

# SCHOOL DISTRICT 54

(Bulkley Valley)

---

## OPERATIONS COMMITTEE MEETING

*Regular*

May 7<sup>nd</sup>, 2019

5:00 PM

School Board Office

Voting Members	Administration
L. Kearns, Chair P. Mitchell, Alternate J. Krauskopf  J. Williams (ex officio)	M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer C. van der Mark, Assistant Superintendent
Regrets	

Meeting was conducted from 5:01-5:48 pm

**Welcome:** *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

### REPORT

#### 1. 2019-2020 Draft Budget

Mr. Margerm advised the committee that the first two readings of the Budget Bylaw conducted in April 2019 would need to be redone, as Trustees were not in possession of the bylaw document at the time of the reading. The paperwork was inadvertently missed in the board package sent to Trustees.

Mr. Margerm provided an overview of the 2019-2020 Draft Budget to the committee. It was also presented at a public meeting on May 7<sup>th</sup>, 2019 after the committee meeting, and again at the public board meeting on May 21<sup>st</sup> in Houston. Details of a balanced draft budget was presented.

**Motion:** *Committee recommends proceeding with repeating the first two readings of the 2019-2020 Budget Bylaw again at the May Board meeting.*

# SCHOOL DISTRICT 54

(Bulkley Valley)

---

**2. Capital Plan 2019-2020 Bylaw Approval**

The District needs approval for the 2019-2020 Capital Bylaw that registers Ministry capital funding of \$926,320 for School Enhancement Muheim Elementary: Mechanical & HVAC Upgrades –Phase 1 program.

***Motion: Given unanimous consent of all Trustees, the Committee recommends proceeding with all three readings of the 2019-2020 Capital Bylaw that registers Ministry capital funding of \$926,320.***

**3. AFG Plan Update**

***Information Item:*** As presented, Mr. Margerm updated the committee on the current plans for the Annual Facilities Grant for 2019-2020.

**4. District of Houston – Community Plan Amendments**

***Information Item:*** Mr. Margerm advised the committee that the District of Houston is planning to amend their Official Community Plan and is providing the School Board with an opportunity for input. If interested, the Board should provide Mr. Margerm with input prior to May 31, 2019 in order that he can pass on to the District of Houston.

---

**Date & Time of Next Meeting: June 4<sup>th</sup>, 2019 @ 5:00pm.**