

**School District 54
(Bulkley Valley)**

POLICY COMMITTEE MEETING

January 9th, 2018

5:00 PM

School Board Office

Voting Members	Administration
F. Farrell, Chair J. Williams (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
Regrets: P. Michell, B. Beaubien	

Meeting was conducted from 5:03-6:08 pm. *There was no quorum of committee members.*

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

PREVIOUS MEETING OF November 6th, 2017

Policy	Description	Type	Consultation
10.100	School and District Facilities <i>(out for consultation)</i>	Revision	Yes
10.110	Facility Rentals <i>(out for consultation)</i>		
11.290	Student Reporting International Travel – Moratorium (Margerm)	Revision	Yes

NEW BUSINESS

Revision

Policy	Description	Type	Consultation
10.100	School and District Facilities	Revision	Yes
10.110	Facility Rentals	Deletion	Yes
	Policy & Administrative Procedures Framework	New	No
	School Calendar	New	Yes

1. School Facilities and Rentals Policy

The committee postpone discussion to the January board meeting when a quorum of trustees would be present.

Type: New, Revision, Deletion
 Status: In-committee, on-going, approved
 Consultation: Yes, Not required, Complete, Rejected

**School District 54
(Bulkley Valley)**

2. Policy and Administrative Procedures Framework

Mr. Margerm requested that the Board review the policy framework, including any bylaws, administrative procedures and the admin manual. The current policy framework and structure would seem to be out-of-date. Policy structures contain some superfluous, obsolete or duplicate information. The current policies, which include too many details in some cases, and the admin manual should be amalgamated into a revised framework of policy and administrative procedures - all in a public environment. This would make it helpful for staff or public to locate or research proper policies and regulation. Mr. Margerm has recommended that the Board review a new framework for policies and administrative procedures, and that Mr. Margerm will provide options for consideration.

3. Student Reporting

Mr. McDiarmid updated the committee on new policy concerning student reporting. Currently the district is working with secondary schools as we move to an anecdotal/rubric based reporting format for grade 8s and 9s this year and next. We are currently reviewing the language used in other districts that have board policy in place that reflects this change in practice. Before the end of the school year we will need board policy in place.

Date & Time of Next Meeting: 5 pm – February 6th, 2018

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation: Yes, Not required, Complete, Rejected