

SCHOOL DISTRICT 54
(Bulkley Valley)

COMMITTEE REPORT
OPERATIONS COMMITTEE MEETING OF
January 5, 2011

In attendance:

Committee Members: Chair: K. Martinsen, S. Browne, S. Yaremco
Administration: S. Richards, Secretary Treasurer, B. Young, Superintendent; E. Hildebrandt, Supervisor of Operations
Regrets: S. Browne
Ex Officio: L. Kearns

The meeting convened at 1:10 pm and resolved to *in-camera* to discuss one property issue and a personnel issue. Trustees Farrell and McIntosh participated in the *in-camera* session of the meeting.

REPORT:

1. Compliance Audit

Administration provided a briefing note with respect to the Ministry audit on regular enrolment scheduled for January 31 – February 4, 2011, noting the scope of the audit along with preparations underway.

2. Board Room Renovations

Administration provided a briefing note for information with respect to some changes in the Board room noting that the primary need was technology driven given the move towards paperless meetings. Other changes that may be considered within budget, included new window coverings and board chairs.

3. AFG Update

Administration provided a briefing note highlighting the AFG cash flows from government as well as \$345,000 worth of additional mid-year projects, all selected on need and economic payback.

4. Hydro Rate Increase

Administration provided a briefing note and a Powerpoint presentation highlighting new rate structures being implemented by BC Hydro. Mr. Richards noted that the rate structure changes were designed to encourage conservation in the commercial sector and that there was an opportunity for the district to actually reduce electric costs for a couple of years.

5. Financial Reporting

Mr. Richards provided the committee with information related to the annual SOFI (Statement of Financial Information) and the quarterly GRE.

6. Committee Assignments 2010-2011

Mr. Kearns reviewed the committee assignments for the current year noting the continuity from last year.

7. Autumn Re-calc

Administration provided a briefing note highlighting the changes to funding through the "autumn re-calc". These changes to funding result from the actual enrolment figures of September 30. Mr. Richards noted that revenues had increased by approximately \$300,000.

8. Joint Use Agreement (Town of Smithers)

Mr. Richards informed the committee that the 5 year, joint use agreement in place with the Town of Smithers, will expire in March 2011 and discussions had already begun with respect to its renewal. Committee members inquired whether a similar agreement was in place for Houston schools and Mr. Richards said there was not but that it was an idea that would be investigated.

The committee adjourned at approximately 2:45 PM

Date & Time of Next Meeting: February 2, 2011 at 5:00 PM

Respectfully submitted:

K. Martinsen Chairperson, Operations Committee