



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
JUNE 21, 2016
SCHOOL BOARD OFFICE, B.C.

PRESENT: Trustees: L. Kearns, B.J. Beaubien, F. Farrell, J. Williams, D. Hanson, P. Michell

Regrets: L. Collingwood

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:00pm

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Kearns acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidm't'en.
- Chairperson Kearns welcomed all guests present. Trustee Collingwood sent her regrets. Chairperson Kearns recognized that June 21st is National Aboriginal Day and schools around the district have been taking part in many activities to celebrate the Aboriginal culture and people. Mr. Kearns attended the HSS Commencement ceremony and reported that it was absolutely wonderful once again this year. He thanked the staff and parents for all the hard work pulling it together. Mr. Kearns also attend the ceremony held at SSS on June 17th recognizing the Orlando tragedy and he thanked Mr. Rath, the GSA Alliance, the students and staff for organizing this emotional ceremony.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee J. Williams and seconded by Trustee F. Farrell.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of May 17, 2016 or the synopsis of the in-camera meeting minutes of May 17, 2016. There being none, the minutes of May 17, 2016 and the synopsis of the in-camera meeting minutes of May 17, 2016 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent van der Mark announced that there have been some administration changes for the 2016 – 2017 school year. Ms. Kirsten Froese has been hired as the new Principal at Telkwa Elementary School, Ms. Bev Forster is the new Principal at Muheim Memorial, Mr. Andrew Bond is the new Principal at Walnut Park Elementary, Ms. Julie Krall is the new Principal at Silverthorne Elementary. Mr. Mark Fehr and his family will be relocating to Indonesia. Ms. Michelle Iacobucci is relocating with her family in the Kootney's. Mr. Jim Cameron and Mr. Stephen Lockwood will be retiring after lengthy careers with SD54. Mr. van der Mark extended his appreciation to WPS to LKS and the transition team for the BBQ meet and greet that was held at WPS welcoming LKS students and families.

- Superintendent van der Mark presented the student achievement report to the Board. SSS students Ellena Schuffert (Grade 12) and Rachel Cuell (Grade 9) took part in the Canada Wide Science Festival in Montreal recently. Ms. Cuell won silver by studying the possible impacts of climate change on lichen communities that grow on pine trees with her project "*Climate Change: Time to be Enlivened*". Five District Dogwood Scholarships were handed out last week at the HSS commencement ceremony and an additional 14 will be handed out this weekend at the SSS commencement ceremony. The May education forum was held in Houston on May 24th and the topic was on social media and internet safety.
- Superintendent van der Mark presented the district based initiatives report to the Board. Today is national Aboriginal day and many activities have been happening around the district to celebrate Aboriginal culture. SD54 year-end celebration will take place on June 22 where we will be recognizing retirees and employees will be awarded long service pins. The District Elementary track meet took place on June 3 and St. Joseph's won the small school award and Muheim won the large school trophy. The Frozen North Ice Cream stand is open for business, we appreciate the Chamber of Commerce and NWCC for their partnership in this venture. PLC/NOII educators held their last meeting of the year last week. Their inquiry work this year was guided by the visit of Yong Zhao and a review of his book, "*World Class Learners*." SD54 is happy to announce that the innovation program for teachers and students will continue into the 2016-2017 school year.
- Superintendent van der Mark presented the school based initiatives report to the Board. HSS held their commence ceremony on June 10th and SSS will hold theirs this Saturday, June 25th. SSS Girls Soccer recently competed at the BC's and placed 14th. SD54 had many students participate in the Provincial Track and Field championships recently. Many of our athletes achieved personal bests in their respective disciplines. SSS held their annual Athletic Banquet last week.

Field Trip Proposals

- TES – 100 +/- Grade K-7 Students from Telkwa Elementary School to travel to Tyhee Lake on June 27, 2016 to take part in the year-end school celebration. All Board requirements have been met for this trip.
- TSE – 48 +/- Grade 5-7 Students from Twain Sullivan to travel to Rough Acres Bible Camp on June 21, 2016 to take part in their year-end class celebration. All Board requirements have been met for this trip.
- TSE – 48 +/- Grade K-3 Students from Twain Sullivan to travel to Rough Acres Bible Camp on June 23, 2016 to take part in their year-end class celebration. All Board requirements have been met for this trip.
- TSE – 46 +/- Grade 3-5 Students from Twain Sullivan to travel to Rough Acres Bible Camp on June 20, 2016 to take part in their year-end class celebration. All Board requirements have been met for this trip.
- SIL – 30 +/- Grade 5-6 Students from Silverthorne Elementary to travel to Rough Acres Bible Camp on June 23-24, 2016 to take part in their year-end class celebration. All Board requirements have been met for this trip.
- LKS – 44 +/- Grade 4-7 Students from Lake Kathlyn Elementary to travel to Rough Acres Bible Camp on June 15, 2016 to take part in their year-end class celebration. All Board requirements have been met for this trip.
- LKS – 41 +/- Grade 4-7 Students from Lake Kathlyn Elementary to travel to Rough Acres Bible Camp on June 14, 2016 to take part in their year-end class celebration. All Board requirements have been met for this trip.
- WPS – 110 +/- Grade K-3 Students from Walnut Park Elementary School to travel to Tyhee Lake on June 17, 2016 to take part in the year-end school celebration. All Board requirements have been met for this trip.

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Community Relations / Education Forum Committee Chairperson Hanson presented the Community Relations / Education Forum Committee's Report from the June 7, 2016 committee meeting. The Achievement Contact being presented later in the meeting will be the June Education forum.
 - Next Meeting Tuesday, September 13, 2016 @ 4:00pm.

6.b) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Williams presented the Operations Committee's Report from the June 7, 2016 committee meeting.

MOTION: It was moved by Trustee J. Williams and seconded by Trustee P. Michell.

"The Board approve the Capital Bylaw 15/16-CP-SD54-01 in three readings for all three capital grants."

- Chairperson Kearns asked for unanimous consent to do all three reading tonight for the *Capital Bylaw 15/16-CP-SD54-01*. Unanimous consent was given.

CARRIED

**CAPITAL BYLAW NO. 2015-2016-CP-54-01
CAPITAL PLAN 2016-2017**

A BYLAW by the Board of Education of School District No. 54 (Bulkley Valley) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved the Board's Capital Plan on June 21st, 2016

NOW THEREFORE the Board agrees to the following:

- authorizes the Secretary-Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;
- upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and,
- maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry's letter of approval **May 24th, 2016** from the 2016-2017 Capital Plan is hereby adopted.
2. This Bylaw may be cited as School District No.54 (Bulkley Valley) Capital Bylaw No. **2016-2017-CP-54-01**.

READ A FIRST TIME THE 21st DAY OF June, 2016;
READ A SECOND TIME THE 21st DAY OF June, 2016
READ A THIRD TIME, PASSED AND ADOPTED THE 21st DAY OF June, 2016

CORPORATE SEAL

NO SIGNATURE REQUIRED
Board Chair

NO SIGNATURE REQUIRED
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 54 (Bulkley Valley) Capital Bylaw No. **2016-2017-CP-54-01** adopted by the Board the 21st DAY OF June, 2016.

NO SIGNATURE REQUIRED
Secretary-Treasurer

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- Next Meeting Tuesday, September 13, 2016 @ 5:00pm.

6.c) POLICY COMMITTEE REPORT

- On behalf of Policy Committee Chairperson Collingwood, Secretary Treasurer Margerm presented the Policy Committee Report from the June 7, 2016 committee meeting.

MOTION: It was moved by Trustee Hanson and seconded by Trustee Williams .

"The Board approve the amended Policy # 6.130 – Emergency School Closure as outlined."

CARRIED

MOTION: It was moved by Trustee Hanson and seconded by Trustee Farrell .

"The Board approve the recommendation to delete Policy # 6.150 - General Safety."

CARRIED

MOTION: It was moved by Trustee Williams and seconded by Trustee Hanson .

"The Board approve the recommendation to delete Policy # 6.190 - District Assessment"

CARRIED

- Next Meeting Tuesday, September 13, 2016 @ 3:00pm.

6.d) TRUSTEE REPORTS

- Trustees Williams submitted her Trustee report on her trip to the BCSTA AGM in April.

7. UNFINISHED BUSINESS

- **7.1) 2016-2017 Annual Budget Bylaw:** The operations committee recommended that the 2016-2017 Annual Budget be approved in three readings.

MOTION: It was moved by Trustee J. Williams and seconded by Trustee Michell.

"The Board proceed with the third reading for the 2016- 2017 Budget Bylaw."

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54 (Bulkley Valley) Annual Budget Bylaw for fiscal year 2016/2017.
3. The attached Statement 2 showing the estimated revenue and expense for the 2016/2017 fiscal year and the total budget bylaw amount of \$25,003,414 for the 2016/2017 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2016/2017.

READ A FIRST TIME THE 17th DAY OF MAY, 2016;
READ A SECOND TIME THE 17th DAY OF MAY, 2016;
READ A THIRD TIME, PASSED AND ADOPTED THE 21 DAY OF JUNE, 2016;

NO SIGNATURE REQUIRED
Chairperson of the Board

(Corporate Seal)

NO SIGNATURE REQUIRED
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 54 (Bulkley Valley) Annual Budget Bylaw 2016/2017 adopted by the Board the 21 DAY OF JUNE, 2016.

NO SIGNATURE REQUIRED
Secretary Treasurer

8. NEW BUSINESS

- **8.1) Achievement Plan** - The 2016-2019 achievement plan was presented by Superintendent van der Mark.

MOTION: *It was moved by Trustee J. Williams and seconded by Trustee Farrell.*

"To approve the 2016 – 2019 School District #54 Achievement Plan"

CARRIED

8.2) Rural Education Enhancement Fund – Superintendent van der Mark provided the Board with an overview of the Rural Education Fund and how it applies or does not apply to SD54. D. Hanson, recused due to conflict of interest.

MOTION: *It was moved by Trustee J. Williams and seconded by Trustee Farrell.*

"That the Board not pursue the Rural Strategy Funds for Lake Kathlyn School based on the closure consultation process deeming Lake Kathlyn surplus to the educational needs of the District."

CARRIED

9. EXPENDITURE SUMMARY

- The May 31, 2016 expenditure summary was included in the Trustee Board packages.

10. READING FILE

MOTION: *It was moved by Trustee Hanson and seconded by Trustee Williams.*

"That the information contained in the Trustee Reading File be received and filed."


CARRIED

11. CLOSING REMARKS

- On behalf of the Board of Education Chairperson Kearns wished everyone a safe, relaxing summer. Trustees were asked to keep August 30th, 2016 open for a Summer Board of Education meeting if necessary.
- The next regularly scheduled School Board meeting will be held on September 20, 2016 commencing at 7:00 pm at the School Board Office in Smithers.

12. ADJORNED

- The Board meeting was adjourned at 8:27pm .



Approved by Les Kearns, Chairperson
of the Board of Education



Dave Margem
Secretary Treasurer