

SCHOOL DISTRICT 54

(Bulkley Valley)

POLICY COMMITTEE MEETING

May 5th, 2020

3:00 PM

School Board Office

| Voting Members | Administration |
|--|---|
| F. Farrell, Chair F. Krishan, Alternate E. Quinlan J. Williams (ex officio) | M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer M. Monkman, Assistant Superintendent |
| Regrets: | |

This meeting was conducted from 3:01-4:28 pm.

Welcome: *“Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit’suwit’en Nation, traditional territory of the Gidmt’en - Bear Wolf Clan.”*

REPORT

PREVIOUS MEETING OF April 7th, 2020

| Policy | Description | Type | Status | Consultation |
|--------|---|----------|--------------|--------------|
| 1.130 | Rules of Procedures (Electronic Meetings) | Revision | In-Committee | Yes |

NEW BUSINESS

| Policy | Description | Type | Status | Consultation |
|--------|---|----------|--------------|--------------|
| 1.200 | Superintendent Evaluation | Revision | In-Committee | Yes |
| 1.300 | District Strategic Plan | New | In-Committee | Recommended |
| 6.800 | Records Retention & Disposal - Approval | New | In-Committee | Completed |
| 6.900 | Animals in Schools - Approval | New | In-Committee | Completed |

1. Policy 1.200 Superintendent Evaluation

The Committee discussed the revised draft language concerning the Superintendent Evaluation Policy. The discussion concentrated on the scope of surveys to be utilized in an evaluation process (Section 4.3.2.3). General comments were:

- It was generally agreed that surveys should not be conducted on an anonymous basis.

Type: New, Revision, Deletion
 Status: In-committee, on-going, approved
 Consultation Yes, Not required, Complete, Rejected

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- If there should be wide-spread surveys, not only of directly supervised staff but also educational staff within schools (Eg. teachers, SEAs?).
- Should wide-spread surveys be conducted for soliciting input on the school district as a whole (rather than specifically for Superintendent) or for the purpose of assessing of the District Strategic Plan? The Superintendent Evaluation could then encompass information from District Strategic Plan.
- Senior administration advised that normal practice in school districts would have evaluation surveys from people that the Superintendent has direct supervision over. In a large organization like the school district, other staff or public can be far removed from the work of the Superintendent and they may therefore be unaware of Superintendent's roles or performance. Input or data from across the organization or public may be useful, but for the assessment of the school district organization as a whole or specifically the Superintendent?

Motion: *Committee recommends sending draft Policy 1.200 Superintendent to the board for discussion.*

2. Policy 1.300 District Strategic Plan

At the March committee, meeting the committee discussed the draft Policy 1.300 District Strategic Plan.

Motion: *Committee recommends sending draft Policy 1.300 District Strategic Plan out for public consultation.*

3. Policy 6.800 Records Retention and Disposal

Draft Policy 6.800 was sent out for public consultation, and the District received no public input.

Motion: *Committee recommends Board approval of draft Policy 6.800 Records Retention & Disposal.*

4. Policy 6.900 Animals in Schools

Draft Policy 6.800 was sent out for public consultation, and the District received input, which was attached with your package.

Motion: *Committee recommends Board approval of draft Policy 6.900 Animals in Schools.*

Date & Time of Next Meeting: June 2nd, 2020 at 3 pm

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation: Yes, Not required, Complete, Rejected