

SCHOOL DISTRICT 54

(Bulkley Valley)

POLICY COMMITTEE MEETING

April 2nd, 2019

3:00 PM

School Board Office

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| Voting Members | Administration |
| F. Farrell, Chair E. Quinlan, Alternate F. Krishan J. Williams (ex officio) | M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer C. van der Mark, Assistant Superintendent |
| Regrets: | |

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

PREVIOUS MEETING OF March 5th, 2019

| Policy | Description | Type | Status | Consultation |
|--------|------------------------------|----------|--------------|--------------|
| 6.400 | Volunteers | Revision | In-Committee | Yes |
| 11.300 | Student Travel – Supervision | Revision | In-Committee | Yes |
| 11.500 | Travel Expenses | Revision | In-Committee | No |
| | Policy & AP Framework | _____ | _____ | _____ |
| | | | On-going | Not required |

NEW BUSINESS

Revisions

| Policy | Description | Type | Status | Consultation |
|--------|---------------------------------------|-------|--------------|--------------|
| 6.800 | Records Retention and Disposal Policy | New | In-Committee | Yes |
| | Policy & AP Framework | _____ | _____ | _____ |
| | | | On-going | Not required |

1. Policy 6.800 **Records Retention and Disposal Policy**

Mr. Margerm advised the committee on recommended revisions to Policy 6.800 Records Retention and Disposal Policy. A draft of Administrative Procedure 6.800 Records Retention and Disposal is currently being developed.

Motion - Committee recommends that the "Board send out draft Policy 6.800 Records Retention and Disposal Policy for public consultation."

Date & Time of Next Meeting: May 7th, 2019 @ 3 pm .

Type: New, Revision, Deletion
 Status: In-committee, on-going, approved
 Consultation Yes, Not required, Complete, Rejected