

SCHOOL DISTRICT 54
(Bulkley Valley)

OPERATIONS COMMITTEE MEETING

January 7, 2014 5:00 PM

School Board Office

Members	Administration
P. Michell , Chair K. Martinsen (Alternate), S. Yaremco L. Kearns (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent E. Hildebrandt, Director, Facilities and Maintenance
Regrets:	

The regular meeting convened at 6:32 pm and continued to 7:55 pm.

Report Operations Committee: Regular

1. Bussing Capital By-law 2013-2014

The members were advised on the Capital Project Bylaw 115916 that allows the district to purchase two buses at the prescribed amount of \$218,954.

The committee recommends that the Board give all 3 readings to the amended Capital Project Bylaw 115916.

2. Calendar – update

Mr. McDiarmid provided an update on the progress of the Calendar meetings. Mr. McDiarmid discussed the options of around two week spring break, extra time on Thursdays, the possibility of increasing instructional time and placement of non-instructional days. A web-based survey will be going out to staff and parents in order to gain data around preferences.

3. Sick/Wellness Analysis

Mr. Margerm provided a response to a trustee request for information on sick time of district employees. Data shows an increasing cost to sick time and average sick days per year, per employee. This also results in an increasing % of disposable operating budget.

4. French Immersion

Mr. van der mark provided an update on an email written from Patrick Witwicki to Pauline Mahoney in regards to the French Immersion program in Smithers. ***The committee recommends a letter of response from the Board.***

5. Chandler – Gym Floor compensation

Mr. Hildebrandt provided update on Bulkley Valley Engineering Services request to purchase the Chandler Park School wooden gym floor. ***The committee recommends a motion to authorize the sale of the gym wood floor to Bulkley Valley Engineering Services.***

6. Telkwa – Heating contract

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Mr. Margerm provided an update that a contract has been signed between the School District 54 and the Municipality of Telkwa to provide heating services to Telkwa Elementary from their burner operation.

7. Closure of NEWPRO

Mr. Margerm informed the committee that NEWPRO announced on January 6 that it will be closing until further notice due to 'poor market conditions.'

Date & Time of Next Meeting: February 4th, 2014 @ 5 pm