

## SCHOOL COMPLETION CERTIFICATE

The Board of School Trustees, through the provisions of the Guidelines for Awarding School Board School Completion Certificates, supports the awarding of a School Board School Completion Certificate. This Certificate is intended to support secondary school students with special needs or other students who have succeeded in meeting goals of their educational program other than graduation.

### **Administrative Guidelines for Awarding School Board School Completion Certificates**

1. The student must achieve the goals of the educational program established by the school.
2. The Principal will consult with the student's teachers in order to determine whether the student has met the criteria for being awarded the certificate.
3. The criteria that must be considered by the Principal for awarding the certificate are one or both of the following:
  - The student meets the goals and objectives of the Individual Education Plan as outlined in the Ministerial Order,
  - The student meets the Graduation Portfolio Assessment standards.
4. The Principal, in consultation with the Superintendent or designate, may create the School Completion Certificate in a way that reflects the Bulkley Valley School District as well as conveys the information set out in the provincial template.