



**OPERATIONS COMMITTEE MEETING**

**Regular**

**June 7<sup>th</sup>, 2016**

**5:00PM**

**School Board Office**

<b>Voting Members</b>	<b>Administration</b>
J. Williams, Chair B. Beaubien, Alternate P. Michell  L. Kearns (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent  E. Hildebrandt, Director, Facilities and Maintenance
<b>Regrets:</b>	

Meeting was conducted from 5:02-5:28 pm

**Welcome:** *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit’suwit’en Nation, traditional territory of the Gidmt’en - Bear Wolf Clan.”*

**Agenda**

**1. 2016-2017 Draft Budget Bylaw**

Mr. Margerm advised that the 3<sup>rd</sup> Reading for the draft 2016-2017 Budget should be read at the Board meeting and the bylaw approved. No additional input from public has been received at the board office in regards to the budget.

**2. AFG Update**

Mr. Margerm provided an informational spreadsheet concerning the allocation and plan for the \$654,140 in AFG funding. A portion of the AFG, \$265,000, allocated for a boiler system is currently under Ministry consideration for approval for funding from restricted surplus.

**3. Capital Plan Bylaw**

Mr. Margerm outlined the new process for capital planning. The Ministry has changed the process for capital funding for district projects. A letter will be sent to districts in the spring approving special projects. The boards will be asked to approve all projects through a single bylaw. This year SD54 was approved for a new water system at Twain Sullivan, \$257,460, through a School Enhancement Program grant, \$110,000 Carbon Neutral grant for one third of a new boiler for Twain Sullivan, and a capital grant for \$519,420 for the purchase of four new buses.

***It is resolved that the Board approve the Capital Bylaw 15/16-CP-SD54-01 in three readings for all three capital grants.***

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**4. Redirection of Administrative Savings to School Districts**

Mr. Margerm advised that the Ministry has redirected \$25 million dollars in 2016-2017 administrative savings back to school districts. This will result in an extra \$110,553 for the SD54 budget for the 2016-2017 year. The savings will be budgeted for in the fall and accounted for in the 2016-2017 amended budget.

**5. Surplus Planning**

Mr. Margerm advised that the Board and senior administration should meet in the fall to discuss the appropriation of any cumulative surplus, administration savings and any AFG gained back if the Twain Sullivan boiler can be funded through restricted capital.

**6. Post and fill and PVP update**

Mr. van der Mark advised that Kirsten Froese has been hired as the new Principal Telkwa Elementary.

**7. Lake Kathlyn Transition**

Mr. McDiarmid advised that the transition planning for Lake Kathlyn students to enter Walnut Park is going well. The transition committee has been arranging for the movement of the Lake Kathlyn artifacts to Walnut and planning for activities with both school's students.

**Date & Time of Next Meeting: September 13<sup>th</sup>, 2016 @5:00pm**

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