



**REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO.54 (*Bulkley Valley*)
NOVEMBER 23, 2021
ELECTRONIC FORMAT: **VIA ZOOM****

PRESENT: Trustees: F. Farrell, L. Kearns, F. Krishan, J. Williams, J. Krauskopf, P. Michell

Trustee Absence: E. Quinlan

Staff: M. McDiarmid – Superintendent
M. Monkman – Assistant Superintendent
D. Margerm – Secretary Treasurer
T. Perreault – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:00 pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territories of the Gidm't'en – Bear Wolf Clan and the Likhshilya – Small Frog Clan .
- Chairperson Williams acknowledged the devastation that is taking place down south with the significant rainfall. She continued on to express that herself and the Board's thoughts are with all those affected in our BCSTA community, partner groups and community members in the lower mainland.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Krauskopf and seconded by Trustee Kearns*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of the October 26, 2021 or the synopsis of the in-camera meeting minutes of October 26, 2021 and the special in-camera meeting minutes of November 2, 2021. There being none, the regular meeting minutes of October 26, 2021 and the synopsis of the in-camera meeting minutes of October 26, 2021 and the special in-camera meeting minutes were declared approved as presented.

5) DELEGATION : GroundBreakers

- Helene Fleury and Sam Gambling made a presentation on behalf of the Coalition for Health School Food BC and Groundbreakers on a publicly funded school food program and invited our District to join other school districts in BC to formally endorse the efforts of healthy school food.

6. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the current activities report to the Board: On November 12th the staff had the pleasure to listen to Jo Chonra on how schools can be places of healing and how to engage in anti-racism education. Administrators and Senior Administration Fall travelled to Vancouver recently to take part in their annual Professional Development conference. Local teacher bargaining will begin in January 2022.
- Superintendent McDiarmid presented the district-based initiatives to the Board. On November 19th, Principals' Nicole Davey and Julie Krall will be working with a group of lead teachers from each school to guide them through the redesigned K-12 performance standards. School Administration will continue to have their Fall Professional Growth Conversations with Superintendent McDiarmid and Assistant Superintendent Monkman.
- Superintendent McDiarmid presented the school based and initiatives report to the Board. Carolfest is scheduled but will be subject to COVID restrictions – stay tuned for more information. Volleyball has wound up for the year. 15 students from SSS participated in the Cross-Country Running Provincials recently in Vancouver. Jr. Boys placed 16 / 29 and Sr. Girls placed 8 / 27 teams! Congratulations to teacher-coach Jody Barber. Remembrance Day ceremonies were held at each school and there were very creative ways to recognize the day.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS** – 15 Grade 8-12 X-Country Runners from Smithers Secondary to travel to Vancouver, BC to take part in the Cross Country Running Provincial Championships on Nov 4-7, 2021. All Board requirements were met for this trip.
 - **SSS/ HSS** – 5 Grade 9-12 Swim Team students from Smithers Secondary and Houston Secondary to travel to Richmond, BC to take part in the High School Provincial Swimming Championships on November 18-20, 2021. All Board requirements were met for this trip.

7.a) OPERATIONS COMMITTEE REPORT

- Operations Committee Chairperson Kearns presented the Operations Committee's Report from the November 9th, 2021 committee meeting.
- Vaccine Requirements - This is an in-camera discussion – the Board is currently collecting data and considering all options prior to making an informed decision.
- Next meeting date Tuesday, January 11th, 2022 @ 3:00pm

7.b) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Farrell presented the Policy Committee's Report from the November 9th, 2021 committee meeting.
- **Policy 6.910 District Calendar** – The Committee recommended that the draft Policy 6.910 District Calendar be approved as outlined.

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Krishan*

"That the Board approve the draft Policy 6.910 District Calendar be approved as outlined."

CARRIED

- **Policy 6.920 Privacy of Student Records** – The Committee recommended that the draft Policy 6.920 Privacy of Student Records be approved as outlined.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Michell

"That the Board approve the draft Policy 6.920 Privacy of Student Records be approved as outlined. "

CARRIED

-
- **Policy 6.670 – Financial Planning and Reporting** – Committee recommended that the Board review the new draft Policy 6.670 Financial Planning and return it to committee for review in January 2022.
 - **Policy 6.700 Accumulated Surplus Management** – Committee recommended that the Board review the new draft Policy 6.700 Accumulated Surplus Management and return it to committee for review in January 2022.
 - Next meeting date Tuesday, January 11th, 2022 @ 3:00pm

7.c) TRUSTEE REPORTS

- Trustee Farrell submitted a trustee report this month.

8. UNFINISHED BUSINESS

- There was no unfinished business this month.

9. NEW BUSINESS

- **9.1) Strategic Plan Update** – Superintendent McDiarmid provided an update to the Board on the Strategic Plan. Senior Administration will arrange a meeting with Dan Yunkws, artist of the totem pole to come and meet the Board members.
- **9.2) 2021 – 2022 Facilities Review** – Secretary Treasurer Margerm provided a presentation to the Board and guests on the 2021 – 2022 Facilities Review. This report also included information on enrolment; enrolment trends; capacity utilization; costs and asset management issues.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Michell.

"That the Board approve the continuation of upgrading facilities in terms of flexible learning spaces, classroom spaces and building envelopes."

CARRIED

10. OTHER BUSINESS

- **10.1)** The expenditure summary was provided to the Trustees in their board package.

11. READING FILE

MOTION: It was moved by Trustee Krishan and seconded by Trustee Farrell.

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

12. CLOSING REMARKS

- Closing Remarks – Next regular Board Meeting will be held on December 7, 2021, commencing at 7:00 p.m. at the School Board Office in Smithers, BC.

***NOTE:** Location and meeting delivery method will be subject to current Provincial Health Orders in place.

13. ADJOURNED

- The Board meeting was adjourned at 8:23 pm.

Approved by:



Ms. Jennifer Williams, Chairperson
of the Board of Education



Mr. Dave Margerm
Secretary Treasurer