

SCHOOL DISTRICT 54

(Bulkley Valley)

POLICY COMMITTEE MEETING

January 12th, 2021

3:00 PM

School Board Office

Voting Members	Administration
F. Farrell, Chair F. Krishan, Alternate J. Williams (ex officio)	M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer M. Monkman, Assistant Superintendent
Regrets: E. Quinlan	

The meeting was conducted from 3:06 – 4:10 pm.

Welcome: *“Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit’suwit’en Nation, traditional territory of the Gidmt’en - Bear Wolf Clan.”*

REPORT

PREVIOUS MEETING OF November 10th, 2020

Policy	Description	Type	Status	Consultation
1.300	Strategic Plan	New	In-committee	Yes
	New District Logo			
1.180	Trustee Code of Conduct	Revision	In-committee	Yes
4.100	Employee Recognition	Revision	In-committee	No
4.200	Employee and Family Assistance Program	Deletion	In-committee	No
4.320	Complaints concerning Employees	Revisions	In-committee	Yes
4.360	Employees Leaving School Premises during work hours	Deletion	In-committee	No
4.390	Retirement – Non-Teaching Employees	Deletion	In-committee	No
4.400	Arbitration & Grievance Settlement	Deletion	In-committee	No
4.500	Principal & Vice-Principal Hiring	Deletion	In-committee	No
5.260	Exchange Leaves	Deletion	In-committee	No

NEW BUSINESS

Policy	Description	Type	Status	Consultation
1.180	Trustee Code of Conduct	Revision	In-committee	Yes
1.170	Trustee Remuneration	Revision	In-committee	Yes
	Child Care Facilities	New	In-committee	Yes

Type: New, Revision, Deletion
 Status: In-committee, on-going, approved
 Consultation Yes, Not required, Complete, Rejected

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Policy 1.180 - Trustee Code of Conduct

Committee members were provided more examples of policy language. Committee discussed possible revisions to update the current policy. Revisions include clarification language relating to trustee resignation, investigation, censure process, ethical conduct, professional expectations, decorum, social media conduct, appropriate public relations, fiduciary duty, legal authority, conflict of interest, confidentiality and a complaint process of a trustee. Draft language will be provided at next policy committee meeting.

Recommendation: Committee recommends senior administration proceed with drafting revised language for updating policy and administrative procedures based on committee discussions.

Policy 1.170 – Trustee Renumeration

Committee discussed the removal of specific procedural language within the policy and generating an administrative procedure to support the policy.

Motion: Committee recommends the Board approve revised policy language and the inclusion of an administrative procedure.

Policy 10.300 - Child Care Facilities & Operations

Legislation now requires that school districts provide a policy relating to the operation of child care facilities on district property. A briefing note provided expectations for creating a district policy. Draft language will be provided at next policy committee meeting.

Recommendation: Committee recommends senior administration proceed with drafting new language for creating new policy and any administrative procedures.

Date & Time of Next Meeting: February 9th, 2021 at 3 pm

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation: Yes, Not required, Complete, Rejected