



School District No. 54 (BULKLEY VALLEY)

AGENDA REGULAR BOARD MEETING MARCH 21, 2017 SCHOOL BOARD OFFICE, SMITHERS, B.C. 7:00PM

- 1) Call to Order
- 2) Traditional Welcome / Opening Remarks
- 3) Adoption of Agenda
- 4) Minutes: Regular Meeting Minutes – February 21, 2017
Synopsis In-Camera Meeting – February 21, 2017
- 5) Administration Report C. van der Mark Report Attached
- 6) Committee Reports
 - a) Operations Committee F. Farrell Report Attached
 - b) Policy Committee B. Beaubien Report Attached
 - c) Trustee Report L. Kearns Report Attached
 - d) Trustee Report F. Farrell Report Attached
- 7) Unfinished Business
 - 7.1) 2017-2018 Draft School Calendar
- 8) New Business
 - 8.1) Government & BCTF Tentative Agreement
- 9) Other Business
 - 9.1) Expenditure Summary – February 28, 2017
- 10) Reading File
 - 10.1) See Appendix "A"
- 11) Closing Remarks - Next Board Meeting will be held on April 18, 2017 at the Moricetown Multi-Plex in Moricetown B.C., commencing at 7:00 p.m.
- 12) Adjournment
- 13) Public Remarks**

NOTES:

Delegations: This item is intended to provide an opportunity to members of the public to make a presentation to the Board. Individuals wishing to be included on the agenda must submit a written request to the Secretary Treasurer at least one week prior to the meeting stating the subject of their presentation and including any background information to be considered by the Board.

****Public Remarks:** this item is intended to provide an opportunity to members of the public to make comments to the Board.



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
FEBRUARY 21, 2017
SCHOOL BOARD OFFICE, SMITHERS B.C.

PRESENT: Trustees: L. Kearns, F. Farrell, J. Williams, D. Hanson, L. Collingwood, P. Michell, B.J. Beaubien

Regrets: C. van der Mark – Superintendent of Schools

Staff: M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:05pm

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Kearns acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidm't'en.
- Chairperson Kearns welcomed all guests present. Superintendent van der Mark sends his regrets. As the Vice President of the BCSSA, Mr. van de Mark was invited to the reading of the new provincial budget in Victoria this week. Mr. van der Mark was also selected as a member of the Ministry of Education Outreach Team. This committee is responsible for engaging with education stakeholders across the province on topics related to the implementation of BC's new curriculum. Congratulations to Mr. van der Mark. Silverthorne Elementary will be putting on the musical "How to Eat Like a Child and Other Lessons in Not Being a Grown Up" on March 7th & 8th. SSS will be hosting the BC High School Provincial Curling Championships on March 2-4th at the Smithers Curling Club. February 22 is Pink Shirt Day to Stand Up Against Bullying.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Collingwood.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of January 17, 2017 or the synopsis of the in-camera meeting minutes of January 17, 2017. There being none, the minutes of January 17, 2017 and the synopsis of the in-camera meeting minutes of January 17, 2017 were declared approved as presented.

5. ADMINISTRATION REPORT

- Assistant Superintendent Mr. McDiarmid updated the Board regarding the BC Government and the BCTF Memorandum of Understanding (MOU). Through consultations at the school level and the local teachers union, positions were created or expanded across the district.

- Assistant Superintendent McDiarmid presented the student achievement report to the Board. Twain Sullivan Elementary students will participate in Maker Week at HSS this week. SD54 will be sending approximately 12 students to the Skills Canada competition in Terrace once again this year. The Big Band Dance was held on February 11th this year and was once again a sensational evening of student excellence.
- Assistant Superintendent McDiarmid presented the district based innovations and initiatives report to the Board. Collaborations rounds will be held on February 24 in Smithers and in late March in Houston. Pink Shirt Day will be take place on Wednesday, February 22. The February Education Forum will be held on Monday, February 27th and the topic will be the use of robotics in the classroom. The early notice incentive program will take place again this year for teachers. This notice is valuable in order to better plan and meet out staffing requirements. Twain Sullivan and Silverthorne will co-host the elementary basketball event on February 23rd at HSS. FSA's continue at the grade 4 and 7 levels. Parents and students in grades 4,7,10, and 12 will be completing the Provincial Satisfaction Survey's between now and April.
- Assistant Superintendent McDiarmid presented the school based initiatives report to the Board. Ms. Pesce took her class to work with the seniors over at the Meadows. There were a lot of smiles and it was truly heartwarming. SSS drama/theater students put on a showing of "Hansel and Gretel". Twain Sullivan and HSS are now combining their school breakfasts at HSS bringing all the students together. SSS hosted the Ski and Snowboard zone championships and the local students did very well. SSS had wrestlers participate at a large wrestling competition in Edmonton recently. Smithers will be hosting the BC High School Curling Championship on March 2nd - 4th. School basketball is wrapping up for the year. The Junior Girls won their zones last weekend and will be heading off to the Provincials at the beginning of March. Silverthorne Elementary will be putting on the musical "How to Eat Like a Child and Other Lessons in Not Being a Grown Up" on March 7th & 8th.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - MME – 45 +/- Grade 6/7 Students from Muheim Memorial Elementary to travel to Hudson Bay Mountain on three separate occasions for skiing and snowboarding. All Board requirements have been met for this trip.
 - HSS – BVLC Campus 10 +/- Grade 10-12 Students from Houston Secondary School to travel to Hudson Bay Mountain on February 24, 2017 for a day of skiing and snowboarding. All Board requirements have been met for this trip.
 - SSS – 8 +/- Grade 8-12 Students from Smithers Secondary to travel to Edmonton, Alberta to take part in the Golden Bear High School Wrestling Tournament on February 2-5, 2017. All Board requirements have been met for this trip.

Operations

- Mr. Margerm spoke to the Board about the extreme weather we have been experiencing recently and the undertaking that our Supervisor of Transportation, Cathy Whalen does to keep everyone safe during these treacherous conditions. Safety on the secondary roads is a main concern for bussing and Ms. Whalen relies heavily on the recommendations provided by the highways department and maintenance contractors on whether buses should be on the roads or not.

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- The February 7th, 2017 Community Relations Committee Meeting was cancelled as two trustees could not attend the meeting and therefore a lack of quorum. The agenda will be carried forward to the March meeting.
 - Next Education Forum will be held on Monday, February 27, 2017 at 5:00pm at the Smithers Secondary School Library. Topic will be Robotics in the Classroom.

6.b) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Farrell presented the Operations Committee's Report from the February 7, 2017 committee meeting.
 - Next Meeting Tuesday, March 7, 2017 @ 5:15pm,

6.c) POLICY COMMITTEE REPORT

- The February 7th, 2017 Policy Committee Meeting was cancelled as two trustees could not attend the meeting and therefore a lack of quorum. The agenda will be carried forward to the March meeting.
 - Next Meeting Tuesday, March 7, 2017 @ 4:15pm.

6.d) TRUSTEE REPORTS

- Trustee Kearns submitted two Trustee Reports this month. The first was reporting on the January Education Forum on Aboriginal Education and the second was about Trustee Kearns's trip to the BCPSEA AGM.

7. UNFINISHED BUSINESS

7.1) 2017 – 2018 Amended Draft School Calendar

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Michell.*

"The Board approves sending the 2017-2018 Amended Draft School Calendar out for public consultation as outlined."

2 Opposed
5 For

CARRIED

8. NEW BUSINESS

8.1) 2016-2017 Amended Annual Budget- Mr. Margerm provided a brief synopsis of the amended budget. The operations committee recommended that the Board give all three readings to the 2016-2017 Amended Annual Budget Bylaw.

- Chairperson Kearns asked for unanimous consent to do all three readings for the 2016 – 2017 Amended Annual Budget Bylaw. Unanimous consent was given.

MOTION: *It was moved by Trustee Beaubien and seconded by Trustee Farrell .*

"The Board proceeds with three reading for the 2016 – 2017 Amended Budget Bylaw."

CARRIED

9. OTHER BUSINESS

- The January 31, 2017 expenditure summary was included in the Trustee Board packages.

10. READING FILE

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Collingwood.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

11. CLOSING REMARKS

- The next regularly scheduled School Board meeting will be held on Tuesday, March 21, 2017 commencing at 7:00 pm at the School Board Office in Smithers.

12. ADJOURNED

- The Board meeting was adjourned at 8:14pm.

Approved by Les Kearns, Chairperson
of the Board of Education

Dave Margerm
Secretary Treasurer

DRAFT



SYNOPSIS
OF
IN-CAMERA MEETING
SCHOOL DISTRICT #54 (Bulkley Valley)
FEBRUARY 21, 2017
SCHOOL BOARD OFFICE, SMITHERS B.C.

The regular meeting was called to order at 6:02pm and the Board resolved to go in-camera.

- The Chair asked if there were any corrections to the In-Camera meeting minutes of January 10, 2017. There being none, the In-Camera meeting minutes of January 10, 2017 declared approved as presented by the Chairperson.
- Administration reported on routine staffing issues and labour relations matters.

The Board returned to regular session at 6:25pm.

DRAFT

SCHOOL DISTRICT 54

(Bulkley Valley)

REPORT FROM ADMINISTRATION

to the
Board of Education
March 21, 2017

INNOVATION / INITIATIVES

District Based Initiatives

- **PLC/NOII** - Teachers from across the district will be meeting for their third session of the year where they share inquiry projects and discuss current trends in education.
- **Collaboration Rounds** - On Thursday and Friday, March 2-3 teachers from Walnut Park and SSS demonstrated lessons that were co-developed and co-presented. These learning rounds present outstanding opportunities for educators to share their practice, learn from others and add to their professional tool kit through observing others. A massive thanks to Ms. Jo-Anne Goble and Ms. Lynn Rutley for their ongoing leadership with this work.
- **Skills Canada competition Northwest Community College - Congratulations** to all of the students who competed in the regional Skills BC Trades competition in Terrace on March 3rd. The SD54 students were able to come away with 7 medals in four categories, including sweeping the Electrical competition!
 - Dylan Conlon - Bronze medal in Automotive
 - Veronica Portsch – Gold medal in Culinary
 - Seth Wittwer – Bronze medal in Culinary
 - Calvin Turko – Gold medal in Welding
 - Terrance London – Gold medal in Electrical
 - Noah Walter – Silver medal in Electrical
 - Keaton Hiemstra – Bronze medal in Electrical
 - Jimmy Evenden – Strong showing in Automotive
 - Travis Pete – Strong showing in Culinary
 - Roberta Tessen – Strong showing in Welding

All gold medal winners will now represent the SD54 at the provincial Skills competition in Abbotsford in April. Good luck to all the competitors!

A big thanks to Mr. Andy deBoer for his continued excellent leadership in the trades and skills portfolio.

- **District / Authority Scholarships** – SD54 has 22 District / Authority Scholarships to award this year. Presentations have been scheduled for the week of May 8-12th. The quality of presentations has continued to rise over the past few years and we look forward to more outstanding grade 12 scholarship candidates.

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- **Staffing** - Schools and district staff have begun working on potential staffing levels for the 2017-18 school year. This will be discussed further in the new business portion of the board meeting.

School Based Initiatives

- **Anti-Bullying Day** - On Wednesday, February 22, schools across the district participated in initiatives focused on bringing awareness and an end to bullying.
- **SSS Drama** – SSS theatre and music program will be performing *Romeo & Juliet* on April 7 & 8, and April 12 & 13 at the Della Herman Theatre. Get your tickets while you can! They will go quickly.
- **SSS Jr. Girls' Basketball** — These girls wrapped up a very impressive year with a 2-2 record at this year's provincial championships. This crew has been very dedicated and had impressive performances in PG and Kelowna as they worked towards the BC's. Most of the team will be heading off to Sr. Basketball next year and we look forward to their continued progress. Thanks to the parents and community for supporting the girls on a demanding schedule. Special thanks to Oscar's Source for Adventure, Seabridge Gold, and Subway for being generous sponsors.
- **SSS Sr. Boys' Basketball** — The senior boys won the NW Zone (AA) for the second straight year and won their final game at the Provincials to close out the tournament with a 1-3 record, thanks to Quinn Fraser's 40 pts in the last game! A big thanks to Dr. Haskins for coaching the boys this year and providing a great year of memories. Best wishes to the grade 12's who have played their final game of high school basketball.
- **SSS Curling** – The SSS curling team hosted the BC High School Curling Championships and curled their way to a bronze medal! Great job and thanks to Lawrence Turney for coaching and the all the volunteers that helped with the championship!
- **SSS Snowboard** – The SSS team won the Provincial Championships and brought home the blue banner for first place! Well done and special thanks to Mr. Forbes for coaching!

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **MME** – 50 +/- Grade 4 - 6 Students from Muheim Memorial Elementary to travel to Hudson Bay Mountain on March 28, 2017 for a day of skiing and snowboarding. All Board requirements have been met for this trip.
 - **SIL** - 50 +/- Grade 4-7 Students from Silverthorne Elementary School to travel to Hudson Bay Mountain on March 22, 2017 for a day of skiing and snowboarding. All Board requirements have been met for this trip.
 - **HSS** – 100 +/- Grade 8-12 Students from Houston Secondary School to travel to Hudson Bay Mountain on April 7, 2017 for a day of skiing and snowboarding. All Board requirements have been met for this trip.

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- **HSS** – BVLC 12 +/- Grade 10-12 Students from Houston Secondary School – BVLC Campus to travel to Hudson Bay Mountain on March 28, 2017 for a day of skiing and snowboarding. All Board requirements have been met for this trip.

The following field trip requires approval *in principle* by the Board of Education:

- **SSS** – 12 students on the SSS Senior Girls Basket Ball Team to travel to Hawaii. Tentative travel dates are December 20, 2017- January 3, 2018 or December- January 2018-2019 dates still to be finalized. The team will play and practice against competitive American teams while also enjoying tourism opportunities. Final Board approval will be subject to the travel dates being finalized and the required travel documentation being supplied to the board office including the finalized list of students travelling.

SCHOOL DISTRICT 54
(Bulkley Valley)

OPERATIONS COMMITTEE MEETING
Regular

March 7th, 2017

5:15PM

School Board Office

Voting Members	Administration
F. Farrell, Chair P. Michell	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
L. Kearns (ex officio)	
Regrets: J. Williams	E. Hildebrandt, Director, Facilities and Maintenance

The meeting was conducted between 5:15pm - 5:51 pm

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

1. 2017-2018 Trustee Stipend

Mr. Margerm reviewed the policy concerning the annual decision by the Board to allow for an increase to trustee stipends. The committee asked Mr. Margerm to provide actual the financial increases to stipends given an increase of 2.3%.

	Stipend (Current)	2.3% Increase	Stipend (Proposed)
Board Chair	\$12,374.52	\$284.61	\$12,659.13
Board Vice-Chair	\$10,312.20	\$237.18	\$10,549.38
Trustee	\$ 9,280.89	\$213.46	\$9,494.35

The total increase for the Board would amount to \$1,589.09

The Committee recommends the option of an increase in trustee stipend be reviewed as a committee of the whole and decided at the March Board meeting.

2. 2017-2018 Draft Calendar

Mr. McDiarmid updated the committee on the draft 2017-2018 calendar consultation input. The public input reflects support for full two-week, one-week and current 12-day proposal. 12-day break seems to be a good compromise for providing extra time at spring break with no adjustments to instructional time. There is general support for advancing Christmas break partly into January, yet some comments referred to non-alignment with other government and post-secondary institutions. **Committee recommends sending current Draft 2017-2018 Calendar to Board for approval.**

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3. Bell Schedules

Mr. McDiarmid updated the committee on the progress of adjusting bell schedules to a later start. Bell schedules were circulated to secondary schools for consultation. Generally, everyone was in favour of proposed later start. Proposed model at secondary has an 8:45am start, two classes, lunch and two classes. There may be some concerns in regards to electives after lunch, but this has not been an issue in draft scheduling so far. Next step is to consult with elementary schools for a late start.

4. Facilities Review

Mr. Margerm updated the committee that the two community consultation meetings have been completed. ***Committee recommends that Mr. Margerm prepare a report on the options for potential future configuration of facilities in Houston and options or scenarios for proposed reconfiguration within the Houston Schools.***

Date & Time of Next Meeting: April 4th, 2017 at TBD

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POLICY COMMITTEE MEETING

March 7th, 2017

4:15 PM

School Board Office

Voting Members	Administration
L. Collingwood, Chair D. Hanson L. Kearns (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
Regrets: B. Beaubien	

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

PREVIOUS MEETING OF February 7th, 2017

Policy	Description	Type	Consultation
	Meeting was cancelled		

NEW BUSINESS

Policy	Description	Type	Consultation
4.380, 6.380 6.320	Sexual Orientation and Gender Identity (Margerm) French Language Programs <i>BN-P-2</i> (McDiarmid) Section 177 <i>BN-P-3</i> (Margerm) Superintendent Evaluation <i>BN-P-1</i> (Margerm)	Revision Revision New Revision	Yes Yes Not Required Yes

The meeting was conducted between 4:15pm - 5:07 pm

1. Sexual Orientation and Gender Identification: Policy 4.380, 6.380

The Committee recommends that the Board approve the draft revisions Policies 4.380 and 6.380 as presented.

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation Yes, Not required, Complete, Rejected

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2. French Language Programs: Policy 6.320

Mr. McDiarmid recommended the review of Policy 6.320. The following points were discussed:

- a) Currently intake is based on first-come, first serve basis. This should be reviewed with the possibility of moving to a lottery system in order to stop bias towards parents that have the ability to show up early in morning and wait in line for registration.
- b) Current practice is to prioritize new French immersion student intake based on siblings already enrolled in the program. This practice is not outlined in policy. 18 of the 20 guaranteed spots went to students with siblings.
- c) Policy should not refer to the Charter of Rights and Freedoms.
- d) French Immersion should begin in Kindergarten. Policy currently notes grade 1.
- e) French Immersion programming should be based on adequate and qualified staff to provide a quality program. This is becoming more difficult to hire qualified staff.

The Committee recommends that Mr. McDiarmid prepare draft language for proposed changes and submit to Committee in April.

3. Section 177 Language

Mr. Margerm updated committee on the Ministry requirement that the Boards review their procedures and/or policies to ensure that districts include the elements set out in Ministerial Guidelines with regards to Section 177 of the School Act. Currently the District has the appropriate Section 177 language within the Administration Manual. ***The Committee recommends that the necessary Section 177 language be prepared in draft policy form and submitted to Committee in April.***

4. Superintendent's Evaluation

Postponed to April committee meeting.

Date & Time of Next Meeting: April 4th, 2017 Time TBD

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation Yes, Not required, Complete, Rejected



School District No. 54 (BULKLEY VALLEY)

"To empower all learners to live the challenges of a diverse and changing world."

TRUSTEE REPORT BCPSEA REPRESENTATIVE COUNCIL March 10, 2017

On Friday, March 10th, I attended the British Columbia Public School Employers' Association (BCPSEA) meeting, in Richmond. It was a special Representative Council meeting, called to review the tentative Memorandum of Agreement (MoA), between BCPSEA, the British Columbia Ministry of Education (MoE), and the British Columbia Teachers' Federation (BCTF).

During the day we had presentations, round table talk, and many opportunities to ask questions. Discussions included past history, the Letter of Understanding #17, considerations for moving forward, the tentative MoA agreement, and a comparison of the restored language for the 60 BC School Districts. Delegates were surprised and pleased to have the Minister of Education spend most of the day at the workshop. He was available for a question and answer period and also was willing to meet afterwards for any additional questions or concerns.

For me, the highlights of the day were:

- 1) the continued affirmation by both BCPSEA and the Minister of Education, that the government is totally committed to covering all costs, related to the tentative agreement and already has these costs included in the recent budget,
- 2) the technical questions that arose regarding the implementation of the MoA,
- 3) and the opportunity to discuss with other Districts, the similarities and differences resulting from the restored language.

Respectfully submitted by:
Les Kearns
BCPSEA Representative



School District No. 54 (BULKLEY VALLEY)

"To empower all learners to live the challenges of a diverse and changing world."

TRUSTEE REPORT BCSTA Provincial Council Meeting February 17-18, 2017

On February 17-18 2017 I had the opportunity to represent School District 54 at the February BCSTA Provincial Council Meetings. The event was broken into three parts. The Friday evening plenary, the Saturday morning business session, along with the Saturday afternoon issues and answers session.

The Friday evening plenary involved six community stakeholders talking about the importance of public education as it relates to their particular sector. The presentations were done in Pecha Kucha style with 20 slides each with a 6 minute 40 second time limit for each presentation. Among the participants which included those related to hi-tech industry, college, and health included two students from the Richmond School District who offered their insight on how the new curriculum is working in its infancy. Great interaction between fast paced presentations and questions from the audience that offered future ideas on how all stakeholders can interact together in promoting student achievement.

The Saturday morning business session delved into the regular address from the various committees, along with reports from the President, Executive Director, Education, Legislative and Aboriginal Education Committees. The rest of the morning consisted of debating and voting on motions four of which were passed. Two most noteworthy were regarding support for the retention of rural teachers, and the request to increase the BCSTA budget through a dues increase of 2% amongst member districts. Many representatives didn't feel that the motion should be voted on until the April 2017 AGM. I spoke in favor of making a decision at this provincial council. The vote occurred and the motion was passed.

The afternoon "Issues and Answers" session was organized by BCSTA executive members Gordon Swan and Donna Sargent. They were spearheading the BCSTA Election readiness campaign entitled "Education is the Key". They distributed posters and trustees brainstormed as table groups on a number of exercises in determining the key in education for our districts. The aim of the presentation was to bring the posters home and to be a vanguard to facilitating the discussion and election debate regarding the importance of education. I have posters that can be used in a photo and engagement campaign for localizing to our provincial election candidates the issues that matter in the Bulkley Valley.

If you wish to obtain further information contact BCSTA.org. Or google BCSTA.

Respectfully submitted by:

Frank Farrell
Trustee /BCSTA Provincial Council Representative
School District #54(Bulkley Valley)



School District No. 54 (BULKLEY VALLEY)

APPENDIX "A" TRUSTEE READING FILE MARCH 21, 2017

February 28, 2017 Enrolment
Ltr. Frm. SD05 to L. Larson re: Regional Rural Ed Review Process
Ltr. Frm. SD05 to SD43 re: SD43 SSCFGS
Ltr. Frm. SD23 to MOE & MOF re: Core Funding for Aboriginal Ed
Ltr. Frm. SD58 to L. Larson re: Rural Education Strategy
Ltr. Frm. T. Rezansoff to M. Bernier re: Recruitment and Retention for Northern School Districts
Ltr. Frm. T. Rezansoff to Premier Clark re: Further Supports for Refugee Students

2017 – 2018 School Calendar Correspondence Received

K. Bree Knibbs – Received January 24, 2017	S. Levenson – Received January 24, 2017
M. Elliott – Received January 24, 2017	J. Brooks – Received January 24, 2017
K. Niven – Received January 28, 2017	R. Kenzie – Received Jan 30, 2017
C. Emberley – Received February 6, 2017	C. Cockle – Received February 6, 2017
N. Skuce – Received February 7, 2017	S. White – Received February 9, 2017
D. Horning – Received February 16, 2017	M. Harding – Received February 20, 2017
K. Pederson – Received February 21, 2017	S. McAulay – Received February 21, 2017
K. Knibbs – Received February 21, 2017	
S. Lam – Received February 22, 2017	C. Wardrop – Received February 22, 2017
K. Ehalt – Received February 22, 2017	J. Reid – Received February 22, 2017
M. Reid – Received February 22, 2017	T. Lake – Received February 22, 2017
J. Berarducci – Received February 23, 2017	BVTU – Received February 23, 2017
S. Wellington – Received February 24, 2017	
BVTU – Received February 28, 2017	K. Kuemper Received February 28, 2017
K. Brandon – Received March 1, 2017	J. Brooks – Received March 1, 2017
C. Bargh – Received March 1, 2017	
L. Wilson – Received March 3, 2017	Moricetown Elementary School–Received March 3, 2017
R. McKenzie – Received March 3, 2017	L. Herrington – Received March 3, 2017
A. Johnson – Received March 3, 2017	
B. Tucker – Received March 5, 2017	S. Lam - Received March 6, 2017
J & L Dewar – Received March 6, 2017	F. Wilson – Received March 6, 2017
A. Findlay – Received 6, 2017	
A. Forstbauer – Received March 7, 2017	L. Aylen – Received March 6, 2017
W. Nikal – Received March 7, 2017	
S. Franklin – Received March 8, 2017	S. Finnegan – Received March 10, 2017