

**SCHOOL DISTRICT 54**  
*(Bulkley Valley)*

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**TRAVEL - INTERNATIONAL**

**11.400**

**POLICY**

The Board of Education, School District No. 54 (Bulkley Valley), recognizes the value of international travel to support a student's educational experience. School supported field trips are encouraged and supported for their educational value. The Board expects field trips to be organized in a manner that avoids unnecessary risk, mitigates risk and addresses the safety and well-being of the students and chaperones.

The Board of Education also recognizes the extra diligence that is necessary for international travel. In addition to the regular field trip requirement and as part of an international travel field trip application, the Board requires the following to be considered:

1. rationale for international travel in order to meet educational outcomes;
2. review of comprehensive risk assessments for proposed international locations at the time of application and two months prior to departure;
3. demonstration of proper documentation necessary for international travel, including possible cancelation procedures;
4. appropriate safety, emergency and communication protocols be in place;
5. any school district policy or administrative procedures governing field trips, supervision or travel.

In order for the international travel to be consider for Board approval, the Board requires special advance notice of 10 months prior to the students travelling to international destinations. The Board will consider international travel applications on a case-by-case basis.

*The details governing field trips are provided in Policy 11.290, Student Travel - Field Trips, and Policy 11.300, Student Travel – Supervision, and the corresponding administrative procedures.*

Adopted: May 15, 2018