

SCHOOL DISTRICT 54
(Bulkley Valley)

OPERATIONS COMMITTEE MEETING

Regular

February 6th, 2018

3:00 PM

School Board Office

Voting Members	Administration
L. Kearns, Chair L. Collingwood, Alternate J. Williams (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
Regrets: D. Hanson	

The meeting was conducted from 3:04 pm – 3:45 pm

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

1. 2017-2018 Draft Amended Budget

Mr. Margerm provided a synopsis of the 2017-2018 Draft Amended Budget. Mr. Margerm will also provide this overview at the February 20th Board Meeting. ***It is recommended that the Board approve the 3rd reading of the 2017-2018 Draft Amended Budget Bylaw.***

2. 2018-19, 2019-20, 2020-21 School Calendars

Mr. McDiarmid provided information regarding the 2018/19, 2019/20, 2020/21 Draft School Calendars with reference to the proposed Christmas breaks and spring breaks. Mr. McDiarmid also outlined the varied public responses of support and concerns for the one-week spring break. ***It is recommended that the proposed 2018/19, 2019/20, 2020/21 Draft School Calendars be approved.***

3. Amended 2017-2018 Calendar- NID Addition

Mr. McDiarmid updated the committee that no public responses have been received in regards to amending the 2017-2018 School Calendar in order to add a non-instructional curricular day, as required by the Ministry of Education, on June 28th. ***It is recommended that the amended 2017-2018 School Calendar be approved.***

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4. “Learning” Portion of Board Meetings

Mr. McDiarmid outlined an option to integrate the topics of the community education forums into a “learning portion” of Board meetings. This would consist of a half-hour portion of dedicated time at the beginning of the Board meetings. Not all Board meetings would have a dedicated learning portion. This would allow all Trustees to participate in education forum topics and possibly allow for greater public participation, including the media. ***It is recommended that the Board approve the change in a Board meeting structure to allow for a scheduled time for updates on Education Forum topics.***

5. Smithers Library Request for Funding Support

Mr. Margerm updated the committee that a response letter had been issued to the Smithers Library. The committee directs senior administration to inquire into whether the Town of Smithers has contributed to the Smithers Library Teen Program and report back to the committee.

6. Letter to Town of Smithers – Capital Partnerships

Mr. van der Mark provided a draft copy of a letter to the Town of Smithers regarding the possibility of partnerships in future capital projects. The committee found the draft letter acceptable and asked that Mr. van der Mark proceed with sending the letter.

Date & Time of Next Meeting: 3 pm – March 6th, 2018.