

# SCHOOL DISTRICT 54 (Bulkley Valley)

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## COMMITTEE REPORT OPERATIONS COMMITTEE MEETING OF January 8, 2013

### In attendance:

**Committee Members:** Chair: S. Yaremco, K. Martinsen, P. Michell  
**Administration:** S. Richards, Secretary Treasurer, C. van der Mark, Superintendent  
**Trustees:** (non voting) F. Farrell  
**Regrets:**  
**Ex Officio:** L. Kearns

The meeting convened at 5:00 and moved in-camera to discuss items relating to personnel, contracts, labour relations and property disposition. The committee returned to regular session at approximately 6:15 PM and discussed the following agenda items.

### REPORT:

- BUS BYLAW:** The committee reviewed a bus bylaw #115756 in the amount of \$315,949. Mr. Richards provided some background noting that the 3 busses were part of the current year Capital Plan but would be received in the next fiscal year. He also noted that there was some urgency to getting the busses ordered as the total cost will be cheaper if done before the HST is changed. **The committee recommends that the Board give all 3 reading of bylaw #115756.**
- BVPVPA CORRESPONDENCE:** The committee reviewed a letter from the BVPVPA with respect to the provincial Shared Services initiative. Of particular concern was the suggested 'plan of standardization and amalgamation' found in the Deloitte Report. The letter noted that the likely result of such standardization was a severe diminishment of the services and supports offered to our students and staff. The asked to be consulted should the Board consider any of the Deloitte recommendations.
- FUNDING SUPPORT STAFF COMPENSATION INCREASES:** The committee reviewed our correspondence with respect to the Minister's letter of December 3, 2012 noting that there had been no further developments
- OAG – NOTICE OF EXAMINATION – IT GENERAL CONTROLS:** The committee reviewed correspondence from the OAG informing us of an upcoming audit of our IT General Controls. Mr. Richards noted that this was a province wide initiative. It follows on the heels of the IT component of the Financial Audit conducted this past summer.
- 2012-2013 AMENDED ANNUAL BUDGET:** The committee reviewed the draft amended budget and a briefing note highlighting key areas. The budget will be presented to the Board at its regular meeting January 15, 2013. **The committee recommends that the Board give First Reading to the Amended Annual Budget Bylaw in the amount of \$25,716,565.**

The committee adjourned at 7:00 PM.  
Date & Time of Next Meeting: 5:00 PM, February 5, 2013  
Submitted by: S. Yaremco, Chairperson