



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
FEBRUARY 20, 2018
SCHOOL BOARD OFFICE, SMITHERS B.C.

PRESENT: **Trustees:** F. Farrell, J. Williams, L. Collingwood, B.J. Beaubien, D. Hanson, P. Michell, L. Kearns

Staff: C. van der Mark – Superintendent of Schools
 M. McDiarmid – Assistant Superintendent of Schools
 D. Margerm – Secretary Treasurer
 T. Bancroft – Director Facilities & Maintenance
 B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:02pm

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Williams reminded everyone that Pink shirt day is on Wednesday, February 28th and requested that everyone please show their support for this important cause. Chairperson Williams spoke about how we don't think students pay attention to what is going on around them but it couldn't be further from the truth, things that our teachers are doing don't go unnoticed by the students. This was evidenced like week when Chairperson Williams heard two students talking about the extra teachers in the school that day. One of the students remarked to the other "It was collaboration day." The students *are* noticing what our teachers are doing in their facilities. Chairperson Williams finished by wishing the multiple students good luck that will be travelling to the BC Winter Games in Kamloops.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Farrell.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the minutes of January 23, 2018 or the synopsis of the in-camera meeting minutes of January 23, 2018. There being none, the minutes of January 23, 2018 and the synopsis of the in-camera meeting minutes of January 23, 2018 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. SD54 students travelled to Terrace once again this year to compete in the Skills Canada Competition. The students were very successful once again this year.
 - Hairdressing: Gold – Katrina Carroll
 - Hairdressing: Silver – Brooke Gillies
 - Hairdressing: Bronze – Jade Wiebe

- Culinary Arts: Gold – Travis Pete
- Welding: Gold: – Calvin Turko
- Automotive: Gold – Jimmy Evendon
- Automotive: Silver – Dylan Conlon

In the Post-Secondary Category 2017 SSS Grade 12s and current SSS Grade 13 students also did very well:

- Cody Kent – Gold - Welding
- Caden Forster – Silver - Welding

A special thanks was sent out to our trades' teachers – Mr. Courchesne, Mr. Hubert, Mr. Scorer, and our trades' coordinator Mr. DeBoer. Their efforts over the years has played a huge part in the success of these students.

The Big Band Dance was held last weekend and was once again a sensational evening of student excellence. The NWCC / HSS Millwright program has wrapped up for the year with a very high completion rate. Thank you to NWCC and their continued partnership.

- Superintendent van der Mark presented the district innovations and initiatives report to the Board. Teacher collaboration learning rounds took place Feb 15 & 16th. The teachers were joined by Shelley Moore and Dr. Leyton Schnellert. Dr. Schnellert also provides a keynote address at the Della Herman Theatre on Thursday on "*Engaging ALL Learners*". The PLC/NOI group met on February 5th where they discussed "*Creative Schools*" by Sir Ken Robinson and "*Visible Learning for Literacy*" by John Hattie. The Changing Results 4 ALL Learners group held their second learning/sharing session in January. We are thrilled to have nearly every elementary classroom in the district represented in this work.
- Superintendent van der Mark presented the district and school based initiatives report to the Board. The early notice incentive program will take place again this year for teachers. This notice is valuable in order to better plan and meet out staffing requirements. The Elementary basketball tournament will take place on March 8th this year. Satisfaction surveys will be taking place between now and April. MME wrapped up another successful week of Carnival last week. 31 SSS students participated in the snowboarding / skiing zones at Troll Mountain in Quesnel recently. The Boys ski team came in first. Liam Huxtable and Darcy Fraser were top 2 racers. The boys snowboard team came in second with Cole Pali finishing 2nd overall. Three female SSS students qualified for provincials as individuals, Sage Murphy for skiing, and Brianna Belisle and Kaitlyn Peterson for snowboarding. The teams were coached by Gary Forbes, Mike Daniels, and Alyson Garland. The team is now heading to provincials on March 4 at Sun Peaks. SSS students Georgia Anderson, Shaelyn Radu and Meghan Newberry who won the national Telus Anti – Bullying Campaign. Sr. girls won their Basketball zones – headed to Provincials in Langley. This campaign was to help raise awareness and end cyber-bullying. WPS students presented their "Not a Board" projects in January. The students demonstrated a remarkable array of projects that reflect their engagement in these types of hands on learning opportunities.

Field Trip Proposals

- The following field trips was approved by the Assistant Superintendent:
 - TES – 25 +/- Grade 4-5 students from Telkwa Elementary School to travel up to Hudson Bay Mountain on March 6, 2018. The purpose of these trips is to support the PE curriculum and to promote healthy living. All Board requirements have been met for this trip.
 - **Guangdong China Exchange** – SD54 has been approached to participate in a student exchange program with Gunangdong school district. There are two other school districts in BC that will be participating in this exchange, namely SD27 (Cariboo-Chilcotin) and SD91 (Nechako Lakes.) More information to follow in the coming months.

Operations

- **Challenging Weather & Thank you** - We wish to thank parents and education partners for their flexibility under some challenging weather circumstances that we have been experiencing. It is always a difficult decision to cancel buses and never one taken lightly. Even though buses were cancelled, we are required to keep schools open and provide regular services and supervision for students who might still arrive. In exceptional circumstances school might also be cancelled but that usually is a result of safety issues at the school, not weather.
- **Projected Student Enrollment** - Projected student enrollment for the 2018-2019 school year has been submitted to the Ministry in order to receive preliminary funding in March. The draft budget for the 2018-2019 school year can then be prepared which will be submitted to the Ministry prior to June 30th, 2018. The enrollment projection as of February 15th estimate totaled 2011.0 FTE which is up 42.0 FTE (increase of 2.13%) from the 2017-2018 September submission of 1969.0 FTE. All schools expect to report an increase in population with the exception of Smithers Secondary and Walnut Park.
- **Rural Education Enhancement Fund** – The report was submitted to the Ministry on February 15th. This application requests that the Ministry fund the cost of running a school instead of the District having to close it.

6.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Kearns presented the Operations Committee's Report from the February 6th, 2018 committee meeting.
- **Board Meeting Agenda Addition** – The committee recommended that the Board approve the change in the Board meeting structure to allow for a learning portion to be added.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Collingwood.

"That the Board approve the change in the Board meeting structure for a learning portion to be added."

CARRIED

- **Smithers Library Request for Funding** – Last month the Board sent letter to the Smithers Library regarding their request for funding. The Director of the Smithers Library called Chairperson Williams to clarify any questions the Board had. This topic will be sent to the operations committee further to discussion around funding.
- Next Meeting Tuesday, March 6th, 2018 @ 3:00pm.

6.b) POLICY COMMITTEE REPORT

- Policy Vice Chairperson Farrell presented the Policy Committee's Report from the February 6th, 2018 committee meeting.
- **School and District Facilities – Policy 10.100** - It was recommended by the Policy Committee that the Board approve the revised Policy 10.100 and the corresponding Administrative Procedures 10.100.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Hanson.

"That the Board approve the revised School District Facilities Policy 10.100 and the corresponding Administrative Procedures as outlined."

CARRIED

- **Facility Rentals – Policy 10.110** - It was recommended by the Policy Committee that the Board approve the deletion of Policy 10.110 Facility Rentals.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Kearns.

"That the Board approve the deletion of Policy 10.110 – Facility Rentals."

CARRIED

- **Standing Committee – Policy 1.150** - It was recommended by the Policy Committee that the Board approve the amendment of Policy 1.150 Standing Committee to include duty of district audit to be added to the Purpose and Scope Section.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Hanson.

"That the Board approve the revised Policy 1.150 Standing Committee to include duty of district audit in the Purpose and Scope Section."

CARRIED

- **Ordinarily Resident Policy** - It was recommended by the Policy Committee that the Board approve the draft Ordinarily Resident Policy.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Kearns.

"That the Board approve the draft Ordinarily Resident Policy as outlined."

CARRIED

- Next Meeting Tuesday, March 6th, 2018 @ 5:00pm

6.c) TRUSTEE REPORTS

- Trustees Williams and Farrell submitted trustee reports this month.

7. UNFINISHED BUSINESS

7.1) 2017 – 2018 Amended Annual Budget - Mr. Margerm provided a brief synopsis of the funding portion of the amended budget. The operations committee recommended that the Board proceed with the third reading of the 2017-2018 Draft Amended Budget Bylaw.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Kearns.

"That the Board proceeds with the third reading for the 2017- 2018 Amended Budget Bylaw."

CARRIED

7.2) 2018-19, 2019-20, 2020-21 School Calendars - Mr. McDiarmid provided a brief summary of the feedback from stakeholders regarding the length of spring break. The Operations Committee recommended that the proposed 2018-19, 2019-20, 2020-21 Draft School Calendars be approved.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Michell.

"The Board approves 2018-19, 2019-20, 2020-21 Draft School Calendars be approved as outlined."

3 Opposed
4 For

CARRIED

- **7.3) 2017-2018 Calendar Amendment** – The committee recommended that the Board approve the addition of June 28th, 2018 as a non-instructional curricular day and amend June 27th, 2018 to become the last day of classes.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Hanson.

"That the amended 2017-2018 School Calendar be approved as outline."

CARRIED

8. NEW BUSINESS

- There was no new business this month.

9. OTHER BUSINESS

- 9.1) The January 31, 2018 expenditure summary was provided to the Trustees.

10. READING FILE

MOTION: It was moved by Trustee Kearns and seconded by Trustee Michell.

"That the information contained in the Trustee Reading File be received and filed."


CARRIED


11. CLOSING REMARKS

- The next regularly scheduled School Board meeting will be held on Tuesday, March 20, 2018 commencing at 7:00 pm at the School Board Office in Smithers.

12. ADJOURNED

- The Board meeting was adjourned at 8:25pm.


Approved by Jennifer Williams, Chairperson
of the Board of Education


Dave Margem
Secretary Treasurer