



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
NOVEMBER 21, 2017
SCHOOL BOARD OFFICE, SMITHERS B.C.

PRESENT: Trustees: L. Kearns, J. Williams, L. Collingwood, B.J. Beaubien, D. Hanson, P. Michell

Regrets: F. Farrell

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
T. Bancroft – Director Facilities & Maintenance
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:00pm

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Kearns acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Kearns welcomed all guests present. Trustee Farrell sent his regrets. Mr. Kearns attended the HSS Remembrance Day ceremony once again this year. He commented that once again this year it was a very touching and respectful event. He thanked the staff, and community members who put this ceremony together. In addition he thanked Mr. Ted Beck for emceeing the event and Mr. Murphy from the Royal Canadian Legion for being a part of the ceremony. Mr. Kearns also laid a wreath on behalf of SD54 at the Houston community Remembrance Day ceremony and noted that it was wonderful to see the increasing number of young people at the service.

3. ADOPTION OF AGENDA

Chairperson Kearns requested that the following adjustments be made to the agenda:

- 1) Move 8.1- 2017 -2018 District Facility Review to agenda item 5.1
- 2) Add item 9.1 - Expenditure Summary as of October 31, 2017

MOTION: *It was moved by Trustee Collingwood and seconded by Trustee Williams.*

"That the amended agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the minutes of October 17, 2017 or the synopsis of the in-camera meeting minutes of October 17, 2017. There being none, the minutes of October 17, 2017 and the synopsis of the in-camera meeting minutes of October 17, 2017 were declared approved as presented.

5. NEW BUSINESS

- **5.1) 2017 – 2018 District Facilities Review:** Secretary Treasurer Margerm presented to the Board and guests the 2017 – 2018 District Facilities Review. Mr. Margerm and senior administration received and answered questions from the guests in attendance. The next District Facilities Review meeting will be held on Tuesday, November 28th at 7:00pm at HSS.

6. ADMINISTRATION REPORT

- Superintendent van der Mark presented the student achievement report to the Board. Ms. Shelly Moore visited the district at the beginning of November to share her engaging and inspiring perspective on inclusive education. She will return once again in February. The October Education Forum focused on MME students connecting with seniors from the Meadows and working with Rube Goldberg machines. The November 27th Education Forum will be centered around progressive teaching strategies that are being used in our classrooms. The SD54 administration team attended the BCSSA Fall Conference last week. The Trustees are headed to Vancouver for the BCSTA Fall Trustee Academy later this week. Superintendent van der Mark is now a part of the Ministry of Education Task Force on Recruitment and Retention.
- Superintendent van der Mark presented the district and school based initiatives report to the Board. The District hosted its first session of the changing results for ALL learners. Virtually every elementary educator is engaged in this inquiry to focus on very specific learning needs of students. NOII 's first meeting took place on November 6th and more than 40 educators from across the Northwest gathered to learn from Ms. Laura Tait, Network Leader and Director of Instruction from Nanaimo School District. Senior administrators have been meeting with school administrators to discuss their progress with their schools goals. SSS X-country teams captured the girl's and boy's banners this year! WPS hosted their first Breakfast and Books at the end of October. A large thank you goes out once again to the volunteers and Smithers Community Services for their continued partnership of the Breakfast and Books program. Carolfest will take place on Wednesday, December 6th this year with showings at 5:00pm and 7:30pm. The SSS Senior boy's volleyball team won their zones and will be heading to the Provincials. Congratulations and good luck!

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS** – 14 +/- Grade 10-12 Outdoor Ed students from Smithers Secondary School travel to Piper Down Recreation Site on two separate occasions. Proposed dates are December 1-2, 2017 and March 2-3, 2018. The purpose of these trips is to support the Outdoor Ed curriculum. All Board requirements have been met for these trips.
 - **SSS** – 70 +/- Grade 8-12 Band students from Smithers Secondary School to travel to Whistler, BC on April 26-29, 2018 to take part in the Whistler Music Festival. All Board requirements have been met for this trip.
 - **HSS** – 90 +/- Grade 8-12 students from Houston Secondary School travel to up to Hudson Bay Mountain on December 15, 2017 and February 23, 2018. The purpose of these trips is to support the PE curriculum and to promote healthy living. All Board requirements have been met for these trips.
- The following field trip requires approval by the Board of Education:
 - **SSS** – 30 Grade 8-9 Students to travel to Quebec to participate in a SEVEC Cultural Exchange on February 9-16, 2018. All Board requirements have been met for this trip.

MOTION: *It was moved by Trustee Williams and seconded by Trustee Michell*

"That the Board approve the proposed field trip to Quebec on February 9-16, 2018."

CARRIED

- **K-12 Enrollment compliance Audit** - This small scale audit is only focused on the enrollment at SSS/BVLC. This audit will take place during the week of December 4-8th, 2017.

7.a) OPERATIONS COMMITTEE REPORT

- Operations Vice Chairperson Williams presented the Operations Committee's Report from the November 6th, 2017 committee meeting.
- Next Meeting Tuesday, January 9th, 2018 @ 5:00pm.

7.b) POLICY COMMITTEE REPORT

- Policy Chairperson Beaubien presented the Policy Committee's Report from the November 6th, 2017 committee meeting.
- Next Meeting Tuesday, January 9th, 2018 @ 7:00pm

7.c) TRUSTEE REPORTS

- Trustee Farrell and Trustee Hanson both submitted trustee reports this month. Trustee Hanson also submitted a report from the October Education Forum.

8. UNFINISHED BUSINESS

- There was no unfinished business this month.

9. OTHER BUSINESS

- 9.1) The October 31, 2017 expenditure summary was provided to the Trustees.

10. READING FILE

MOTION: *It was moved by Trustee Michell and seconded by Trustee Williams.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

11. CLOSING REMARKS

- The next regularly scheduled School Board meeting will be held on Tuesday, December 5, 2017 commencing at 7:00 pm at the School Board Office in Smithers.

12. ADJOURNED

- The Board meeting was adjourned at 8:32pm.



Approved by Les Kearns, Chairperson
of the Board of Education



Dave Margerm
Secretary Treasurer