school wide hot lunch (probably a spaghetti dinner) on Dec 18. Students will eat in their cohorts.

**Food hampers** – classes are assisting the Salvation Army in collecting necessary food items for the Salvation Army foods hampers.

## HSS:

**Toy Drive** - Students have been collecting toys all of November. They have a list of names of families/children and are wrapping and distributing gifts next week. This has been a big undertaking on the part of the leadership students. They have a massive pile of toys and will help out a lot of children and families this year.

### Last week of school festivities:

Twin Day – Christmas Edition, Formal Day – There will be a winter themed backdrop. Students will get official photos that can be purchased for a nominal fee. Funds go to student leadership. Ugly sweater day  
Jersey Day - There will be cohort specific sports activities at lunch. Pajama Day – pancake breakfast and lunch  
Christmas BBQ, X Block – last block of the day will be devoted to student choice activities.

## Silverthorne:

**Deck the halls competition** - door decorating, virtual concert being filmed and led by grade 6/7. We are hoping to send link to parents. We did have a question about the no media kids and how to manage that - right now we will just try to keep them obscure.

## Muhiem:

Some cohorts will have a dance and a pizza party, stem challenges, gingerbread houses, letters to our buddy reading partners, arts and crafts, students are studying animals in winter, their tracks and characteristics, students are preparing an environmental exchange box to send to their buddy class in Surrey-It will contain real animal fur samples, Students are also cross-country skiing, singing at the radio station, Christmas writing, gingerbread houses, cards, cross-country skiing, dress up theme days for the whole week, snow forts building, coding, Tux Paint online program to create winter scenes, snowshoeing, French songs, party on last day, a play to share with parents, art, buddy projects, Christmas carols window-to-window for other classes, possibly record children and post on Fresh Grade, singing Christmas songs, we are decorating a large envelope for each senior at the Meadows- in the envelope will be a craft made by a student, cards from students and decorations they can place on their apartment door.

**Festive Friday, Dec. 18** - Wear a Christmas sweater, winter-themed outfits, antlers or Santa Hat, green and/or red), classes encouraged to add decorations to our tree in foyer

## Smithers Secondary:

- Basketball practices have started for all ages
- New breakfast and lunch program – students are starting to volunteer

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- A grade eleven student who has special needs and loves to dance has had numerous senior students offer to be in his dance group and prepare a Gryphon dance.
- We are going to do door decorating in the month of November
- We have lunch hour intramurals for different cohorts on different days, ping pong club for Gr. 8, and workout club for 10-12s.
- We are organizing spirit days for the month of December.
- The plowed walking track is being used by students and staff.
- We have a school-wide Kindness movement with projects being organized in Homerooms.
- Our full-day, place-based grade eight class was showcased on a Provincial NOIE Zoom meeting.

## BVEC Elementary:

- Will be doing a couple of virtual Christmas related classes – one for primary and one for intermediate the last week before the break.

## BVEC Secondary:

- Guessing contest - put your estimating skills to good use and guess how many chocolates are in the jar!
- Dec 9-10 - Jump Rope contest - last person jumping wins
- Dec 14-18 - Is This Prime? Contest - Most prime numbers identified in a minute
- Dec 14-18 – Is This Prime? contest most prime numbers identified in a minute wins
- Festive Fridays - hot chocolate if you bring your own mug
- Secret Santa
- Annual painting on canvasses - starting December 7th

## Telkwa:

- We won't be having a full production of a Christmas Concert. We are hoping to have each class perform a Christmas song in Music with Ms. Dykens. We will be posting it on the student Freshgrade pages or possibly sending it out as a video through email. The students will be wearing creative holiday masks as well.
- We are having spirit day on Dec. 15<sup>th</sup> (wear something festive: green & red, Christmas sweater, etc.) and on December 18<sup>th</sup> it is pajama day and there will be individual classroom activities in the day.



# School District No. 54 (BULKLEY VALLEY)

*"To empower all learners to live the challenges of a diverse and changing world."*

## TRUSTEE REPORT

BCSTA Academy 2020 – Trustee Report

November 27th - 28<sup>th</sup>, 2020

Like many other Trustees in BC, this weekend I am attending the BCSTA Academy 2020 virtually. It takes a bit of getting used to being virtual for the academy, but I am gleaning a lot of useful information. Today's sessions started off with a Zoom presentation and Q&A from Dr. Reka Gustafson. Dr. Gustafson is the VP of Public Health and Wellness and is the Deputy Provincial Health Officer. You may have seen her on TV doing the BC Covid19 Provincial update while Dr. Henry was on her time off. As you can imagine, there were many questions asked of Dr. Gustafson around Covid19 and school safety. The Doctor explained that she had full faith in the BC school Covid19 safety plans. She noted that it is very important to make sure the Covid plans are continued to be studied by all school stakeholders to ensure proper compliance and continuity. Our SD54 Covid19 Safety Plan can be found on the SD54 website - <https://www.sd54.bc.ca/>. Through her presentation, I could tell that Dr. Gustafson is deeply committed to mitigating the affects of Covid19 in our school system. As the weekend progresses, there will be many more presentations we will be watching. I thought I would share who today's topical presenter was.

Day 2 of the BCSTA Academy had the newly appointed Minister of Education, Jennifer Whiteside, make her first public address as a Minister. In her presentation, Minister Whiteside gave us a brief recap of her time as secretary-business manager of the Hospital Employees' Union and how it had some overlap in her new role - referring to the health of students in grades k to 12. Minister Whiteside also addressed the impact recent PHO Covid19 orders have had on students. She balanced that with underlining her view that schools have become safer places with the care and attention put on District Covid19 Safety Plans. Minister Whiteside expressed her appreciation to school stakeholders for the support they have given to students to nurture good mental health during these pandemic times. She went on to say that schools staying open are very important to maintain good student mental health. She told Trustees that her focus going forward will be the consistency of school Covid19 Safety Plans across the province. The Minister finished her presentation by addressing the recent news story of a teacher asking students to present positive experiences with residential schools for homework - <https://www.msn.com/.../b-c-homework.../ar-BB1bmnRt...>. She said this showed that there is much more work to be done for reconciliation in our province. The Minister continued to say that her focus in office will be on antiracism programs.

The next speaker was Keith Godin. Taken from the agenda bios of the speakers - Keith is the Assistant Deputy Minister of the Governance and Analytics Division, which is accountable for strategic policy, legislation, accountability, and analytics for British Columbia's education system. Keith is also the Ministry's executive lead on labour relations and serves on the Board of the BC Public School Employers Association. During Keith Godin's presentation, there were many questions about FSA testing from Trustees. <https://www2.gov.bc.ca/.../foundation-skills-assessment> There have been a lot of questions in the term that I have been a Trustee (and terms before) about the reasoning behind FSA's and the bases of their validity. Some districts have sent requests to discontinue the FSA's in the province. Mr. Godin told Trustees that the FSA's gave the Ministry a tool for insight into schools that have inequities and need more help. In gathering the information from FSA's, Godin told Trustees the Ministry dives deeply into the data to improve education in BC.

The conversation went on to ask if the FSA "systems checks" are needed or valued. Also, regarding FSA's, discussing a need for change and better communication to the public of how FSA data is being used to improve inequities in our schools.

Floyd H Krishan – School District #54 Trustee - Smithers/ Driftwood / Glentanna



# *School District No. 54* (BULKLEY VALLEY)

*"To empower all learners to live the challenges of a diverse and changing world."*

## **TRUSTEE REPORT**

BCSTA Academy 2020 – Trustee Report

November 27<sup>th</sup> - 28<sup>th</sup>, 2020

On both Friday the 27<sup>th</sup>, along with Saturday the 28<sup>th</sup> of November I had the opportunity to participate in the BCSTA Trustee Academy via Zoom. This event enabled me to engage in thought on educational and governance models, along with interact with over 314 Trustees and administrative staff from across the province.

On Friday after introductory remarks and Indigenous welcome I was engaged in Michael Fullan and his perspective related to being a co- leader of the New Pedagogies for deep learning. The theme delved into governance perspectives that took two points of reference when discussing effective governance. Firstly, he mentioned the notion that its more important to be right at the end of the meeting then starting. The idea that decisions collectively made through effective governance and interaction at the meeting. Moreover, a second thought that I grabbed was his though that Trustees may have one role during elections but all have a differing role of governance between elections.

From there we had Dr. Reka Gustafson, Vice -President, Public Health and Deputy Chief Provincial Health Officer, speaking the state of our schools in this time. I was refreshed to hear her say that schools are the safest place for students, particularly for their social and mental wellbeing.

After a brief address from Newly Appointed Education Minister, Jennifer Whiteside we delved into a Plenary: Addressing Racism in an inclusive Education model, with Irvine Carvery a former Chair of the Defunct Halifax School Board.

On Saturday, we had a presentation with Futurist Jessie Hirsh on " The future of Education is one teach one". Basically, it's a continuation of lifelong learning and learning adjusting to the advancements in Technology. It was a very upbeat presentation that touched the core of our times. The final presentation of the event was made by Wendy Carr, Professor of Teaching UBC, and Andrew Baxter, Alberta Mental Health Literacy Project Lead. Their presentations were informative in understanding all facets of mental health for all students and people

All in all, including the student video presentations it was an engaging and informative weekend of modelling governance and education

Respectfully Submitted  
Frank Farrell - Trustee



# *School District No. 54* (BULKLEY VALLEY)

*"To empower all learners to live the challenges of a diverse and changing world."*

## **TRUSTEE REPORT**

**BCSTA Academy 2020 – Trustee Report**

**November 27<sup>th</sup>, 2020**

I attended the first day of the academy, this year it was conducted by zoom conference. I appreciate all the effort to ensure trustee learning occurred this year despite COVID 19. Although I miss the face to face and informal passing of information.

- Joe Thorne, Trustee SD72 gave the traditional welcome and song
- Michael Fullan, core governance in school boards: Surviving and Leveraging COVID-19
- This session focused on the qualities of a strong Board-Superintendent relationship. He examined key issues arising from the challenges and opportunities that are happening due to COVID-19. Also what will be needed as we head into 2021.
- Dr. Gustafson: Provincial Health Office- COVID-19 Response in the K-12 sector: We were provided the last update on our efforts to manage COVID-19 in our schools. She provided background information on how policies and orders were put in place and why.
- Irvine Carvery: Addressing Racism and hate in an inclusive education model. This was a good history lesson on how Blacks settle in Canada. Also the necessity to have the same expectations in educational outcomes for all students.

This is just a brief overview of what I felt were engaging speakers. Watching and listening by zoom is just not the same as being in a room full of 300 plus like-minded people. Hopefully some day soon we can all return to the "normal" way of doing things or at least something close to it. If there are any questions please ask.

Respectfully submitted by,

Jennifer Williams

Trustee/Board Chairperson