

**SCHOOL DISTRICT 54**  
*(Bulkley Valley)*

**OPERATIONS COMMITTEE MEETING**  
*Regular*

**March 7<sup>th</sup>, 2017**

**5:15PM**

**School Board Office**

<b>Voting Members</b>	<b>Administration</b>
F. Farrell, Chair P. Michell  L. Kearns (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
<b>Regrets:</b> J. Williams	E. Hildebrandt, Director, Facilities and Maintenance

The meeting was conducted between 5:15pm - 5:51 pm

**Welcome:**     *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

**REPORT**

**1. 2017-2018 Trustee Stipend**

Mr. Margerm reviewed the policy concerning the annual decision by the Board to allow for an increase to trustee stipends. The committee asked Mr. Margerm to provide actual the financial increases to stipends given an increase of 2.3%.

	<b>Stipend (Current)</b>	<b>2.3% Increase</b>	<b>Stipend (Proposed)</b>
<b>Board Chair</b>	\$12,374.52	\$284.61	\$12,659.13
<b>Board Vice-Chair</b>	\$10,312.20	\$237.18	\$10,549.38
<b>Trustee</b>	\$ 9,280.89	\$213.46	\$9,494.35

The total increase for the Board would amount to \$1,589.09

***The Committee recommends the option of an increase in trustee stipend be reviewed as a committee of the whole and decided at the March Board meeting.***

**2. 2017-2018 Draft Calendar**

Mr. McDiarmid updated the committee on the draft 2017-2018 calendar consultation input. The public input reflects support for full two-week, one-week and current 12-day proposal. 12-day break seems to be a good compromise for providing extra time at spring break with no adjustments to instructional time. There is general support for advancing Christmas break partly into January, yet some comments referred to non-alignment with other government and post-secondary institutions. ***Committee recommends sending current Draft 2017-2018 Calendar to Board for approval.***

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### 3. Bell Schedules

Mr. McDiarmid updated the committee on the progress of adjusting bell schedules to a later start. Bell schedules were circulated to secondary schools for consultation. Generally, everyone was in favour of proposed later start. Proposed model at secondary has an 8:45am start, two classes, lunch and two classes. There may be some concerns in regards to electives after lunch, but this has not been an issue in draft scheduling so far. Next step is to consult with elementary schools for a late start.

### 4. Facilities Review

Mr. Margerm updated the committee that the two community consultation meetings have been completed. ***Committee recommends that Mr. Margerm prepare a report on the options for potential future configuration of facilities in Houston and options or scenarios for proposed reconfiguration within the Houston Schools.***

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**Date & Time of Next Meeting: April 4<sup>th</sup>, 2017 at TBD**