



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
JANUARY 15, 2013
SCHOOL BOARD OFFICE , SMITHERS BC

PRESENT: Trustees: L. Kearns, F. Farrell, L. Collingwood, J. McIntosh, S. Yaremco, K. Martinsen
Regrets: P. Michell
Staff: C. van der Mark – Superintendent of Schools
S. Richards – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 6:03pm

MOVED/SECONDED: F. Farrell / K. Martinsen

"That the Board meeting move In-Camera."

CARRIED

- The Board returned to Regular session at 7:04pm.

2. OPENING REMARKS

- Chairperson Kearns welcomed our guests: Dave Margerm, Principal HSS and Sara Komadina from CKTV and passed on regrets from Trustee Michell and Assistant Superintendent McDiarmid.
- Trustee Kearns congratulated Ms. Jamie Beck, a grade 11 HSS student for being selected to play on the BC U18 women's sevens rugby team and represent BC at the Las Vegas Invitational High School Girls Sevens Division. Ms. Beck is the only BC team member selected from north of Port Alberni.

3. ADOPTION OF AGENDA

MOVED/SECONDED L. Collingwood / F. Farrell

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of December 4, 2012; the Synopsis of the In-Camera Meeting minutes December 4, 2012; Special Meeting Minutes of December 20, 2012; the Synopsis of the In-Camera Special Meeting December 20, 2012. There being none, the minutes of: of December 4, 2012 ; the Synopsis of the In-Camera Meeting minutes December 4, 2012; Special Meeting Minutes of December 20, 2012; the Synopsis of the In-Camera Special Meeting December 20, 2012 were declared approved as presented.

5. ADMINISTRATION REPORT

Student Achievement

- Superintendent Chris van der Mark presented the administration report to the Board. Mr. McDiarmid is in Vancouver meeting with the Ministry with regards to the Graduation Requirements findings that were gathered from Northern BC over the past few months. Mr. van der Mark and Mr. Monkman were invited to the BC Systems Leader's meeting in Vancouver, to examine educational transformation in BC.

- **Innovation / Initiatives**

District Based Initiatives

- Superintendent Chris van der Mark, presented the district based initiatives to the board. Carolfest was held in December and once again it was a huge success. Thanks go out to the SD54 maintenance department and Mr. Cameron for another wonderful show of local talent. Faye Brownlie will return on February 14 and 15. PLC/NOII committees will be meeting again on Jan 28 to share inquiry projects while discussing current research in education. Mr. van der Mark and Ms. Edwards will be meeting the "First Wave" self-regulation team in Vancouver to discuss progress to date and the team's next steps with regards to self-regulation. There are still some spots available in SD#54 Carpentry program in Smithers and the Professional Cook program in Houston commencing in February. Kindergarten registration will take place the week of February 18-22 at our local elementary schools.

School Based Initiatives

- Superintendent Chris van der Mark presented the school based initiatives to the Board. Big Band Dance will be held on Feb 16. January Education Forum will be held Jan 22 at the School Board Office. January's topic is the "Hockey Canada Skills Academy" currently running at SSS and HSS. Congratulations to the SSS Sr. Girls Volleyball placing 12th at the provincial championships.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **MME** – 27 Grade 5 -6 students to travel to Hudson Bay Mountain on February 28, March 7 and March 19, 2013. All board requirements have been met for this trip.
 - **SSS** – 30 Grade 10-12 students to travel to Hudson Bay Mountain on December 21, 2012, January 10 and January 18, 2013. All board requirements have been met for this trip.
 - **SIL**– 55 Grade 4-7 students to travel to Hudson Bay Mountain on February 22, and March 1, 2013. All board requirements have been met for this trip.
 - **HSS** - 60 Grade 8 -12 students to travel to Hudson Bay Mountain on March 21, 2013. All board requirements have been met for this trip.
- The following field trips require final approval by the Board of Education:
 - **SSS** – 85 Students to Travel to Edmonton on April 13-18th for the Edmonton Cantando Festival for Concert Bands, Choirs and Jazz Bands. Approval "*in principle*" was granted on October 16, 2012. All board requirements have now been met for this trip

MOTION/SECOND K. Martinsen/ J. McIntosh

"To approve the SSS field trip as outline to the Edmonton Cantando Festival on April 13-18, 2013"

CARRIED

- **HSS** – 15 Grade 10-12 students to travel to Europe (Germany, Austria, Italy, Switzerland and France) on March 16- March 28, 2013. Approval "*in principle*" was granted on January 17, 2012. All board requirements have now been met for this trip.

MOTION / SECOND S. Yaremco/ L. Collingwood

"To approve the HSS field trip to Europe on March 16-28, 2013 as outlined."

CARRIED

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Education Forum Chairperson Lara Collingwood highlighted the upcoming January Education Forum on the "Hockey Canada Skills Academies", currently running at SSS and HSS.

6.b) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Yaremco presented the Operations Committee's Report from the January 8, 2013 meeting. Bylaw #115756 in the amount of \$315,949 was presented to the Board. This Bylaw is for the purchase of 3 buses as part of the normal bus replacement cycle.
- Chairperson Kearns asked for and received unanimous consent to do all three readings of the Capital Project Bylaw #115756

MOTION/ SECOND S. Yaremco / F. Farrell

"The committee recommends that the Board give all 3 readings of bylaw # 115756"

CARRIED

CAPITAL PROJECT BYLAW 115756

A BYLAW by the Board of Education of School District No. 54 (Bulkley Valley) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved a capital plan of the Board.

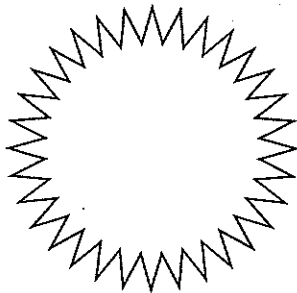
NOW THEREFORE the Board agrees to the following:

- upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement (where required);
- observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The capital project of the Board approved by the Minister and specifying a maximum expenditure of \$315,949 for Project No. 115756 is hereby adopted.
2. This Bylaw may be cited as "School District No. 54 (Bulkley Valley) Capital Project Bylaw No. 115756.

READ A FIRST TIME THE 15th day of January, 2013.
READ A SECOND TIME THE 15th day of January, 2013.
READ A THIRD TIME, PASSED AND ADOPTED THE 15th day of January, 2013.



Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No.54 (Bulkley Valley) Capital Project Bylaw No. 115756 adopted by the Board the 15th day of January, 2013.

Secretary-Treasurer

-
- The operations committee reviewed a letter from the BVPVPA with regards to provincial Shared Services Initiative. Secretary Treasurer Steve Richards spoke to the Shared Services Initiative proposed by the government; Trustee Yaremco spoke of the "Funding Support Staff Compensation Increases", there has been a significant push back from all the Board of Education in the province; OAG notified SD54 of the upcoming audit of IT General Controls, which is a provincial wide initiative; Mr. Richards presented a brief report on the 2012 – 2013 Amended Annual Budget.

MOTION/ SECOND: S. Yaremco / J. McIntosh

"To give first reading of the 2012 / 2013 Amended Annual Budget."

CARRIED

- Next Meeting February 5, 2013 at 5:00 pm

6.c) POLICY COMMITTEE REPORT

- Chairperson Farrell presented the Policy Committee Report from the January 8, 2013 meeting. The policy committee discussed policy consultation feedback with regards to Policies 6.207 PAC Liability; 9.220 Access to Student Records and 11.290 Field Trips.

MOTION/SECOND F. Farrell / L. Collingwood

- ***"The committee recommends that the Board approves policies 6.207 PAC Liability; 9.220 Access to Student Records and 11.290 Field Trips, as presented."***

CARRIED

- The policy reviewed and discussed policy 1.160 Board Elections for clarification with respect to the Aboriginal Education Representative position. This position will remain an elected position; Secretary Treasurer Steven Richards provided details on a new policy, 6.330 IT System & Information Security.

MOTION/SECOND F. Farrell / L. Collingwood

"The committee recommends that the Board approve the policy without the need for public consultation."

CARRIED

- Mr. Richards provided the committee with draft policy 4.380 Gender Equity & Non-Discrimination which amalgamates the essence of two existing policies as well as incorporating an element of promoting tolerance and respect for sexual, racial and gender diversity.

MOTION/SECOND F. Farrell / J. McIntosh

"The committee recommends that the Board distribute this policy for consultation to all regular stakeholders."

CARRIED

- Next Meeting February 5, 2013 at 3:00pm

6.d) TRUSTEE REPORT

- No trustee reports were filed this month.

7. UNFINISHED BUSINESS

- There was no Unfinished Business.

8. NEW BUSINESS

- **8.1) 2012 – 2013 Amended Annual Budget**
- Secretary Treasurer Steven Richards presented a briefing note providing the Board of Education with a brief presentation of the changes in the 2012-2013 Amended Annual Budget. Mr. Richard's highlighted the changes to the Annual Budget:
 - 1) Enrolment – Decrease of 50 FTE;
 - 2) Revenue & Expenditures - Revenue and Expenses have changed minimally, however with enrollment decreasing by 50 FTE, revenue has been maintained through funding protection of \$750k (which will be phased out);
 - 3) Support staff FTE has increase by 1.3 FTE in response to student need while teacher FTE decreased by .4 FTE;
 - 4) Teacher Medical Leaves increased by 1.0 FTE;

9. OTHER BUSINESS

- The was no Other Business

10. READING FILE

Ltr. From Bonnie Hughson – Ltr. of Thanks	SD51 – Co-operative Gains Mandate
BCSTA re: Capital Gains Mandate	SD52 – Co-operative Gains Mandate
Local Economy Summit 2013 Incitation	SD53 – Co-operative Gains Mandate
SD05 – Co-operative Gains Mandate	SD54 – Co-operative Gains Mandate
SD08 – Co-operative Gains Mandate	SD57 – Co-operative Gains Mandate
SD19 – Co-operative Gains Mandate	SD58 – Co-operative Gains Mandate
SD23 – Co-operative Gains Mandate	SD59 – Co-operative Gains Mandate
SD27 – Co-operative Gains Mandate	SD61 – Co-operative Gains Mandate
SD19 – Co-operative Gains Mandate	SD67 – Student Information System

SD36 – Agreement in Committee	SD68 – Co-operative Gains Mandate
SD38 – Co-operative Gains Mandate	SD69 – Co-operative Gains Mandate
SD39 – Co-operative Gains Mandate	SD71 – Co-operative Gains Mandate
SD41 – Co-operative Gains Mandate	SD72 – Co-operative Gains Mandate
SD42– Co-operative Gains Mandate	SD73 – Co-operative Gains Mandate
SD43 – Agreement in Committee	SD74 – Co-operative Gains Mandate
SD43 – Co-operative Gains Mandate	SD78 – Co-operative Gains Mandate
SD45 – Co-operative Gains Mandate	SD82 – Co-operative Gains Mandate
SD46 – Co-operative Gains Mandate	SD83 – Co-operative Gains Mandate
SD46 – Agreement in Committee	SD83 – Recalculated Funding Allocation
SD46 – Co-operative Gains Mandate–Next Step	SD85 – Co-operative Gains Mandate
SD47 – Co-operative Gains Mandate	SD91 – Co-operative Gains Mandate
SD48 – Co-operative Gains Mandate	SD93 – Co-operative Gains Mandate
SD50 – Co-operative Gains Mandate	December 2012 Enrollment Numbers

MOVED/SECONDED: F. Farrell / L. Collingwood

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

11. CLOSING REMARKS

- In closing Chairperson Kearns reminded the Board members of the next board meeting.

12. NEXT BOARD MEETING

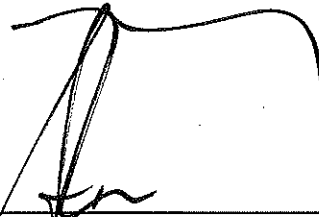
- The next School Board meeting will be held on February 19, 2013 at the School Board Office in Smithers at 7:00 pm.

13. ADJOURNMENT

- The meeting was adjourned at 7:44 pm.



Les Kearns
Chairman of the Board



Steven Richards
Secretary Treasurer