



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO.54 (*Bulkley Valley*)
MAY 25, 2021
VIA: ZOOM

PRESENT: Trustees: F. Farrell, L. Kearns, F. Krishan, J. Williams, J. Krauskopf
Regrets: P. Michell
Trustee Absence: E. Quinlan
Staff: M. McDiarmid – Superintendent
M. Monkman – Assistant Superintendent
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:02 pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan and the Likhshilya – Small Frog Clan.
- Chairperson Williams welcomed everyone to the zoom meeting, Trustee Michell sends her regrets. The reopening plan for the Province was released today and everyone is looking forward to a "new normal". Vaccines are now going to be available for children 12+ . Trustees were able to take another tour of the new Walnut Park last week and it was so amazing to see the new learning space that is being created. Good job to the contractors for getting so much done, on time and on budget!

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Krauskopf and seconded by Trustee Farrell.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of April 27, 2021 or the synopsis of the in-camera meeting minutes of April 27, 2021. There being none, the regular meeting minutes of April 27, 2021 and the synopsis of the in-camera meeting minutes of April 27, 2021 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the district-based initiatives to the Board. Schools are arranging to hold their own track and field events this year as the District Elementary Track Meet has been cancelled. The NOII cohort held their annual symposium on May 12th and 13th. Ms. Jana Fox and Ms. Nicole Davey were presenters and facilitators for this event. Capstone presentations are currently underway. SSS Drama / Music department presented the

musical "*Oliver*" last week. The performance was recorded for parent and the community to view. District Scholarship presentations took place also last week. 55 teachers received briefcase style bags to recognize their participation in pro-d programs that were organized by District Curriculum teacher, Sandra McAulay. Professional development events took place last Friday. Ms. Niven presented her inquiry project on core competencies and assessments for senior science students. Silverthorne Elementary held a session on core competencies through an Indigenous lens. Ms. Miller presented a Non-Violent Crisis Intervention for CUPE staff and 20 + Special Education Assistants will be participating a 3 week session on FASAD with Nathalie Brassard. Ms. Krall presented on the 94 calls to action. Mr. Dwayne Anderson will be moving to Muheim Memorial as Principal effective August 1st. The VP vacant position at Twain Sullivan and Houston Secondary has now been posted. SD54 has started next years staffing process.

- Superintendent McDiarmid presented the student-based innovations and initiatives report to the Board. Graduation ceremonies are planned for June 11th and June 26th in Houston and Smithers respectively. Lots of questions around COVID-19 regulations and protocols. It will be largely a student focused event, like last year.

Field Trip Proposals

- The following field trip requires approval by the Board of Education:
 - **WPS – 42 +/-** Grade 7 Students from Walnut Park Elementary to travel to Tyhee Lake on June 11, 2021. The purpose of this trip is to take part in the year-end celebration and to support the Outdoor Ed curriculum. All Board requirements have been met for this trip.

6.a) OPERATIONS COMMITTEE REPORT

- Operations Committee Chairperson Kearns presented the Operations Committee's Report from the May 11th, 2021 committee meeting. Both items will be moved to the Unfinished and New Business portion of the current board meeting.
- Next meeting date Tuesday, June 8th, 2021 @ 5:00pm

6.b) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Farrell presented the Policy Committee's report from the May 11th, 2021 committee meeting.
- **Policy 10.300 Child Care Facilities** – The Committee recommended that the draft Policy 10.300 Child Care Facilities be approved as amended.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Krauskopf.

"That the Board approve the amended draft Policy 10.300 Child Care Facilities be approved as outlined. "

CARRIED

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- **Policy 6.900 District Calendar** - This policy was returned back to the policy committee to get the policy drafted.
 - **Policy 6.750 Whistleblower – Public Interest Disclosure** - The Committee recommended that the draft Policy 6.750 Whistleblower – Public Interest Disclosure be approved.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Kearns.

"That the Board approve the draft Policy 6.750 Whistleblower – Public Interest Disclosure be approved as outlined. "

CARRIED

Next Meeting Tuesday, June 8th, 2021 @ 3:00pm

6.c) TRUSTEE REPORTS

- There were no Trustee Reports submitted this month.

7. UNFINISHED BUSINESS

- **7.1) 2021 – 2022 Draft Annual Budget** - The Operations Committee recommended that the Board proceed with the third reading of the Draft 2022-2021 Annual Budget Bylaw.

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Farrell.*

“That the Board proceed with third reading of the 2021 - 2022 Annual Budget Bylaw.”

CARRIED

8. NEW BUSINESS

- **8.1) 2020-2021 Capital Plan Bylaw** – The operations committee recommended that the 2021-2022 Capital Plan Bylaw No. 21/22-CP-SD54-01 be approved in three readings.
 - Chairperson Williams asked for unanimous consent to do all three-reading tonight for 2021 – 2022 Capital Plan Bylaw No.21/22-CP-SD54-01. Unanimous consent was given.

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Krauskopf.*

“The Board approved the three readings of 2021 - 2022 Capital Plan Bylaw No. 21/22-CP-SD54-01.”

CARRIED

9. OTHER BUSINESS

- 9.1) The May 31, 2021 expenditure summary was provided to the Trustees.

10. READING FILE

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Krauskopf.*

“That the information contained in the Trustee Reading File be received and filed.”

CARRIED

11. CLOSING REMARKS

- Closing Remarks – Next regular Board Meeting will be held on June 22, 2021, commencing at 7:00 p.m. at Silverthorne Elementary School in Houston, BC.

*NOTE: Location and meeting delivery method will be subject to current Provincial Health Orders in place.

12. ADJOURNED

- The Board meeting was adjourned at 8:04pm.

Approved by:



Ms. Jennifer Williams, Chairperson
of the Board of Education



Mr. Dave Margem
Secretary Treasurer