



OPERATIONS COMMITTEE MEETING
Regular

April 5th, 2016

5:00PM

School Board Office

Voting Members	Administration
J. Williams, Chair B. Beaubien, Alternate P. Michell L. Kearns (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer
Regrets:	M. McDiarmid, Assistant Superintendent

The meeting was conducted from 5:03-5:43 pm

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

1. 2016-2017 Funding Update

Mr. Margerm outlined details from the Ministry's 2016-2017 funding announcement as of March 15, 2016. Projected enrollment was equivalent to the 2015-2016 year and, therefore, enrollment funding will be very similar to this year. Funding for unique needs was increased approximately \$250,000 due to the increase in students with special needs. This increase is reflected in student services. The funding protection grant will decrease by approximately \$680,000. This will create a significant challenge to maintaining current educational services given the legal requirement to balance the school district budget.

2. 2016-2017 Budget Process

Mr. Margerm outlined the timeline for developing and approving the 2016-2017 school district budget:

- Budget preparation period March 2016 - May/June 2016
 - Budget consultation period May 3rd – May or June board meeting
 - Public consultation meeting Tuesday, May 10th @ 7 pm – SBO.
 - First & second reading of 2016-2017 Draft Budget Bylaw at May Board meeting.
 - Third reading of 2016-2017 draft budget bylaw at May or June Board meeting.
 - Submit final 2016-2017 Budget to the Ministry by June 30th, 2016
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3. Annual Facilities Grant Bylaw

Mr. Margerm outlined the requirement to pass a capital bylaw for the 2016-2017 Annual Facility Grant (AFG) project #127093, for \$536,597. ***It is recommended that the 2016-2017 Capital AFG Bylaw project #127093 be approved in three readings.***

4. 2015-16 Calendar Adjustment

Mr. van der Mark updated the committee on the need to provide five more hours of curriculum development time for teachers within the 2015-2016 year. The day of June 29th, 2016 is being considered for this curriculum development day where students would not attend school and teachers would work on curriculum development.

5. Staffing Considerations & Potential School Closure of Lake Kathlyn

Mr. van der Mark updated the committee on implications and considerations to the budget with the reduction of \$680,000 in funding protection. If Lake Kathlyn were to remain open, there would be reductions in the number of class divisions - thus creating larger grade level splits per class, wing closures and reductions in transportation to the school. In addition, the district would be required to reduce staffing by at least seven FTE at the high schools. If Lake Kathlyn were to close, much of the \$680,000 in needed savings could be found in the closure. These options would be provided at the next closure meeting on April 7th, 2016.

6. Format for Lake Kathlyn Public Consultation III

Mr. van der Mark updated the committee on the format for the April 7th Closure Consultation Meeting at Lake Kathlyn. It would look similar to the past two consultation meetings except that Mr. Margerm's presentation will be shorter and more time will be allocated to public remarks.

Date & Time of Next Meeting: May 3rd, 2016 @ 5pm
