



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
MAY 16, 2017
SILVERTHORNE ELEMENTARY SCHOOL, HOUSTON B.C.

PRESENT: Trustees: L. Kearns, F. Farrell, J. Williams, L. Collingwood, P. Michell, B.J. Beaubien
D. Hanson

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:00pm

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Kearns acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Likhsilya – Small Frog Clan.
- Chairperson Kearns welcomed all guests present. Chairperson Kearns spoke about the recent provincial election and how important it is to get out and vote. He also attended the District Authority Scholarships presentations again this year where students competed for \$1,250 scholarships. He said that once again this year the presentations were wonderful and was impressed by the increasingly variety of skills presented by the students. Trustee Farrell commented that there was so much enthusiasm by the students that it gives him hope for the future.

3. DELEGATION – Smithers Parents for French

4. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Collingwood and seconded by Trustee Farrell.*

"That the agenda be accepted as presented."

CARRIED

5. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the minutes of April 18, 2017 or the synopsis of the in-camera meeting minutes of April 18, 2017. There being none, the minutes of April 18, 2017 and the synopsis of the in-camera meeting minutes of April 18, 2017 were declared approved as presented.

6. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. The SSS drama, theatre and music students presented "*Romeo and Juliet*". In addition, the SSS Band travelled to Cuba. This was Mr. Doogan-Smith's last school trip to Cuba and he was very complementary about the students while in Cuba. The District Authority Scholarships have now wrapped up and the District will be awarding 22 - \$1,250 scholarships. TRU has recruited SSS athlete Jayden Haskins for their cross-country running program. April's Education Forum saw Skill's Canada competitors talk about their experience at the regional and provincial competitions.

- Superintendent van der Mark presented the district based initiatives report to the Board. SD54 year-end celebration will be held on Wednesday, June 14, 2017 where we will be recognizing retirees and long service employees. The District Elementary track meet will take place on Friday, June 2. Senior staff recently attended a meeting in PG to meet a number of international student recruiting agents. Ready, Set, Learn took place in Houston and Smithers elementary schools on May 8-12th. Educators and administration from SD54 joined others from around the province on May 11-12 in Vancouver for the NOII annual learning conversation. The PLC/NOII group met on Monday May 16th to discuss emerging issues in education, shared inquiry projects and discussed key themes from Pasi Sahlberg's, "Finnish Lessons". Senior administration have begun meeting with schools to review school goals, progress, student success and plans for next year. The District hosted two researchers from Open Road; they visited classrooms and interviewed teachers and students to add to their data as to what is the current education context in BC. The NWCC – Houston Campus has been running a Special Education Certificate program throughout the year and most of their practicum placements have been in our schools.
- Superintendent van der Mark presented the school based initiatives report to the Board. Graduation ceremonies will be held at HSS on June 16th and in Smithers on June 24th. The HSS Rugby 15's won their zones and will be heading to provincials in Abbotsford. Ms. Becker and the HSS girl's soccer team played in Kitimat in the Single A zones recently. They finished third out of five teams despite getting off to a slow start due to the field conditions. SSS girls won their zones and will be heading to provincials in Nelson.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - SIL – 155 +/- Grade K - 7 students from Silverthorne Elementary School to travel to Rough Acres Bible Camp to take part in the year – end school celebrations on June 26, 2017. All Board requirements have been met for this trip.
 - SIL – 23 +/- Grade 4/5 students from Silverthorne Elementary School to travel to Ksan Historical Village on June 19, 2017. All Board requirements have been met for this trip.
 - MME - 28+/- Grade 7 students from Muheim Memorial Elementary School to travel to Prince Rupert (Prudhomme Lake) and to Metlakatla on June 5-9, 2017. All Board requirements have been met for this trip.

Operations Report

- Secretary Treasurer Margerm presented the operations report to the Board. The SSS field will remain closed until September 2017 and all other fields in the District, with exception to MME will remain closed until at least May 23rd. This is due to extreme winter damage. The District has received approval from the Capital Branch to purchase an extra bus with mechanical lift capabilities.

7.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Farrell presented the Operations Committee's Report from the May 2, 2017 committee meeting.
 - The Operations committee recommended that the Board approve the Draft 2018-2019 District Capital Plan as outlined.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Beaubien.

"The Board approves the 2018- 2019 District Capital Plan as outlined."

CARRIED

- **French Immersion Kindergarten Registration** – Chairperson Kearns informed the Board that Trustee Hanson received legal advice that she is in a Conflict of Interest position because of her daughter's presence in the French Immersion program. Thus she has recused herself and will not be participating in any discussions or decisions regarding the French Immersion program.
- Next Meeting date to be announced.

7.b) POLICY COMMITTEE REPORT

- Policy Chairperson Beaubien presented the Policy Committee's Report from the May 2, 2017 committee meeting.
- Next Meeting Tuesday, June 6, 2017 @ 5:00pm

7.c) TRUSTEE REPORTS

- Trustee reports were submitted by Trustee Williams, Kearns, Michelle, Farrell and Hanson. All Reports summarized their trip to the BCSTA AGM in Richmond in April.

8. UNFINISHED BUSINESS

- **8.1) 2017-2018 Annual Budget Bylaw** - Secretary Treasurer Margerm presented the Draft 2017 – 2018 Annual Budget to the Board.
- The operations committee recommended that the Board proceed with the third reading of the 2017-2018 Annual Budget Bylaw.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Williams.

"That the Board proceeds with the third reading for the 2017- 2018 Budget Bylaw."

CARRIED

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2017/2018 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54 (Bulkley Valley) Annual Budget Bylaw for fiscal year 2017/2018.
3. The attached Statement 2 showing the estimated revenue and expense for the 2017/2018 fiscal year and the total budget bylaw amount of \$26,490,671 for the 2017/2018 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2017/2018.

READ A FIRST TIME THE 18th DAY OF APRIL, 2017;
 READ A SECOND TIME THE 18th DAY OF APRIL, 2017;
 READ A THIRD TIME, PASSED AND ADOPTED THE 16th DAY OF May, 2017;

NO SIGNATURE REQUIRED
 Chairperson of the Board

(Corporate Seal)

NO SIGNATURE REQUIRED
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 54 (Bulkley Valley) Annual Budget Bylaw 2017/2018 adopted by the Board the 16th DAY OF May, 2017.

NO SIGNATURE REQUIRED
Secretary Treasurer

9. NEW BUSINESS

- There was no new business this month.

10. OTHER BUSINESS

- The April 30, 2017 expenditure summary was included in the Trustee Board packages.

11. READING FILE

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Collingwood.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

12. CLOSING REMARKS

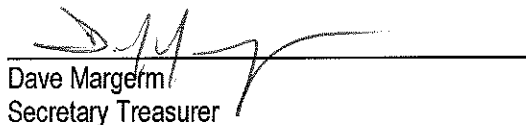
- The next regularly scheduled School Board meeting will be held on Tuesday, June 20, 2017 commencing at 7:00 pm at the School Board Office in Smithers.

13. ADJOURNED

- The Board meeting was adjourned at 8:06pm.



Approved by Les Kearns, Chairperson
of the Board of Education


Dave Margerm
Secretary Treasurer