

**Board of Education**  
**School District 54 (Bulkley Valley)**

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**OCCUPATIONAL HEALTH & SAFETY**

**6.520**

**POLICY**

The board of education is committed to a healthy and safe workplace environment. The district will comply with all relevant provisions of the *WCB Act* and Regulations and will maintain an Occupational Health and Safety Program to reduce injuries and disease. The program shall be made available to each worksite in the district.

The Superintendent of Schools shall be responsible for:

1. ensuring the health and safety program is maintained;
2. delegating an annual review of the Occupational Health and Safety Program in December of each year;
3. ensuring that management has knowledge of the Occupational Health & Safety Program.

All District level administrators are required to:

1. provide a healthy and safe environment;
2. orient new workers;
3. provide ongoing training of workers;
4. participate in regular safety meetings;
5. perform inspections and conduct incident investigations;
6. correct unsafe acts, health or safety hazards.

Workers' responsibilities include:

1. learning and following safe work procedures;
2. correcting hazards or reporting them to supervisors;
3. participating in inspections and incident investigations when required;
4. using personal protective equipment where required;
5. helping to keep a safe workplace by recommending ways to improve the Occupational Health & Safety Program.

**VALUES**

In its consideration of this policy, the board is principally guided by the values of ***responsibility*** to comply with relevant legislation, and ***respect*** and ***compassion*** for its employees

Adopted: November 18, 2008