



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
SEPTEMBER 26, 2017
SCHOOL BOARD OFFICE, SMITHERS B.C.

PRESENT: Trustees: L. Kearns, F. Farrell, J. Williams, L. Collingwood, B.J. Beaubien, D. Hanson
Regrets: P. Michell
Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
T. Bancroft – Director Facilities & Maintenance
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:00pm

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Kearns acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Kearns welcomed all guests present and the two new union presidents. Trustee Michell sent her regrets. Chairperson Kearns and senior administration toured SD54 facilities recently and a thank you goes out to Mr. Bancroft and the maintenance staff for all their hard work over the summer to get the facilities in great shape for our students. A new year has now begun and Chairperson Kearns hopes it will be another successful year for everyone.

3. ADOPTION OF AGENDA

- Chairperson Kearns requested that New Business Item 8.2 – NWCC Request be added to the agenda. Chairperson Kearns requested that New Business Item 8.1 – 2016/2017 Draft Financial Statements be addressed first in the meeting.

MOTION: *It was moved by Trustee Hanson and seconded by Trustee Collingwood.*

"That the amended agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the minutes of June 20, 2017 or the synopsis of the in-camera meeting minutes of June 20, 2017. There being none, the minutes of June 20, 2017 and the synopsis of the in-camera meeting minutes of June 20, 2017 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent van der Mark reflected on the new school year start up. Collaboration rounds will continue this year, these learning rounds present outstanding opportunities for educators to share their practice, and learn from others. The District will continue to work on better ways to communicate student learning. Mr. van der Mark highlighted the administrative changes that have taken place for this year. A number of school renovation projects were completed over the summer and Mr. van der Mark thanked the maintenance department for their hard work over the summer. Boil Water Advisory continues within the Town of Smithers. Bottled water has been brought in made available to students and staff. In the spring SD54 we experienced some French Immersion intake challenges, Mr. van der Mark is happy to report that all the four families were placed on the wait list have now be enrollment in French immersion at MME.
- Superintendent van der Mark presented the student achievement report to the Board. The FSA's have be resigned and updated for Grades 4 and 7 this year and will be administered in October / November. The k-9 curriculums were fully implemented last school year and the grade 10-12 curriculums will be fully implemented in the fall of 2018. SD54 elementary schools will be moving to our new Freshgrade platform to help communicate student learning this year. Parents will be receiving more information from the child's school in the near future.
- Superintendent van der Mark presented the district and school based initiatives report to the Board. SD54 continues to work with NWCC to offer dual credit opportunities. Millwright and Hairdressing and Intro to Trades programs will run this year. All k-9 teachers will be working on Changing Results 4 ALL Learners inquiry project this year. Schools and teachers are once again encouraged to apply for innovation grants that support school and district goals. Orange Shirt Day is coming up on September 30th. SD54 schools will be helping to raise awareness of residential school students and share the store of Phyllis Webstad. HSS and TSE hosted a combined "campus" open house this past week. SSS hosted their meeting the teacher even for grade 8's. WPS hosted their annual "Pie Night" on Sept 20 and the Elementary District Soccer tournament will take place Saturday, Sept 30th at MME. SSS Basketball and Hockey Academies are now up and running. The Basketball Academy runs before school and has no impact on student time tables.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS** – 20 +/- Grade 9-12 students from Smithers Secondary School to travel to Vancouver on September 14-19, to attend the annual Bard on the Beach Shakespeare Festival. All Board requirements have been met for this trip.
 - **SSS** – 14 +/- Grade 10-12 Outdoor Ed students from Smithers Secondary School travel to Nanika-Kidprice Lake on three separate occasions to take part in multi-day canoe trip. All Board requirements have been met for this trip.
 - **HSS** – 15 +/- Grade 11 +12 First Nations Studies 12 students from Houston Secondary to travel to Lava Bed Memorial Provincial Park on October 3, 2017. This trip is to learn about the Nisga'a lava beds and traditions of the Nisga'a people. All Board requirements have been met for this trip.

Operations

- **Enrollment** – Secretary Treasurer Margerm informed the Board that the current enrollment for 2017-2018 school year is approx. 2,000 students; this is compared to a spring projected enrollment of 1985 students. A confirmed enrollment will be provided in October once the '1701" enrollment report has been finalized.

6.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Farrell presented the Operations Committee's Report from the September 12, 2017 committee meeting.
- Next Meeting Tuesday, October 3rd, 2017 @ 5:00pm.

6.b) POLICY COMMITTEE REPORT

- Policy Chairperson Beaubien presented the Policy Committee's Report from the September 12, 2017 committee meeting.
- The committee recommended that Policy# 6.320 – French Language Programs be approved as amended.

MOTION: *It was moved by Trustee Beaubien and seconded by Trustee Collingwood.*

"That the Board approves the amended Policy # 6.320 French Language Program as outlined."

CARRIED

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- The committee recommended that Policy# 6.150 – Maintenance School Order be approved as outlined.

MOTION: *It was moved by Trustee Beaubien and seconded by Trustee Hanson.*

"That the Board approves Policy #6.150 Maintenance of School Order as outlined."

CARRIED

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- The committee recommended that Policy# 2.123 – Superintendent Evaluations be approved as amended.

MOTION: *It was moved by Trustee Beaubien and seconded by Trustee Hanson.*

- Trustee Hanson requested that the policy be amended to read the following:
" Each fall, the Superintendent will meet with the Board to seek approval of his/her Annual Growth Plan as well as a review of progress toward the mutually agreed upon goals outlined in the Superintendent growth plan from the previous year."

MOTION: *It was moved by Trustee Hanson and seconded by Trustee Williams.*

"That the Board approves the amended Policy #2.125 Superintendent Evaluation."

CARRIED

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- Next Meeting Tuesday, October 3rd, 2017 @ 7:00pm

6.c) TRUSTEE REPORTS

- There was no trustee reports submitted this month.

7. UNFINISHED BUSINESS

- There was no unfinished business this month.

8. NEW BUSINESS

- 8.1) 2016 – 2017 Draft Audited Financial Statements - The operations committee recommended that the 2016-2017 Financial Statements be approved by the Board.
 - Dorian Callison from Carlyle Shepherd & Co. provided an unqualified opinion of the 2016–2017 Audited Financial Statements.
 - Secretary Margerm provided a financial recap of the 2016 – 2017 school year.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Williams.

"That the Board approve the 2016 – 2017 Audited Financial Statements as presented. "

CARRIED

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- 8.2) **NWCC Request for letter of support** – The Board met with the NWCC President regarding rebranding and renaming of North West Community College. The College's goal is to revitalize and rebrand the institution.

MOTION: It was moved by Trustee Hanson and seconded by Trustee Farrell .

"That the Board authorize senior administration to write a letter of support for NWCC's ongoing work in the community and of the rebranding and name change of the institution."

5 For
2 Opposed
CARRIED

9. OTHER BUSINESS

- There was no other business this month.

10. READING FILE

MOTION: It was moved by Trustee Farrell and seconded by Trustee Williams.

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

11. CLOSING REMARKS

- The next regularly scheduled School Board meeting will be held on Tuesday, October 17, 2017 commencing at 7:00 pm at the School Board Office in Smithers.

12. ADJOURNED

- The Board meeting was adjourned at 8:06pm.



Approved by Les Kearns, Chairperson
of the Board of Education



Dave Margerm
Secretary Treasurer