

SCHOOL DISTRICT 54
(Bulkley Valley)

STUDENT TRANSPORTATION

Appendix - Bus Rider Rules

11.140

1.0 General

These regulations are provided to ensure the safe and orderly operation of the school bus fleet. The safety of the students, staff and volunteers riding on the bus is of paramount concern. Ridership is a privilege and not a right. This privilege may be withdrawn at the discretion of the driver and/or the Principal at any time should there be a violation of these regulations or the safety of the bus passengers is threatened.

Where unsafe conditions occur due to weather and road conditions, busing may be suspended or cancelled on the recommendation of the *Custodial & Transportation Supervisor*.

2.0 Condensed School bus Rules

- The bus driver is the authority at all times
- Follow the driver's directions the first time they are given
- Keep your hands, feet and objects to yourself
- Stay in your seat unless directed to do otherwise
- Talk quietly, using only appropriate language
- Smoking, drugs and alcohol are prohibited
- A permission slip from the Principal is required to ride on a school bus other than your regular bus **or** get off at a stop other than your regular stop.
- The District will maintain current records documenting a list of passengers for each trip.

3.0 Discipline Procedure

- Step 1: The driver gives verbal warning to the offender

- Step 2: The driver will issue a school bus *Discipline Memo* to the student.
The *Discipline Memo* provides two (2) levels of discipline as follows:
 1. acknowledgement signature from parent/guardian before being allowed to ride again.
 2. banned from riding bus until Principal's authorization.

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4.0 Detailed Bus Rider Regulations

4.1 Prior to Loading (on the road and at school)

- Be on time at the designated school bus stops.
- Stay off the road at all times while waiting for the bus.
- Wait until the bus comes to a complete stop and the flashing red lights are on before crossing the road.
- Be careful in approaching bus stops.
- Bus riders are not permitted to move toward the bus at the school loading zone until the buses have been brought to a complete stop.
- Loading and unloading will be permitted at designated bus stops and loading zones only.
- All students should wear appropriate clothing to the season to ensure they are adequately protected from the cold in the event of a bus delay or breakdown.
- All students shall carry identification while riding the bus.

4.2 While Riding on the Bus

- Keep hands and head inside the bus at all times.
- Students shall not open any window without the driver's permission.
- No weapons of any kind, including knives of any size or shape or other sharp object.
- Keep the bus clean – do not litter
- No shouting, screaming or any unnecessary loud noise.
- Treat the bus equipment with respect. Damage caused by students will be paid for by the student.
- Do not touch any equipment, controls or instruments.
- Check your space as you leave to ensure you have all of your belongings
- Keep the aisle clear.
- Older students can assist younger students with safety and comfort
- Do not throw any object out the window.
- Stay in your seat while the bus is in motion.
- No horseplay.
- Show courtesy at all times to driver and fellow riders.
- Maintain absolute quiet while approaching a railroad crossing.
- Follow the driver's instructions at all times.
- In case of a road emergency, riders stay in the bus unless directed by the driver.
- Refrain from speaking to the driver while the bus is in motion.
- No pets or animals without the driver's permission.
- The emergency door is to be used only for emergencies.
- Permission is required to bring large objects such as musical instruments, school projects, etc. Large objects permitted on the bus must be kept on the floor in front of the rider or on their laps.
- Skates with guards may be brought onto the bus and stored at the front of the bus in an area designated by the driver.
- Profane language and obscene gestures are not acceptable at any time.

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4.3 After Leaving the Bus

- Students shall cross the road only while the bus is stationary and when the red lights are flashing. Students shall only cross the road in front of the bus and at least 3 metres in front of the bus and be alert to traffic. Be alert to the danger signal from the driver.
- Stay well off the travelled part of the road.
- Older students should assist younger students if necessary.
- Parents / guardians of students who wish to get off the bus at a stop other than their own must give written permission to the Principal of the school their children attend. Upon receiving this permission, the Principal will issue a permission slip to the student to present to the bus driver.

Amended: June 17, 2014