

SCHOOL DISTRICT 54

(Bulkley Valley)

OPERATIONS COMMITTEE MEETING

Regular

June 14th, 2022

5:00 PM

School Board Office

Voting Members	Administration
L. Kearns, Chair J. Williams (ex officio)	M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer
Regrets J. Krauskopf, P. Michell	M. Monkman, Assistant Superintendent

The meeting was conducted from 5:04 pm – 5:26 pm.

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

1. District Strategic Plan Review

McDiarmid provided a quick update on a District Strategic Plan review. There are some challenges in completion and some performance rates. Mr. McDiarmid will provide a more extensive presentation at the June Board meeting.

2. 2022 General Elections - Chief Elections Officer

Mr. Margerm requested that the committee recommend a board resolution to appoint a Chief Elections Officer and Deputy Elections Officer.

Motion: *"That pursuant to Section 41(1) and (2) of the Local Government Act, Dave Margerm be appointed Chief Election Officer for conducting the 2022 general local elections with power to appoint other election officials as required for the administration and conduct of the 2022 general local elections; and that Bobbie Kingsmill be appointed Deputy Chief Election Officer for the 2022 general local election."*

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3. Draft 2023-2024 Capital Plan Resolution

Mr. Margerm provided outline for the draft 2023-2024 capital plan submission. The proposed submission was reviewed from briefing notes; it consists of one major capital HVAC project and several minor capital projects, including HVAC, roofing, building envelopes, learning commons, a playground and two buses.

Motion: Committee recommends the Board approve the Draft 2023-2024 District Major Capital Plan as presented.

Motion: Committee recommends the Board approve the Draft 2023-2024 District Minor Capital Plan as presented.

4. Letter to Board – RE: Strongstart

Mr. McDiarmid reviewed the letter received from Ms. N. Stokes concerning the Strongstart Centre at Muheim School being moved to Walnut Park School. The rationale for the move was reviewed: budgetary restraints, historical overfunding of Strongstart programs and more space needed at Muheim School. Mr. Monkman has met with Ms. Stokes to discuss the Strongstart program.

5. Letter to Board – RE: MLA K. Kirkpatrick

Chair Williams brought the letter from MLA Kirkpatrick to the committee to check if other trustees had received the communication and to outline a response. The MLA seems to be gathering data from school districts as to whether any capital projects have been cancelled or deferred. SD54 will not respond to this request.

Date & Time of Next Meeting: September 13th, 2022 @ 5:00pm.