



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
OCTOBER 18, 2016
SCHOOL BOARD OFFICE, SMITHERS B.C.

PRESENT: Trustees: L. Kearns, B.J. Beaubien, F. Farrell, J. Williams, D. Hanson, L. Collingwood

Regrets: P. Michell

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:03pm

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Kearns acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidm't'en.
- Chairperson Kearns welcomed all guests present. Trustee Michell sent her regrets. HSS Teacher Mr. Paul Batley has been nominated by the British Columbia Art Teachers Association (BCATA) for the 2016 Graduation Award for Excellence in the teaching of Visual Arts. Good luck to Mr. Batley.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Williams and seconded by Trustee Collingwood.*

- Chairperson Kearns noted an error on the October agenda, the November Board Meeting is scheduled for November 15th, 2016 not on November 22th, 2016.

"That the amended agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of September 20, 2016 or the synopsis of the in-camera meeting minutes of September 20, 2016. There being none, the minutes of September 20, 2016 and the synopsis of the in-camera meeting minutes of September 20, 2016 were declared approved as presented.

5. ADMINISTRATION REPORT

- Bus incident – A SSS school bus carrying a boy's rugby team was involved in a MVI outside Vanderhoof. SD54 bus driver, Alan Wilmot was credited for keeping the bus on its wheels during this traumatic event. In addition, Mr. Wilmot's extensive experience saved the students, staff and volunteers from sustaining more serious injuries. Thanks also went out to SD91 who provided transportation for our students, fed them and kept them warm before they returned home. Also thank you to Cathy Whalen, Supervisor of Transportation for coordinating everything, Ministry of Transportation, Emergency crews, RCMP, BC Ambulance and St. John Hospital.

- Superintendent van der Mark presented the student achievement report to the Board. Grade 3-7 teachers from across the district met recently to learn and discuss intermediate assessment and effective assessment practices. Schools have been submitting their annual school improvement plans. SD54 has a number of staff members working closely with the Ministry of Education. Flu season is upon us, please visit the Northern Health website for more some helpful information on flu prevention.
- Superintendent van der Mark presented the district based initiatives report to the Board. October education form will be a community discussion on the changing landscape of education. The forum will be held in Smithers on October 20th and in Houston on November 3. Teachers will once again participating in co-planning and presenting lessons for other professional to observe. PLC/NOII will be hosting the Northwest Regional Network on November 7 in Smithers. Dr. Linda Kaser and Dr. Judy Halbert will once again return to the District for this event.
- Superintendent van der Mark presented the school based initiatives report to the Board. MME hosted the annual District Soccer Tournament. The District celebrated "Orange Shirt Day" on Sept 30th to help raise awareness of the history of residential schools and to share the story of Phyllis Webstad. Remembrance Day ceremonies will take place on November 10th at all of the district schools. The HSS Ruby girls 7's ruby won their zones and will be heading to provincials.

Field Trip Proposals

- SSS – 6 +/- Grade 9-11 Students from SSS to travel to Princeton on October 19-24 to attend the BC Student Leadership Conference. All Board requirements have been met for this trip.

Operations

- Secretary Treasurer Margerm reported on the September 30, "1701 Enrolment Snapshot". The report showed the district enrolment is at 2012.625 FTE, down 63.375 FTE from the February Projections. The District is expected a funding decrease in the following categories: Distance Learning -\$125,876 (-20.876 FTE) Regular Funding -\$304,555 (-42.4 FTE). Final funding figures will be received in December.

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Community Relations / Education Forum Committee Chairperson Hanson presented the Community Relations / Education Forum Committee's Report from the October 4, 2016 committee meeting.
 - Next Meeting Tuesday, November 1, 2016 @ 4:00pm.

6.b) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Williams presented the Operations Committee's Report from the October 4, 2016 committee meeting.

MOTION: *It was moved by Trustee J. Williams and seconded by Trustee Collingwood.*

"The Board approves that the December Board of Education Meeting date be moved to Monday, December 12, 2016 commencing at 7:00pm at the School Board Office in Smithers."

CARRIED

- Next Meeting Tuesday, November 1, 2016 @ 5:00pm.

6.c) POLICY COMMITTEE REPORT

- On behalf of Policy Committee Chairperson Collingwood, presented the Policy Committee Report from the October 4, 2016 committee meeting.
 - Next Meeting Tuesday, November 1, 2016 @ 3:00pm.

6.d) TRUSTEE REPORTS

- Trustees Michell, Williams, Kearns and Farrell submitted trustee reports this month.

7. UNFINISHED BUSINESS

- There was no unfinished business this month.

8. NEW BUSINESS

- Class Size and Learning Improvement Fund Report : Superintendent van der Mark presented the to the Board and guests the Class Size and Learning Improvement Fund Annual Report. Highlights include:
 - Class Sizes
 - Kindergarten maximum 22 – SD54 Actual 18.6
 - Grades 1-3 maximum 24 – SD54 Actual 21.9
 - Grades 4-12 maximum 30 – SD54 Grade 4-7 Actual 22.9
SD54 Grades 8-12 Actual 21.8
 - No Exceptions – Grades 4-12 you can go over 30 students but the Superintendent has to approve and provide a remedy to pay the teacher. We have 7 “non- exempt classes over 30 (Adult Ed, DL, Alternative, Work Study, Drama, Music, Planning 10, Board Authorized leadership course).
 - SD54 received \$441k in LIF funds including the Ed Fund where up to 20% maximum will be allocated CUPE (12.5% minimum) and 80% min to the BCTF.

9. OTHER BUSINESS

- There was no other business this month.

10. READING FILE

MOTION: *It was moved by Trustee Hanson and seconded by Trustee Williams.*

“That the information contained in the Trustee Reading File be received and filed.”

CARRIED

11. CLOSING REMARKS

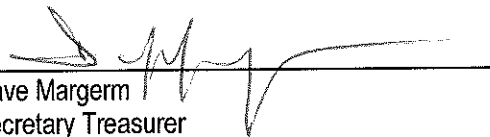
- The next regularly scheduled School Board meeting will be held on November 15, 2016 commencing at 7:00 pm at the School Board Office in Smithers.

12. ADJORNED

- The Board meeting was adjourned at 7:48pm.



Approved by Les Kearns, Chairperson
of the Board of Education



Dave Margerm
Secretary Treasurer