

**SCHOOL DISTRICT 54**  
*(Bulkley Valley)*

---

**FIELD TRIPS**

**11.290**

**POLICY**

The Board of Education, School District No. 54 (Bulkley Valley), recognizes the value of sports and educational field trips and supports their inclusion in the educational programs offered in the district. School supported student field trips are encouraged and supported for their educational value.

The Board considers risk assessment to be a major consideration in approving field trips. It is the role of the teacher and the principal to ensure that activities are programmed appropriately. The Board expects field trips to be organized in a manner that avoids unnecessary risk, mitigates risk and addresses the safety and well-being of the students. Helmets are an intricate requirement of reducing risk and are outlined in Policy 9.190. Further, the school has a significant duty to clearly communicate to parents what the activities are and what levels of risk can normally be expected in each activity. It then rests with the parents to decide whether their child will participate.

The Board considers chaperones to be part of a school group and therefore chaperones will adhere to the District Code of Conduct for the age of the group involved. At all times, staff, students and volunteer supervisors are expected to act as ambassadors for their school and the school district.

The details governing field trips are specified within the Administrative Guidelines. Approval for all field trips is required consistent with the table below.

**SCHOOL DISTRICT 54**  
*(Bulkley Valley)*

---

	<b>Approval</b>	<b>Notice</b>
In-District	Principal	2 weeks
Low risk	Principal	2 weeks
Out-of-District	Superintendent or Delegate	1 month
Moderate risk activity	Superintendent or Delegate	1 month
<b>Special Field Trips</b>	<b>Approval</b>	<b>Notice</b>
Student missing 5 or more days	Board	3 months
International	Board	10 months
Out-of-Province	Board	3 months
High risk activity	Board	3 months

Amended: April 19, 2016  
 Amended: January 15, 2013  
 Amended: March 25, 2003  
 Amended: August 22, 1995  
 Amended: November 19, 1991