

SCHOOL DISTRICT 54

(Bulkley Valley)

OPERATIONS COMMITTEE MEETING

Regular

June 5th, 2018

3:00 PM

School Board Office

Voting Members	Administration
L. Kearns, Chair L. Collingwood, Alternate D. Hanson J. Williams (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent T. Bancroft, Director of Facilities
Regrets:	

Meeting was conducted from 3:05-3:44 pm.

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

1. Appointment of Chief Election Officer & Deputy Chief Election Officer for 2018 General Elections

Mr. Margerm updated the committee that the Board must appoint a Chief Elections Officer and Deputy Chief Elections Officer. ***The committee recommends "That pursuant to Section 41(1) and (2) of the Local Government Act, Dave Margerm, Secretary Treasurer, be appointed Chief Election Officer for conducting the 2018 general local elections with power to appoint other election officials as required for the administration and conduct of the 2018 general local elections; and that Bobbie Kingsmill, Human Resources Administrator, be appointed Deputy Chief Election Officer for the 2018 general local election."***

2. AFG Plan Update

As presented, Mr. Margerm updated the committee on the current plans for the Annual Facilities Grant for 2018-2019.

3. Capital Plan 2019-2020 Approval

Mr. Margerm updated the committee on Draft 2019-2020 District Capital Plan to be submitted to the Ministry by June 30th, 2018. ***The Committee recommends the Board approve the Draft 2019-2020 District Capital Plan as presented.***

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4. China Exchange

Mr. Margerm updated the committee on possible plans for student exchanges with the Chinese School District of Gaoming. Senior administration is looking into fee-paying summer camps where students from Gaoming come to visit the Bulkley Valley in the 2018-2019 year, and the options for reciprocal or non-reciprocal student exchanges where SD54 students would travel to Gaoming, China in March 2019. The Board will be advised as plans progress.

5. Employee Health & wellness Program

Mr. Margerm informed the committee about a Health & Wellness Training session with district administration that will take place on Wednesday, June 6th, 2018. BCPSEA will be providing the training session.

6. Staff Postings Update

Mr. van der Mark updated the committee on the new appointment of Ms. Liliana Pesce as Vice-Principal at Muheim Elementary School.

Date & Time of Next Meeting: 3 pm – September 11th, 2018.