



**REGULAR MEETING MINUTES**  
**BOARD OF EDUCATION**  
**SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)**  
**NOVEMBER 15, 2016**  
**SCHOOL BOARD OFFICE, SMITHERS B.C.**

**PRESENT:**      **Trustees:**      L. Kearns, B.J. Beaubien, F. Farrell, J. Williams, D. Hanson, L. Collingwood, P. Michell

**Regrets:**            M. McDiarmid – Assistant Superintendent of Schools

**Staff:**                C. van der Mark – Superintendent of Schools  
                                  D. Margerm – Secretary Treasurer  
                                  B. Kingsmill – Recording Secretary

**1. CALL TO ORDER**

- The meeting was called to order at 7:04pm

**2. TRADITIONAL WELCOME / OPENING REMARKS**

- Chairperson Kearns acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en.
- Chairperson Kearns welcomed all guests present. Assistant Superintendent McDiarmid sent his regrets. Trustees attended Remembrance Day ceremonies at district schools and the respective community ceremonies. Chairperson Kearns was impressed with the number of families and young people at these ceremonies. Trustee Farrell attended the WPS and Town of Smithers ceremonies. He stated that the students were all very polite and felt that it was a great learning experience for our students. HSS Teacher Mr. Paul Batley has won the British Columbia Art Teachers Association (BCATA) 2016 Graduation Award for Excellence in the teaching of Visual Arts. Congratulations go out to Mr. Batley.

**3. ADOPTION OF AGENDA**

**MOTION: *It was moved by Trustee Farrell and seconded by Trustee Michell.***

*"That the agenda be accepted as presented."*

CARRIED

**4. ADOPTION OF MINUTES**

- The Chair asked if there were any corrections to the minutes of October 18, 2016 or the synopsis of the in-camera meeting minutes of October 18, 2016. There being none, the minutes of October 18, 2016 and the synopsis of the in-camera meeting minutes of October 18, 2016 were declared approved as presented.

**5. ADMINISTRATION REPORT**

- Mr. van der Mark informed the Board that some of our district staff have been or will be providing professional development sessions in the district. Ms. Audrey Mckinnon facilitated a one day training for 6 SEA's on speech and language therapy. Ms. Birgit Laskowski will be hosting a pro-d session on social / emotional needs on December 5<sup>th</sup>.

- Superintendent van der Mark presented the student achievement report to the Board. Ministry Superintendent of the Early Years, Maureen Dockendorf will be in the district on Nov 16 to facilitate a meeting on Kindergarten Transitions. The October Education forums were well attended and focused on the changes that have been occurring in SD54 and in BC over the past few years. A large contingent of SD54 staff will be attending the Learning Forward conference in Vancouver at the beginning of December.
- Superintendent van der Mark presented the district based initiatives report to the Board. On Nov 2, SD54 and other community organizations were recognized by the ITA for employing students in apprenticeship training and for our outstanding work promoting and supporting skills and trades opportunities. SD54 is currently working with NWCC to potentially run an Intro to Health course in Smithers in the second semester. On Nov 7<sup>th</sup> the Regional Network NOII meeting was held. Dr. Linda Kaser and Dr. Judy Halbert shared their current research with more than 40 educators from across the Northwest. The PLC meeting took place following the NOII regional session. 25 district educators and senior staff discussed what inquiry looks like in SD54. Once again this year our teachers participated in Teacher Collaboration and Learning Rounds, which consisted of teachers co-planning and co-teaching lessons which their colleagues observed. Applied Design, Skills and Technologies meeting was held on October 25<sup>th</sup> where teachers and administration had a discussion about the new ADST curriculum that is now in place for grades 6-9. Senior Administration have begun their fall school learning conversations with schools.
- Superintendent van der Mark presented the school based initiatives report to the Board. Carolfest will take place on December 1<sup>st</sup> at SSS. HSS Girl's rugby 7s team is off to provincials in the lower mainland. WorkBC's find your fit tour took place at HSS. Twain Sullivan's Outdoor Space is now complete for teachers to use for hands-on / project based learning opportunities. Mr. Dufresne at MME has been carrying out a project called "Not a Board" with his students and with students from WPS.

#### **6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE**

- Community Relations / Education Forum Committee Chairperson Hanson presented the Community Relations / Education Forum Committee's Report from the November 1, 2016 committee meeting and October Education Forums that took place in Smithers and Houston respectively.
  - Next Meeting Tuesday, January 10, 2017 @ 4:00pm.

#### **6.b) OPERATIONS COMMITTEE REPORT**

- Operations Chairperson Williams presented the Operations Committee's Report from the November 1, 2016 committee meeting.

**MOTION: *It was moved by Trustee Williams and seconded by Trustee Beaubien.***

*"To approve The Gideon's to inquire if students would like their literature."*

CARRIED

- Next Meeting Tuesday, January 10, 2017 @ 5:00pm.

#### **6.c) POLICY COMMITTEE REPORT**

- On behalf of Policy Committee Chairperson Collingwood, presented the Policy Committee Report from the October 4, 2016 committee meeting.

**MOTION: *It was moved by Trustee Collingwood and seconded by Trustee Farrell.***

*"That the Draft Policy 4.380 – Diversity and Non-Discrimination be sent out for public consultation as outlined"*

CARRIED

- Next Meeting Tuesday, January 10, 2017 @ 3:00pm.

#### 6.d ) TRUSTEE REPORTS

- Trustees Kearns, Farrell and Hanson submitted trustee reports this month. Trustee Farrell spoke about his trip to the Provincial Council Meeting in Vancouver. In addition, Trustee Farrell represented the Board at the Annual Chamber of Commerce Business Awards Gala where he accepted, on behalf of the Board, a cheque in the amount of \$2,500 provided by the 2016 Minerals North Conference. These funds will go towards a scholarship(s) for graduating student(s) that are going into post-secondary education in the mining industry.

#### 7. UNFINISHED BUSINESS

- There was no unfinished business this month.

#### 8. NEW BUSINESS

- 2016 – 2017 Facilities Review

**MOTION: It was moved by Trustee Williams and seconded by Trustee Collingwood.**

*"The Board recommends that the District Administration investigate options and recommendations for all facilities relating to capacity and configuration. Consultation meetings should be planned for Smithers and Houston communities."*

- Secretary Treasurer Margerm outlined the 2016-2017 Facilities Review annual process to the Board.

CARRIED

#### 9. OTHER BUSINESS

- The October 31, 2016 expenditure summary was included in the Trustee Board packages.

#### 10. READING FILE

**MOTION: It was moved by Trustee Beaubien and seconded by Trustee Farrell.**

*"That the information contained in the Trustee Reading File be received and filed."*


CARRIED

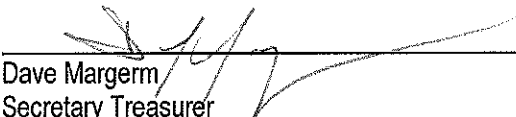
#### 11. CLOSING REMARKS

- The next regularly scheduled School Board meeting will be held on Monday December 12, 2016 commencing at 7:00 pm at the School Board Office in Smithers.

#### 12. ADJORNED

- The Board meeting was adjourned at 8:07pm.

  
Approved by Les Kearns, Chairperson  
of the Board of Education

  
Dave Margerm  
Secretary Treasurer