

SCHOOL DISTRICT 54

(Bulkley Valley)

COMMITTEE REPORT OPERATIONS COMMITTEE MEETING OF June 4, 2013

In attendance:

Committee Members: Chair: S. Yaremco, K. Martinsen, P. Michell
Administration: S. Richards, Secretary Treasurer, C. van der Mark, Superintendent;
Trustees: (non voting) F. Farrell
Regrets: K. Martinsen
Ex Officio: L. Kearns
Guests:

The meeting convened at 5:00 and moved *in-camera* to discuss items relating to property and labour relations. The committee returned to regular session at approximately 5:35 PM and discussed the following issues.

REPORT:

1. Draft Budget 2013 – 2014

Mr. Richards provided the committee a detailed briefing on the 2013-2014 budget noting that while the budget was balanced, the district would likely face significant challenges in meeting budget projections. ***The committee recommends that the Board give second and third reading to the 2013-2014 Annual Budget Bylaw.***

2. Student Information System (procurement process for new esis)

The committee was provided with a graphic and update from R. Butterfield, ADM, Ministry of Education on the Student Information Service Procurement process. 3 Vendors have been shortlisted to take part in the demonstration phase and that the full evaluation process will be complete by mid-June.

3. BEP Update

Mr. Richards provided an update on the renovations which will take place this summer at the Houston Secondary gymnasium. He noted that a contractor had been selected and the budget increased. To accommodate the new capital funding, the Board must pass an amendment to (original) Bylaw #116244. ***The committee recommends that the Board give all 3 reading to Bylaw #116244-A.***

4. Energy Savings (Tremco) Project

Mr. Richards provided a brief overview of this exciting energy management program. Unfortunately, Mr. Hildebrandt was not able to attend the meeting and provide more detail. Approximately \$85K will be spent this summer on remediating building envelope issues that have been identified by thermal imaging.

5. Bylaw 2012-01 - Disposal of Raw Land in Quick

The committee discussed the requirement for the board to pass a bylaw approving the disposal of real property. Mr. Richards noted that Ministerial had been received. ***The committee recommends that the Board give all 3 readings to Bylaw 2012-01***

6. Auditor General Summary of Board Responses (Use of Information Survey)

Mr. Richards provided the committee with the results of the AG's survey and a format which might be of use for further board consideration.

The committee adjourned at 6:05 PM.
Date & Time of Next Meeting: TBD
Submitted by: S. Yaremco, Chairperson