



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
APRIL 19, 2016
MORICETOWN MULTI-PLEX, MORICTOWN, B.C.

PRESENT: **Trustees:** L. Kearns, B.J. Beaubien, F. Farrell, J. Williams, D. Hanson, P. Michell, L. Collingwood

Staff: C. van der Mark – Superintendent of Schools
 M. McDiarmid – Assistant Superintendent of Schools
 D. Margerm – Secretary Treasurer
 B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:05pm

2. OPENING REMARKS

- Chairperson Kearns acknowledged that we gathered on the home of the Wit'suwit'en Nation, traditional territory of the Likhsilya. And welcomed all guests present.
- Chief Ron Mitchell Hagwilneh from the Laksilya Clan delivered a traditional welcome to the Wet'suwet'en Territory to the Board of Education.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Williams.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of March 15, 2016 or the synopsis of the in-camera meeting minutes of March 15, 2016 or the minutes of the April 12, 2016 Special Board Meeting. There being none, the minutes of March 15, 2016 and the synopsis of the in-camera meeting minutes of March 15, 2016 and minutes of the April 12, 2016 Special Board Meeting were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. The Fraser Institute Schools rankings have been released. This ranking is based on a very narrow piece of data; all schools in SD54 perform at above provincial averages on a broad set of indicators. Trustees and senior staff attended the BCSTA Spring AGM this past weekend. There have been some administration changes for the 2016-2017 School year. Mr. Andrew Bond will be the new Principal at WPS, Ms. Bev Forster will be the new Principal at MME and Ms. Julie Krall will be the new Principal at Silverthorne.
- Superintendent van der Mark presented the district based initiatives report to the Board. The District is well into the staffing process for the 2016-2017 school year. District Dogwood Scholarship packages have started to arrive as students vie for one of the nineteen (19) \$1,250 scholarships available this year. Presentations will be held the week of May 9th. Jan Unwin and Maureen Dockendorf from the Ministry of Education were in the district this week working with our teachers on the new curriculum. 52 students from Telkwa Elementary worked with the Missoula Children's

Theatre to put on a production of "*Sleeping Beauty*". Twain Sullivan will now be working with the Missoula Children's Theatre on the same production. There were presentations across the district by the group 'Out in Schools', which works in building school culture and educating youth, teachers and parents about LGBT2Q+ issues. Schools are increasing course offerings for robotics, coding, trades and ACE-IT programs for next year. The District X-Country ski event was held last month and everyone had a great time.

- Superintendent van der Mark presented the school based initiatives report to the Board. WPS had their monthly Breakfast and Books last Wednesday. MME had their annual "Concours" French speaking event on April 12th. Thank you to the MME staff for organizing this again this year. SSS & Buick Canada will host a 'Drive for Students' fundraiser And Family Fun Fair will be held on April 30th at WPS school. Funds from this fundraiser will go towards SSS athletics.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS** – 40 Grade 10-12 Senior Concert & Jazz Band Students from Smithers Secondary School to travel to Edmonton, AB on April 16 thru April 20th, 2016 to take part in the annual Edmonton Cantando Music Festival. All Board requirements have been met for this trip.
 - **HSS** - 20 +/- Grade 8-12 students from Houston Secondary School to travel to Irrigation Lake on a weekly basis during the months of May and June as a part of their angling course. All Board requirements have been met for this trip.
 - **LKS** – 25 Grade 6/7 students from Lake Kathlyn Elementary School to travel to Camp Caledonia on June 15th – June 17th, 2016 to take part in their year-end celebrations. All Board requirements have been met for this trip.
- The following field trip require approval by the Board of Education:
 - **MME** – 28 +/- Grade 7 students to travel to Prudhomme Lake (Prince Rupert) and Metlakatla during the period of June 6 and June 10, 2016. This trip is to support student curriculum and will be the class's year-end celebration. All other Board requirements have been met for this trip.

MOTION: *It was moved by Trustee Williams and seconded by Trustee Beaubien.*

"The Board approves the proposed field trip to the Prudhomme Lake and Metlakatla as outlined."

CARRIED

Operations

- **2016 – 2017 Budget** – Budget planning is well underway and will be presented to the Board and the public in May. Planning for the 2016-2017 AFG is underway and planning for the LKS closure and consultation with the Board has begun.
- **Lake Kathlyn Transition Committee** – Superintendent van der Mark informed the Board that Mr. McDiarmid is establishing a transition committee in order to address student and family transition, Lake Kathlyn Elementary history and artifacts and PAC organization and finances. The committee will have representation from both Lake Kathlyn and Walnut Park PAC's, school administration, staff and district staff.

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Trustee Hanson invited everyone to the April 25th February Education Forum on BC's new K-9 Curriculum. The Forum will start at 5pm at the School Board Office.
 - Next Meeting Tuesday, May 3, 2016 @ 4:00pm.

6.b) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Williams presented the Operations Committee's Report from the April 5, 2016 committee meeting.
 - Next Meeting Tuesday, May 3, 2016 @ 5:00pm.

6.c) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Collingwood presented the Policy Committee Report from the April 5, 2016 committee meeting. The committee recommended that Policy# 11.290 - Field Trips be approved as amended.

MOTION: It was moved by Trustee Collingwood and seconded by Trustee Hanson.

"The Board approve the amended Policy # 11.290 – Field Trips as outlined."

CARRIED

- Next Meeting Tuesday, May 3, 2016 @ 3:00pm.

6.d) TRUSTEE REPORTS

- No Trustee reports were submitted this month.

7. UNFINISHED BUSINESS

- No unfinished business this month.

8. NEW BUSINESS

- **8.1) 2016-2017 Annual Facilities Grant:** The operations committee recommended that the 2016-2017 Capital AFG Bylaw # 127093 be approved in three readings.
- Chairperson Kearns asked for unanimous consent to do all three reading tonight for 2016 – 2017 Capital AFG Bylaw# 127093. Unanimous consent was given.

MOTION: It was moved by Trustee Beaubien and seconded by Trustee Williams.

"The Board approves the 2016- 2017 Annual Facilities Grant - Bylaw #127093 in the amount of \$ 536,597."

CARRIED

CAPITAL PROJECT BYLAW NO. 127093

A BYLAW by the Board of Education of School District No. 54 (Bulkley Valley) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 127093 (2016-2017 AFG).

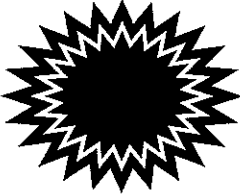
NOW THEREFORE the Board agrees to the following:

- upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially in accordance with the Project Agreement or as directed by the Minister;
- observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Project of the Board approved by the Minister and specifying a maximum expenditure of \$536,597 for Project No. 127093 is hereby adopted.
2. This Bylaw may be cited as School District No. 54 (Bulkley Valley) Capital Project Bylaw No. 127093

Read a first time the 19th day of April, 2016.
Read a second time the 19th day of April, 2016.
Read a third time, passed and adopted the 19th day of April, 2016.



NO SIGNATURE REQUIRED
Board Chair

NO SIGNATURE REQUIRED
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 54(Bulkley Valley) Capital Project Bylaw No. 127093 adopted by the Board the 19th day of April, 2016.

NO SIGNATURE REQUIRED
Secretary-Treasurer

9. EXPENDITURE SUMMARY

- The March 31, 2016 expenditure summary was included in the Trustee Board packages.

10. READING FILE

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Collingwood.*

"That the information contained in the Trustee Reading File be received and filed."


CARRIED


11. CLOSING REMARKS

- The next regularly scheduled School Board meeting will be held on May 17, 2016 commencing at 7:00 pm at the Twain Sullivan Elementary School.

12. ADJORNED

- The Board meeting was adjourned at 7:46pm.


Approved by Les Kearns, Chairperson
of the Board of Education


Dave Margerm
Secretary Treasurer