

# SCHOOL DISTRICT 54

(Bulkley Valley)

## POLICY COMMITTEE MEETING

October 8<sup>th</sup>, 2019

**3:00 PM**

School Board Office

| Voting Members   | Administration  |
|--|---|
| F. Farrell, Chair<br>E. Quinlan, Alternate<br>F. Krishan<br><br>J. Williams (ex officio) | M. McDiarmid, Superintendent<br>D. Margerm, Secretary Treasurer<br>M. Monkman, Assistant Superintendent |
| <b>Regrets:</b>  |   |

The meeting was conducted from 3:05 pm to 4:00 pm

**Welcome:**     *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

## REPORT

### PREVIOUS MEETING OF September 10<sup>th</sup>, 2019

| Policy | Description                    | Type     | Status       | Consultation |
|--------|--------------------------------|----------|--------------|--------------|
| 1.200  | Superintendent Evaluation      | Revision | In-Committee | Yes          |
| 6.800  | Environmental Sustainability   | New      | In-Committee | Yes          |
| 9.980  | Menstrual Products to Students | New      | In-Committee | Yes          |

### NEW BUSINESS

| Policy | Description   | Type     | Status       | Consultation |
|--------|---|----------|--------------|--------------|
| 1.200  | Superintendent Evaluation                               | Revision | In-Committee | Yes          |
| 6.800  | Complaints Against employees (Non-Student)              | New      | In-Committee | Yes          |
| 4.320  | Environmental Sustainability<br>(postponed to November) | Revision | On-going     | Yes          |

### Policy 1.200 Superintendent Evaluation

#### **Recommendations:**

1. Committee will develop the Superintendent's roles and responsibilities administrative procedure. Mr. McDiarmid to provide draft for next meeting.

Type:            New, Revision, Deletion  
 Status:         In-committee, on-going, approved  
 Consultation   Yes, Not required, Complete, Rejected

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2. Committee to determine policy revisions based on roles and responsibilities, other criteria (including Board Strategic Goals), timelines (process to occur in January), any stakeholder input, and reference to contract.
3. Creation of any administrative procedures to support Superintendent Evaluation policy.

## Policy 6.800 Complaints Against Employees

***Recommendation: that Committee continue to revise Policy 6.800 based on a general philosophy in policy and specific procedures noted in administrative procedures.***

Mr. Margerm will provide draft more specific language based on similar framework of School District 44 (North Vancouver) policy and procedures for next meeting.

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**Date & Time of Next Meeting: November 5<sup>th</sup>, 2019 – 3 pm**

Type: New, Revision, Deletion  
Status: In-committee, on-going, approved  
Consultation: Yes, Not required, Complete, Rejected