

**School District 54  
(Bulkley Valley)**

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**OPERATIONS COMMITTEE MEETING  
REGULAR**

**October 3<sup>rd</sup>, 2017**

**5:00 PM**

**School Board Office**

<b>Voting Members</b>	<b>Administration</b>
F. Farrell, Chair J. Williams, Alternate P. Michell  L. Kearns (ex officio)	D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
<b>Regrets:</b>	C. van der Mark, Superintendent

Meeting Time: 5:03-5:47 pm

**Welcome:** *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

**REPORT**

**1. Draft Calendars for 2018-19, 2019-20, 2020-21**

Mr. McDiarmid provided an update on initiating the annual calendar consultation. Last year, it was recommended by the Board that this year's calendar process undergo a process on approving the next three calendar years in principle. ***The committee recommends that the proposed draft calendars for 2018-19, 2019-20, and 2020-21 be sent out for consultation.***

**2. TTOC Update**

Mr. McDiarmid provided an update on the TTOC shortage in our district. The District is currently hiring uncertified TTOCs and will utilize specific internal CUPE employees to cover classes.

**3. Enrollment update**

Mr. Margerm provided an update on September 30 enrollment. February 2017 projections were 1985 FTE, and the September 1701 report lists an actual FTE of 1974, down 11 student FTE. It is expected that BVEC will pick up numbers as the year progresses due to the fact the distance education program can enroll new students throughout the year. September 2017 enrollment was also down 39 student FTE from September 2016 enrollment. Current enrollment for each school was also provided.

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**Date & Time of Next Meeting: Monday November 6<sup>th</sup>, 2017 @ 5:00pm**