

SCHOOL DISTRICT 54

(Bulkley Valley)

POLICY COMMITTEE MEETING

April 12th, 2022

3:00 PM

School Board Office

Voting Members	Administration
F. Krishan, Chair F. Farrell, Alternate J. Williams (ex officio)	M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer M. Monkman, Assistant Superintendent
Regrets: E. Quinlan	

The meeting was conducted from 3:03 pm – 3:52 pm.

Welcome: *“Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit’suwit’en Nation, traditional territory of the Gidmt’en - Bear Wolf Clan.”*

REPORT

PREVIOUS MEETING OF March 8th, 2022

Policy	Description	Type	Status	Consultation
	Trustee Orientation	New	In-committee	Yes
	Board Self-Evaluation	New	In-committee	Yes
	Board Reading File	New	In-committee	Yes
	Trustee Manual	Revision	In-committee	No

NEW BUSINESS

Policy	Description	Type	Status	Consultation
	Video Surveillance	Revision	In-committee	Yes
	Trustee Orientation	New	In-committee	Yes
	Board Reading File	New	In-committee	Yes
	Trustee Manual	Revision	In-committee	No

Type: New, Revision, Deletion
 Status: In-committee, on-going, approved
 Consultation Yes, Not required, Complete, Rejected

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1. Policy 6.430 - Video Surveillance

The Committee discussed the necessary revisions to the video surveillance policy to align the policy with the School Act and changes in FOIPPA Act. Three schools have had upgrades to their video surveillance or are in the process of updates.

Motion: The Committee recommends the Board approve the draft revisions to Policy 6.430 Video Surveillance.

2. Policy 1.400 - Trustee Orientation

The Committee discussed the revisions to the new draft Trustee Orientation Policy 1.400. The Committee considered options around providing an informational session, prior to their candidacy papers being submitted, for candidates considering running for a trustee position. It was also noted that the board chair or delegate(s) should have the possibility to attend in order to participate.

Motion: The committee recommends the Board approve the draft Policy 1.400 Trustee Orientation.

3. Board Reading File

The Committee discussed the options around providing direction through policy or administrative procedure for outlining communications regarding the reading file. The Committee supports an administrative procedure outlining general criteria for posting communications to the board reading file; though, the administrative procedure should be flexible enough for some discretion in public communications to the board.

Recommendation: The Committee recommends Mr. McDiarmid draft language for an administrative procedure for review in the May meeting. This document should outline general parameters around the board reading file and public communication.

4. Trustee Manual

The Committee discussed the possibility of an on-line trustee manual with a paper option as backup. The Committee recommends the online version of the trustee manual provide a general synopsis and supported with reference links instead of inserting actual policy or regulations into the trustee handbook. The BCSTA website should be linked within the trustee handbook. The Trustee Orientation presentation should be considered for a guide to revising the trustee handbook.

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Recommendation: The Committee recommends that the policy committee review the Trustee Orientation presentation and continue to draft the new Trustee Handbook based on the orientation presentation at the next May meeting.

Date & Time of Next Meeting: May 10th, 2022 at 3 pm

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation: Yes, Not required, Complete, Rejected