

OPERATIONS COMMITTEE MEETING

Regular

March 10th, 2020

5:00 PM

School Board Office

Voting Members	Administration
L. Kearns, Chair P. Michell, Alternate	D. Margerm, Secretary Treasurer M. Monkman, Assistant Superintendent
Regrets J. Williams (ex officio), J. Krauskopf	M. McDiarmid, Superintendent

The meeting was conducted from 5:14- 6:20 pm.

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

1. Draft 2020-2021 Calendar

Mr. Monkman reported that the Draft 2020-2021 School District Calendar would need to be amended in order to meet necessary instructional time given the late start of the school year. The amendment would move the last day of school to June 30th, 2021.

Motion: *The Committee recommends the amendment to the Draft 2020-2021 Calendar of moving the last day of school to June 30, 2021.*

2. 2020-2021 Capital Plans Response

Informational Item: Mr. Margerm reported that the District has received a letter from the Ministry of Education approving and funding for the following capital plan expenditures:

1. \$367,014 for a new roof section at Houston Secondary, and
2. \$800,000 for auto and metal shop expansion project at Smithers Secondary.

These projects will completed over the summer months of 2020.

3. Surplus Management

Mr. Margerm provided an update on the current District surplus situation given the necessary working capital and contingency requirements, new Walnut Park capital project contribution and the disposal of the Lake Kathlyn property.

Motion: The Committee recommends the Board appropriate \$200,000 from surplus to support capital projects in the 2020-2021 capital year.

4. 2019-2020 Trustee Stipend

Mr. Margerm reported on the policy requirement that the Board consider stipend increases in March. It should be noted that if there is no motion to decline the stipend increase, the District will proceed with a stipend increase of 2.3% as of July 1, 2020.

The Committee recommends that there be no motion to adjust the trustee stipends.

5. Walnut Park Project Update

Informational Item: Mr. Margerm reported that the Walnut Park School rebuild capital project tender for general contractor was released as of March 6th, 2020. Three pre-qualified contractors have been invited to bid on the general contractor tender. The tender will close in April and construction should begin late April or early May.