

**SCHOOL DISTRICT 54**  
*(Bulkley Valley)*

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**OPERATIONS COMMITTEE MEETING**

June 3<sup>rd</sup>, 2014 5:00 PM

School Board Office

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<b>Members</b>	<b>Administration</b>
P. Michell , Chair K. Martinsen (Alternate), S. Yaremco L. Kearns (ex officio) Guest: F. Farrell, J. McIntosh	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
<b>Regrets:</b>	E. Hildebrandt, Director, Facilities and Maintenance

The regular meeting convened at 5:00pm and continued to 6:10 pm.

**Minutes:**

**1. Auditor teleconference**

Joel Adam, from Auditor General, discussed audit plan letter with Operations committee by teleconference. Trustees were provided opportunity to ask questions.

**2. 2014-2015 Annual Draft Budget Bylaw**

Mr. Margerm reported that no input had been received from public in time period provided. Committee recommends that Board proceed with 2<sup>nd</sup> and 3<sup>rd</sup> reading at Board meeting. ***Recommended motion:*** *The committee recommends that the Board give Second and Third Reading to the 2014 – 2015 Annual Budget Bylaw.*

**3. Early Thursdays**

Mr. van der Mark updated committee on progress of consultation with BCTF on early Thursdays. BCTU were considering 2 options: 1) have Thursdays end at 3 pm for children or 2) have Thursdays end at approximately 2:05 after making up extra week of spring break and have teachers work pro-d or collaboration in consultation with administrator. District administration should know after BVTU secret ballot on June 6 which teacher which option teachers support.

**4. Carbon Neutral Report**

Mr. Margerm provided short review of Carbon Neutral report submitted May 31, 2014. Highlights were Mr. Hildebrandt's work around thermal imaging of facilities to minimize heat loss and reduce energy costs. Mr. Margerm also acknowledged a total district reduction of emissions from 2012 [1070 (tCO<sub>2</sub>e)] to 2013 [911 (tCO<sub>2</sub>e)].

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**Date & Time of Next Committee Meeting: September 9<sup>th</sup>, 2014**

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