

# SCHOOL DISTRICT 54

(Bulkley Valley)

## OPERATIONS COMMITTEE MEETING

*Regular*

November 27<sup>th</sup>, 2018

5:00 PM

School Board Office

Voting Members	Administration
L. Kearns, Chair J. Krauskopf  J. Williams (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer
<b>Regrets:</b> P. Michell	M. McDiarmid, Assistant Superintendent

The meeting was conducted from 5:03 – 7:25pm.

**Welcome:** *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

### REPORT

**1. Facilities Review – Questions or Feedback**

Mr. Margerm asked if there were any questions, feedback or if the board required any more information. It was noted the review was informative, and that the Houston review went well and was attended by some District of Houston Council members. Nothing specific was requested.

**2. Surplus Management**

Mr. Margerm updated the committee on Accumulated Surplus Policy 6.700. Committee reviewed the accumulated surplus as outlined in the briefing note and discussed the options for appropriating surplus for capital projects or funding infusions into educational programs.

Committee discussed the need for the SSS track resurfacing, supporting capital projects over and above AFG funding, funding additional multipurpose room at Walnut Park, capital investment into a Houston reconfiguration, technology upgrades, elimination of the covered sports complex, adding fields to list and the issue of how the funding model review may impact future capital spending or the budgeted surplus.

***The Committee recommends:***

1. holding the accumulated surplus reserve at its highest threshold level for contingency and unrestricted capital projects;
2. Reserving excess surplus until certain conditions allow for a decision:

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- a. holding reserves for Walnut Park project funding of additional space, or possible cost overruns until such time the school construction budget has been finalized. Though, Mr. Margerm can research the projected cost of additional 2<sup>nd</sup> level multipurpose room as this will need to be decided in short term;
- b. wait on decision to allocate accumulated surplus until after the new funding model has been revealed, expected by January 2019, and how the new model impacts the district budget;
- c. maintenance will provide a prioritized list of capital projects based on urgency of need.

### 3. Strategic Plan

Mr. van der Mark updated the new committee on the District's progress towards a strategic plan (working paper briefing note). Historically, the District has been working with an achievement plan that is regularly reviewed with the Board. Over time the Board and senior management should work to integrate the achievement plan, district action plans and school plans into on cohesive strategic plan.

The strategic plan should encompass:

- "what is good?" and "what to improve?" in regards to the school district;
- mission and vision statements;
- factors that affect student achievement: facilities, finances, culture; ...
- receive input from stakeholders;
- consider engagement ;
- currently, key elements of the Strategic Plan covered through:
  - Achievement Plan
  - Facilities Review
  - Budget.

Next steps:

- discuss how to how to receive increased input from stakeholders,
- trustees need to learn about the intricacies of the district with regards to learning prior to developing a strategic plan;
- currently very busy period with Walnut Park capital project, bargaining, new funding model, & new board;
- spend January - June orientating and educating Board on school district.

#### **Recommendation:**

*The Committee recommends that the Board continue to be orientated & educated throughout spring 2019, and then initiate the process of developing a district strategic plan in the fall of 2019.*

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