

# SCHOOL DISTRICT 54

(Bulkley Valley)

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## OPERATIONS COMMITTEE MEETING

*Regular*

April 7<sup>th</sup>, 2020

4:00 PM

School Board Office

| Voting Members  | Administration  |
|---|---|
| L. Kearns, Chair<br>P. Mitchell, Alternate            | D. Margerm, Secretary Treasurer<br>M. Monkman, Assistant Superintendent |
| <b>Regrets</b> J. Williams (ex officio), J. Krauskopf | M. McDiarmid, Superintendent  |

The meeting was conducted from 4:08-4:25 pm.

**Welcome:** *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

### REPORT

#### 1. Draft 2020-2021 Calendar

Mr. Monkman reported that the Draft 2020-2021 School District Calendar would need to be amended in order to meet necessary instructional time given the late start of the school year. The amendment would move the last day of school to June 30<sup>th</sup>, 2021.

**Motion:** *The Committee recommends the amendment to the Draft 2020-2021 Calendar by moving the last day of school to June 30, 2021.*

#### 2. Surplus Management

Mr. Margerm provided an update on the current District surplus situation given the necessary working capital and contingency requirements, new Walnut Park capital project contribution and the disposal of the Lake Kathryn property.

**Motion:** *The Committee recommends the Board appropriate \$200,000 from surplus to support capital projects in the 2020-2021 capital year.*

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### 3. 2019-2020 Trustee Stipend

Mr. Margerm reported on the policy requirement that the Board consider stipend increases in March. It should be noted that if there is no motion to decline the stipend increase, the District would proceed with a stipend increase of 2.3% as of July 1, 2020.

***Motion: The Committee recommends that Board approve a resolution to turn down the annual stipend increase for the 2019-2020 fiscal year.***

### 4. 2020-2021 Capital Plan Bylaw Approval

Mr. Margerm reported that the District has received a letter from the Ministry of Education approving and funding for the following capital plan expenditures: The District needs approval for the 2020-2021 Capital Bylaw that registers Ministry capital funding of \$1,292,014 for the following:

| Facility Name  | Program Project Description            | Amount Funded |
|----------------|--|---------------|
| HSS            | SEP-Roof Upgrades                      | \$367,014     |
| SSS            | SEP- Mechanical Upgrade: Trades Shops  | \$800,000     |
| Twain Sullivan | PEP- Universally Accessible Playground | \$125,000     |

***Motion: Given unanimous consent of all Trustees, the Committee recommends proceeding all three readings for the 2020-2021 Capital Bylaw No. 20/21-CP-SD54-01 that registers Ministry capital funding of \$1,292,014.***

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**Date & Time of Next Meeting: May 5<sup>th</sup>, 2020.**