



**AGENDA  
REGULAR BOARD MEETING  
JUNE 19, 2018  
SCHOOL BOARD OFFICE, SMITHERS, B.C.  
7:00PM**

- 1) Call to Order
- 2) Traditional Welcome / Opening Remarks
- 3) Adoption of Agenda
- 4) Minutes: Regular Meeting Minutes – May 15, 2018  
Synopsis In-Camera Meeting – May 15, 2018
- 5) Administration Report C. van der Mark Report Attached
- 6) Committee Reports:
  - a) Operations Committee L. Collingwood Report Attached
  - b) Policy Committee P. Michell Report Attached
  - c) Trustee Report D. Hanson Report Attached
- 7) Unfinished Business
- 8) New Business
  - 8.1) Achievement Report
- 9) Other Business
  - 9.1) Expenditure Summary – May 31, 2018

10) Reading File

May 31, 2018 Enrolment Figures
Ltr. Frm. BCSTA to Chris Trumpy re: Funding Model Review Panel Meeting
Ltr. Frm. BCSTA to Minister James re: Health Employers Tax Reconsideration
Ltr. Frm. Minister Fleming to G. Swan (BCSTA) re: Long Term Strategic Plan for Aboriginal Education
Ltr. Frm. SD52 to Independent Review Panel re: Funding Model
Ltr. Frm. SD57 to Minister Fleming & Minister James re: MOE Unfunded Expenses
Ltr. Frm. SD57 to Minister Fleming and Minister James re: SD57 Presentation to the MOE Funding Model Review Panel
Ltr. Frm. Tess re: Thank you
Ltr. Frm. Vancouver Island Regional Library Board to BCSTA re: Thank you
Ltr. Frm. Mr. Rath re: Youth Art Show and Pride Celebration Invitations

- 11) Closing Remarks - Next Board Meeting will be held on September 25, 2018 at the School Board Office in Smithers B.C., commencing at 7:00 p.m.
- 12) Adjournment
- 13) Public Remarks\*\*

**NOTES:**

**\*\*Public Remarks:** Just a reminder to everyone that this portion of the meeting is intended to provide an opportunity for members of the public to make comments to the Board. Public remarks should be relevant to items on the approved agenda. The Board will listen respectfully to comments but not respond to questions during this time.

**Delegations:** This item is intended to provide an opportunity to members of the public to make a presentation to the Board. Individuals wishing to be included on the agenda must submit a written request to the Secretary Treasurer at least one week prior to the meeting stating the subject of their presentation and including any background information to be considered by the Board.



REGULAR MEETING MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)  
MAY 15, 2018  
HOUSTON SECONDARY SCHOOL, HOUSTON BC

**PRESENT:** Trustees: F. Farrell, J. Williams, P. Michell, L. Kearns, B.J. Beaubien, D. Hanson  
Regrets: L. Collingwood  
Staff Regrets: M. McDiarmid – Assistant Superintendent  
Staff: C. van der Mark – Superintendent  
D. Margerm – Secretary Treasurer  
T. Bancroft – Director of Facilities and Maintenance  
B. Kingsmill – Recording Secretary

**1. CALL TO ORDER**

- The meeting was called to order at 7:04pm.

**2. TRADITIONAL WELCOME / OPENING REMARKS**

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Likhsilya – Small Frog Clan.
- Chairperson Williams welcomed all guests present. Trustee Collingwood sent her regrets. Chairperson Williams commented that it has been a busy month in the district but the highlight for her was the District Scholarship presentations. It showcased how diverse and talented the students in the district are. Chairperson Williams also passed out the Trustee Long Service Awards to Trustee Priscilla Michell and Trustee Kearns. Both Trustees have been trustees for 4 terms of being trustee. Trustee Farrell, Williams and Hanson were presented their awards at the BCSTA AGM in April.

**3. ADOPTION OF AGENDA**

**MOTION:** *It was moved by Trustee Farrell and seconded by Trustee Hanson.*

*"That the agenda be accepted as presented."*

CARRIED

**4. ADOPTION OF MINUTES**

- The Chairperson asked if there were any corrections to the regular meeting minutes of April 17, 2018 or the synopsis of the in-camera meeting minutes of April 17, 2018 and of May 1, 2018. There being none, the regular meeting minutes of April 17, 2018 and the synopsis of the in-camera meeting minutes of April 17, 2018 and May 1, 2018 were declared approved as presented.

**5.) LEARNING**

- HSS/TSE Principal Craig McAulay and Vice Principal Dwayne Anderson, and teachers Jeneanne Kallstrom and Ted Beck presented a report about the K – 12 Campus Initiatives currently taking place in Houston.

## 6. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. SSS theatre and band students presented "**Chicago**" April 20-22, 2018. Chairperson Williams and Superintendent van der Mark and Assistant Secretary Perreault attended a regional education funding review meeting in Smithers at the beginning of the month. The District Authority Scholarships presentations have wrapped up for this year. The presentations were of a wide variety and a great showcase of skills from some of our students. SSS student Chantal Gammie has been recruited to the TRU women's soccer team for next year.
- Superintendent van der Mark presented the innovations and initiatives report to the Board. Year - end celebrations will take place on June 13<sup>th</sup> this year where we will be recognizing retirees and long service employees. The final learning round took place on April 30<sup>th</sup> and May 1<sup>st</sup>. Ms. Faye Brownlie joined the sessions and also provided keynote addresses in Houston and in Smithers. Changing Results for ALL Learners wrapped up their final collaborative inquiry session recently. KMBR Architects were in Smithers for a discussion on the possibilities when planning educational spaces and facilities. District elementary track meet will take place on Friday, June 1, 2018. Ready, Set Learn took place the week of April 23<sup>rd</sup> to 27<sup>th</sup>. Educators and administration joined others from around the province in Vancouver on May 10-12 for the annual Network of Inquiry and Innovation learning conversation. Ministry staff from the "Wonderlab" project were in Smithers last week working with and teaching SD54 staff about the project and asking them to provide feedback on low-fidelity prototypes and design their own service experiences. Assistant Superintendent McDiarmid, District Principal of Learner Support Ms. van der Mark and Counselors Ms. Laskowski and Ms. Grewal participated in a provincial panel discussion on Mental Health.
- Superintendent van der Mark presented the school based initiatives report to the Board. Graduations ceremonies are coming up and will be held on June 15<sup>th</sup> at HSS and June 23<sup>rd</sup> at SSS.

### Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
  - **HSS** – 13 +/- Grade 10-12 students from Houston Secondary School to travel to Rock Nest Ranch on multiple occasions in May 2018. The purpose of this trip is to practice their paddling skills for their upcoming trip to Nanika – Kidprice Provincial Park. All Board requirements have been met for these trips.
  - **HSS** – 13 +/- Grade 10-12 students from Houston Secondary School to travel to Nanika – Kidprice Provincial Park on June 1 – 4, 2018. The purpose of this trip is to support PE and outdoor education curriculum. All Board requirements have been met for this trip.
  - **SSS** – 8 +/- Grade 9-12 students from Smithers Secondary School to travel to Vancouver, BC on May 15-16, 2018 to participate in #BCTech Summit 2018 Youth Innovation Day. All Board requirements have been met for this trip.
  - **SIL** – 42 +/- Grade 3-5 students from Silverthorne Elementary School to travel to Fort St. James National Historic Site on June 18-19, 2018. The purpose of this trip is to increase awareness of First Nation's culture and history. All Board requirements have been met for this trip.

### Operations

- Secretary Treasurer Margerm presented the administration operations report to the Board. SD54 will be with renting a portion of the Lake Kathlyn School property to a local early child-care provider. The Ministry of Education promotes the use of vacant facilities to support early childhood care and education while the Board considers the future of surplus property. SD54 has received a playground grant of \$105,000 to support a new playground. The maintenance department and school staff will be working on a plan to install this playground by March 2019.

### **7.a) OPERATIONS COMMITTEE REPORT**

- Operations Chairperson Kearns presented the Operations Committee's Report from the May 1<sup>st</sup>, 2018 committee meeting.
- Next Meeting Tuesday, June 5<sup>th</sup>, 2018 @ 3:00pm.

### **7.b) POLICY COMMITTEE REPORT**

- On behalf of Policy Committee Chairperson Michell, Trustee Farrell presented the Policy Committee's Report from the May 1<sup>st</sup>, 2018 committee meeting.
- International Travel – Policy 11.400 – The Policy Committee recommended that this Board approve this policy as outlined.

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Michell.**

*"That the Board approve Policy 11.400 – International Travel as outlined."*

CARRIED

- Communicating Student Learning Policy – 9.970 – It was recommended the Policy Committee recommended that proposed draft policy # 9.970 be sent out for stakeholder consultation.

**MOTION: It was moved by Trustee Farrell and seconded by Trustee Beaubien.**

*"That the Board approve that the draft Policy 9.970 Communicating Student Learning be sent out for Stakeholder consultation."*

CARRIED

- Next Meeting Tuesday, June 5<sup>th</sup>, 2018 @ 5:00pm

### **7.c) TRUSTEE REPORTS**

- Trustee Williams and Farrell submitted their reports from the BCSTA AGM.

### **8. UNFINISHED BUSINESS**

- 8.1) 2018-2019 Annual Budget Bylaw - Secretary Treasurer Margerm presented the second public presentation of the Draft 2018 – 2019 Annual Budget to the Board and as to the public in attendance.

**MOTION: It was moved by Trustee Hanson and seconded by Trustee Michell.**

*"That the Board approves to allow public comments on the 2018 – 2019 Annual Budget Bylaw during the second public presentation."*

CARRIED

- The operations committee recommended that the Board proceed with the third reading of the 2018-2019 Annual Budget Bylaw.

**MOTION: It was moved by Trustee Beaubien and seconded by Trustee Kearns.**

*"That the Board proceeds with the third reading for the 2018- 2019 Budget Bylaw."*

CARRIED

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**ANNUAL BUDGET BYLAW**

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54 (Bulkley Valley) Annual Budget Bylaw for fiscal year 2018/2019.
3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$25,946,070 for the 2018/2019 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2018/2019.

READ A FIRST TIME THE 17th DAY OF APRIL, 2018;  
READ A SECOND TIME THE 17th DAY OF APRIL, 2018;  
READ A THIRD TIME, PASSED AND ADOPTED THE 15<sup>th</sup> DAY OF May, 2018;

(Corporate Seal)

NO SIGNATURE REQUIRED  
Chairperson of the Board

NO SIGNATURE REQUIRED  
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 54 (Bulkley Valley) Annual Budget Bylaw 2018/2019 adopted by the Board the 15<sup>th</sup> DAY OF May, 2018

NO SIGNATURE REQUIRED  
Secretary Treasurer

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**9. NEW BUSINESS**

- **2018 – 2019 – Capital Bylaw**
  - 8.1) 2018-2019 Capital Bylaw - The operations committee recommended that the 2018-2019 Capital Plan Bylaw No. 18/19-CP-SD54-01 be approved in three readings.
  - Chairperson Williams asked for unanimous consent to do all three reading tonight for 2018 – 2019 Capital Plan Bylaw No.18/19-CP-SD54-01. Unanimous consent was given.

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**MOTION: *It was moved by Trustee Beaubien and seconded by Trustee Hanson.***

*"The Board approves the 2018 - 2019 Capital Plan Bylaw No. 18/19-CP-SD54-01."*

CARRIED

**SCHOOL DISTRICT #54  
(Bulkley Valley)**

**CAPITAL BYLAW NO. 18/19-CP-SD54-01  
CAPITAL PLAN 2018-19**

A BYLAW by the **Board of Education of School District No.54 (Bulkley Valley)** (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved the Board's Capital Plan.

NOW THEREFORE the Board agrees to the following:

- (a) authorizes the Secretary-Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;
- (b) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and,
- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry's letter of **March 26<sup>th</sup>, 2018** from the **2018-19 Capital Plan** is hereby adopted.
2. This Bylaw may be cited as School District No. 54 (Bulkley Valley) Capital Bylaw No. **18/19-CP-SD54-01**

READ A FIRST TIME THE 15<sup>th</sup> DAY OF May, 2018;  
READ A SECOND TIME THE 15<sup>th</sup> DAY OF May, 2018;  
READ A THIRD TIME, PASSED AND ADOPTED THE 15<sup>th</sup> DAY OF May, 2018;

CORPORATE SEAL

**NO SIGNATURE REQUIRED**  
Board Chair

**NO SIGNATURE REQUIRED**  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. No. 54 (Bulkley Valley) Capital Bylaw No. **18/19-CP-SD54-01** adopted by the Board the 15<sup>th</sup> DAY OF May, 2018.

**NO SIGNATURE REQUIRED**  
Secretary-Treasurer

**10. OTHER BUSINESS**

- 10.1) The April 30, 2018 expenditure summary was provided to the Trustees.

**11. READING FILE**

**MOTION: *It was moved by Trustee Kearns and seconded by Trustee Farrell.***

*"That the information contained in the Trustee Reading File be received and filed."*

CARRIED

**12. CLOSING REMARKS**

- The next regularly scheduled School Board meeting will be held on Tuesday, June 19<sup>th</sup>, 2018 commencing at 7:00 pm at the at the School Board Office in Smithers, BC.

**13. ADJOURNED**

- The Board meeting was adjourned at 8:46pm.

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Approved by Jennifer Williams, Chairperson  
of the Board of Education

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Dave Margem  
Secretary Treasurer

DRAFT



**SYNOPSIS  
OF  
IN-CAMERA MEETING  
SCHOOL DISTRICT #54 (Bulkley Valley)  
MAY 15, 2018  
HOUSTON SECONDARY SCHOOL, HOUSTON B.C.**

The regular meeting was called to order at 6:02pm and the Board resolved to go in-camera.

- The Chair asked if there were any corrections to the In-Camera meeting minutes of April 17, 2018. There being none, the In-Camera meeting minutes of April 17, 2018 declared approved as presented by the Chairperson.
- Administration reported on routine staffing matters.
- The Operations Committee reported on a real property matters and labour relations matters.

The Board returned to regular session at 6:14pm.

DRAFT

# SCHOOL DISTRICT 54

(Bulkley Valley)

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## REPORT FROM ADMINISTRATION

to the  
Board of Education  
JUNE 19, 2018

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### Student Achievement

- **Administration Changes**— We are happy to announce that Ms. Liliana Pesce will be the new Vice-Principal of Muheim Elementary, effective August 1, 2018. Ms. Pesce has been an outstanding educator in the Bulkley Valley, and prior to her arrival in Smithers she worked extensively in Surrey in a variety of roles, including district leadership positions.
- **Walnut Park Project**— Thank you to all who have expressed interest in this exciting project. Based on early feedback it appears that childcare space and enhancing athletic facilities are areas of interest/need. The scale to which this can be achieved will depend on support from corporate and/or community contributions. Contact Dave Margerm ([dmargerm@sd4.bc.ca](mailto:dmargerm@sd4.bc.ca)) for more information.
- **Staffing Update**— SD#54 has nearly completed this year's staffing, and to date, all postings have been filled. Certainly this could change as positions across the province become available and teachers take advantage of some of the mobility available. We have been fielding calls from the media regarding the perceived "teacher shortage crisis" in BC and it is important to understand a few important facts:
  1. Specialty positions are always more difficult to fill;
  2. SD#54 has fared relatively well in this period;
  3. Nearly 3700 teaching positions have been added in BC in the past year.
    - a. It was expected/predicted that restoring "en masse" outdated CA language would cause some pressure points.
    - b. Nevertheless, the system has performed remarkably well and districts have worked tirelessly to make an imperfect solution work.
  4. This year, the province will have to deal with the usual attrition through retirement so it is likely the regular available teachers should be able to fill vacancies

### Innovation / Initiatives

#### District Based Initiatives

- **Year End Celebration** – On Wednesday, June 13, 2018 the district had the chance to honour long service employees and this year's retirees. As always, we are blessed to have such dedicated employees who choose our district.
- **District Elementary Track**- On Friday, June 1<sup>st</sup> the Annual Elementary Track Meet was held at SSS. Thank you to all volunteers and students for making this a wonderful day. Special thanks to our tech department for running the stats!

# SCHOOL DISTRICT 54

(Bulkley Valley)

- **PLC/NOII** – On Monday, June 18<sup>th</sup>, teacher leaders met for their final session to discuss emerging issues in education. The group shared their inquiry projects and wrapped up learning from this year's reading list. Great conversations and many takeaways.

## School Based Initiatives

- **Smithers Secondary Girls' Soccer**—Recently, the girls won the Northwest zones and returned from the BC AA Championships with a 1 win and 3 loss showing for a 12<sup>th</sup> place finish. Special mention to graduating student Chantal Gammie who scored every goal for the team at both events!
- **Track and Field** – SSS dominated the Northwest Zones and sent athletes to the BC's. Again, some very strong results, especially from Elijah Brawdy, who will be continuing her running career at TRU.
- **Houston Girls Rugby**—Houston girls continued their regional dominance with another trip to the BC's and the girl's 7's finished a best ever 5<sup>th</sup> place and the girl's 15<sup>th</sup> placed 8<sup>th</sup>. A fantastic result. Well done!
- **SSS Athletics Banquet**—Thanks to Mr. Currie for organizing this annual event. It always nice to bring the athletes together and give a farewell to the graduating student athletes!

## Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
  - **WPS** – 123 +/- Grade K-3 students from Walnut Park Elementary School to travel to Tyhee Lake on June 22, 2018. The purpose of this trip is to take part in the primary yearend picnic and celebrations. All Board requirements have been met for this trip.
  - **SSS** – 15 +/- Leadership students in grades 8-12 from Smithers Secondary School to travel to Tyhee Lake on June 15-17, 2018. The purpose of this trip is to take part in yearend leadership campout. All Board requirements have been met for this trip.
  - **SSS** – 120 +/- Grade 8 students from Smithers Secondary School to travel to Tyhee Lake on June 21, 2018. The purpose of this trip is to participate in a school yearend celebration. All Board requirements have been met for this trip.
  - **SSS** – All Grade 8 - 12 students from Smithers Secondary School to participate in a school wide outdoor activity day on June 13, 2018. All Board requirements have been met all excursions planned for the respective field trips.

## Operations

- **Walnut Park Elementary - Neighbourhood Learning Centres (NLC)** - SD54 is currently in the design phase for the new Walnut Park Elementary School project. There have been consultation meetings throughout May and June to receive public and staff input. Mr. Margerm will provide information from the staff and public input and spatial estimates concerning how to allocate the NLC space.

# SCHOOL DISTRICT 54

(Bulkley Valley)

## OPERATIONS COMMITTEE MEETING

Regular

June 5<sup>th</sup>, 2018

3:00 PM

School Board Office

Voting Members	Administration
L. Kearns, Chair L. Collingwood, Alternate D. Hanson  J. Williams (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent T. Bancroft, Director of Facilities
Regrets:	

Meeting was conducted from 3:05-3:44 pm.

**Welcome:** *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

### REPORT

**1. Appointment of Chief Election Officer & Deputy Chief Election Officer for 2018 General Elections**

Mr. Margerm updated the committee that the Board must appoint a Chief Elections Officer and Deputy Chief Elections Officer. *The committee recommends "That pursuant to Section 41(1) and (2) of the Local Government Act, Dave Margerm, Secretary Treasurer, be appointed Chief Election Officer for conducting the 2018 general local elections with power to appoint other election officials as required for the administration and conduct of the 2018 general local elections; and that Bobbie Kingsmill, Human Resources Administrator, be appointed Deputy Chief Election Officer for the 2018 general local election."*

**2. AFG Plan Update**

As presented, Mr. Margerm updated the committee on the current plans for the Annual Facilities Grant for 2018-2019.

**3. Capital Plan 2019-2020 Approval**

Mr. Margerm updated the committee on Draft 2019-2020 District Capital Plan to be submitted to the Ministry by June 30<sup>th</sup>, 2018. *The Committee recommends the Board approve the Draft 2019-2020 District Capital Plan as presented.*

# **SCHOOL DISTRICT 54**

*(Bulkley Valley)*

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**4. China Exchange**

Mr. Margerm updated the committee on possible plans for student exchanges with the Chinese School District of Gaoming. Senior administration is looking into fee-paying summer camps where students from Gaoming come to visit the Bulkley Valley in the 2018-2019 year, and the options for reciprocal or non-reciprocal student exchanges where SD54 students would travel to Gaoming, China in March 2019. The Board will be advised as plans progress.

**5. Employee Health & wellness Program**

Mr. Margerm informed the committee about a Health & Wellness Training session with district administration that will take place on Wednesday, June 6<sup>th</sup>, 2018. BCPSEA will be providing the training session.

**6. Staff Postings Update**

Mr. van der Mark updated the committee on the new appointment of Ms. Liliana Pesce as Vice-Principal at Muheim Elementary School.

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**Date & Time of Next Meeting: 3 pm – September 11<sup>th</sup>, 2018.**

# SCHOOL DISTRICT 54

(Bulkley Valley)

**POLICY COMMITTEE MEETING**  
**June 5<sup>th</sup>, 2018      5:00 PM      School Board Office**

<b>Voting Members</b>	<b>Administration</b>
F. Farrell, Chair B. Beaubien  J. Williams (ex officio)	D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
<b>Regrets:</b> P. Michell	C. van der Mark, Superintendent

Meeting was conducted from 5:00-5:10 pm.

**Welcome:**      *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

## REPORT

### PREVIOUS MEETING OF May 1<sup>st</sup>, 2018

Policy	Description	Type	Status	Consultation
	Accumulated Surplus Policy	New	In-committee	Yes
	Diversity & Non-discrimination (SOGI) – Admin Procedure	New	In-committee	Yes
	Policy & AP Framework	Revised	On-going	Not required

### NEW BUSINESS

#### Revisions

Policy	Description	Type	Status	Consultation
6.700	Accumulated Surplus Policy	New	In-Committee	Yes
	Policy & AP Framework		On-going	Not required

#### 1. Accumulated Surplus policy

The public consultation period for the Accumulated Surplus Policy 6.700 has ended with no input. ***The committee recommends that the Board approve the Accumulated Surplus Policy 6.700 as presented.***

**Date & Time of Next Meeting: 5 pm – September 11<sup>th</sup>, 2018**

Type:            New, Revision, Deletion  
 Status:         In-committee, on-going, approved  
 Consultation    Yes, Not required, Complete, Rejected