

SCHOOL DISTRICT 54

(Bulkley Valley)

POLICY COMMITTEE MEETING

November 9th, 2021

3:00 PM

School Board Office

Voting Members	Administration
F. Farrell, Chair F. Krishan, Alternate J. Williams (ex officio)	M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer M. Monkman, Assistant Superintendent
Regrets: E. Quinlan	

Meeting was conducted from 3:04 – 4:05 pm.

Welcome: *“Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit’suwit’en Nation, traditional territory of the Gidmt’en - Bear Wolf Clan.”*

REPORT

PREVIOUS MEETING OF October 5th, 2021

Policy	Description	Type	Status	Consultation
	No Agenda items		In-committee In-committee	Yes Yes

NEW BUSINESS

Policy	Description	Type	Status	Consultation
6.910	District Calendar	New	In-committee	Yes-Complete
6.920	Privacy of Student Records	New	In-committee	Yes-Complete
6.670	Financial Planning and Reporting	New	In-committee	Yes
6.700	Accumulated Surplus Management	Revision	In-committee	Yes

Policy 6.910 District Calendar

Mr. Margerm updated the committee that the consultation period for Policy 6.910 has concluded and that feedback received from stakeholders has been provided to the committee.

Motion: *Committee recommends the Board approve Policy 6.910 District Calendar as presented.*

Type: New, Revision, Deletion
 Status: In-committee, on-going, approved
 Consultation Yes, Not required, Complete, Rejected

SCHOOL DISTRICT 54

(Bulkley Valley)

Policy 6.920 Privacy of Student Records

Mr. Margerm updated the committee that the consultation period for Policy 6.920 has concluded and that feedback received from stakeholders has been provided to the committee.

Motion: Committee recommends the Board approve Policy 6.920 Privacy of Student Records as presented.

Policy 6.670 Financial Planning and Reporting

Mr. Margerm advised the committee on new Ministry policy requiring boards to develop a policy relating to district financial planning and reporting. Parameters of the policy were provided to the committee in the meeting policy package. The committee discussed the requirements of the new policy and developed a draft policy on financial planning and Reporting to present to the board for review. Administrative procedures to support the policy would be created by Mr. Margerm.

Recommendation: Committee recommends the Board review the new draft Policy 6.670 Financial Planning and return to committee for review in January.

Policy 6.700 Accumulated Surplus Management

Mr. Margerm advised the committee on new Ministry policy requiring boards to provide a policy relating to the management of District's accumulated surplus. Parameters of the policy were provided to the committee in the meeting policy package. A policy on the District's accumulated surplus currently exists but will need some revisions and updating to meet Ministry prescribed expectations. The committee considered the requirements of the policy on accumulated surplus. The committee asked Mr. Margerm to update the current policy with new requirements and provide administrative procedures to support the policy.

Recommendation: Committee recommends the Board review the new draft Policy 6.700 Accumulated Surplus Management and return to committee for review in January.

Date & Time of Next Meeting: January 11th, 2022 at 3 pm

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation Yes, Not required, Complete, Rejected