



**REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO.54 (*Bulkley Valley*)
MARCH 23, 2021
Smithers Secondary School – Library**

PRESENT: Trustees: F. Farrell, L. Kearns, F. Krishan, J. Williams, J. Krauskopf

 Regrets: P. Michell

 Trustee Absence: E. Quinlan

 Staff: M. McDiarmid – Superintendent
 M. Monkman – Assistant Superintendent
 D. Margerm – Secretary Treasurer
 B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:00 pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidm't'en – Bear Wolf Clan.
- Chairperson Williams commented that it was nice to see everyone in person and hoped that everyone had a restful spring break. Trustee Michelle sent her regrets.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Krauskopf.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of February 23, 2021 or the synopsis of the in-camera meeting minutes of February 23, 2021. There being none, the regular meeting minutes of February 23, 2021 and the synopsis of the in-camera meeting minutes of February 23, 2021 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the Student Achievement updates to the Board. 20 District /Authority Scholarships will be handed out again this year and the presentations will take the week of May 10th – 14, 2021. The MOE informed the District that they are planning a for a full return to classes in September. Currently the Ministry of Health is ahead of schedule in terms of vaccinations in our area. Houston staff have already received their first vaccinations. We are expecting an exposure notice to be sent into the Board Office tomorrow. The District has now

partnered with Contact North to support on-line post-secondary courses for adults in Houston. HSS students will also be eligible to access this program. A new Social Media and Communications Officer has been hired. Ms. Faye Brownlie will be returning to the District in April. Administration has noticed an increase in teacher participation in professional development sessions during this COVID times, due to sessions being held on Zoom.

- Superintendent McDiarmid presented the district and school-based innovations and initiatives report to the Board. Student Led Conferences will take place on April 22 & 23rd. High School Basketball has recently wrapped up for the season.

Operations:

- Secretary Treasurer Margerm announced that the district staff is working through the budget and staffing for the 2021-2022 school year and the District is projecting a slight decrease in funds received from the Ministry next year.

6.a) OPERATIONS COMMITTEE REPORT

- Operations Committee Chairperson Kearns presented the Operations Committee's Report from the March 9th, 2021 committee meeting. One items will be moved to the Unfinished Business portion of the current board meeting.
- **2021 Trustee Stipends** – The Committee makes no recommendations to the Board in regards to a trustee stipend increase. This allows for a 1% increase to the trustee stipend as of July 1, 2021.

MOTION: Trustee Krishan / Motion was not seconded.

"That the Board NOT accept the 1% increase stipend as of July 1, 2021."

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- The Board had a robust discussion on the Trustee stipend increases past and present.
 - Next meeting date Tuesday, April 13th, 2021 @ 5:00pm

6.b) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Farrell presented the Policy Committee's report from the March 9th, 2021 committee meeting.
- **Policy 10.300 Child Care Facilities** – The Committee recommended that the draft Policy 10.300 Child Care Facilities and be sent out for stakeholder consultation.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Krishan.

"That the Board approve the draft Policy 10.300 Child Care Facilities be sent out for stakeholder consultation."

CARRIED

Next Meeting Tuesday, April 13th, 2021 @ 3:00pm

6.c) TRUSTEE REPORTS

- There were no trustee reports this month.

7. UNFINISHED BUSINESS

7.2) Draft 2021-2022 District Calendar – The Committee recommended that the Board approve the proposed draft 2021-2022 District Calendar.

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Krauskopf.*

"That the Board approve the draft 2021-2022 School Calendar as outlined.

4 Approved
1 Recused

CARRIED

8. NEW BUSINESS

- There was no new business this month.

9. OTHER BUSINESS

- No other business this month

10. READING FILE

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Farrell .*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED


11. CLOSING REMARKS

- Closing Remarks – Next regular Board Meeting will be held on April 27, 2021, commencing at 7:00 p.m. The meeting location or meeting delivery method will be subject to current Provincial Health Orders in place.


12. ADJOURNED

- The Board meeting was adjourned at 7:28 pm.

Approved by:



Ms. Jennifer Williams, Chairperson
of the Board of Education



Mr. Dave Margerm
Secretary Treasurer