



REGULAR MEETING MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)  
MARCH 19, 2013  
SCHOOL BOARD OFFICE , SMITHERS BC

**PRESENT:** Trustees: L. Kearns, F. Farrell, L. Collingwood, J. McIntosh, K. Martinsen, P. Michell, S. Yaremco  
Staff: C. van der Mark – Superintendent of Schools  
M. McDiarmid – Assistant Superintendent of Schools  
S. Richards – Secretary Treasurer  
B. Kingsmill – Recording Secretary

**1. CALL TO ORDER**

- The meeting was called to order at 6:02pm

**MOVED/SECONDED:** S. Yaremco / J. McIntosh

*"That the Board meeting move In-Camera."*

CARRIED

- The Board returned to Regular session at 7:02pm.

**2. OPENING REMARKS**

- Chairperson Kearns welcomed our guests: Percy Hebert from the Interior News; Kristina Willing on behalf of the BVTU; Barbel Schroder CUPE President; Mr. Jaksun Grice VP of SSS; SSS Trades teachers; Skills Canada Student Winners and their families; Delegation presenter Patrick Witwicki, Executive Director, Association des Francophones et Francophiles du Nord-Ouest .
- Mr. Kearns asked Mr. Grice to introduce the trades teachers and students in attendance and to speak about the Skills Canada Competition that students participated in. Mr. Brayden Fulljames received a gold medal in the carpentry competition and Mr. William helps won a silver metal medal in carpentry. Mr. Fulljames will be heading off to the Provincial Skills Canada competition to represent SSS. Mr. Kearns thanked all of the people that helped the students achieve these awards.

**3. DELEGATION : AFFNO Association des Francophones et Francophiles du Nord-Ouest.**

- Mr. Patrick Witwicki provided an overview of AFFNO organization and requested the Board to consider the benefits of a secondary French Immersion program .

**4. ADOPTION OF AGENDA**

**MOVED/SECONDED** F. Farrell / J. McIntosh

*"That the agenda be accepted as presented."*

CARRIED

**5. ADOPTION OF MINUTES**

- The Chair asked if there were any corrections to the minutes of February 19, 2013; the Synopsis of the In-Camera Meeting minutes February 19, 2013. There being none, the minutes of: February 19, 2013 and the Synopsis of the In-Camera Meeting minutes February 19, 2013 were declared approved as presented.

## 6. ADMINISTRATION REPORT

### District Based Initiatives

- Superintendent Chris van der Mark presented the district based initiatives to the board: 21 District Dogwood Scholarships will be awarded this year in SD54; Staffing has begun for the 2013-2014 year; Administration changes effective August 1, 2013 will be: Andrew Bond will be the new Principal of Lake Kathlyn; Julie Krall will be moving to HSS as Vice Principal; Regional science fair will be held on April 5-6; Grade 4's will be going to Moricetown for the Annual Learning Feast in Moricetown on March 20; March Education forum was on Self-regulation; PLC – held its third meeting of the year; Faye Brownlie is returning on May 2-3 to work with our Literacy group; 20 Students attended the Skills Canada event on March 8 in Terrace, two students brought home medals.

### School Based Initiatives

- Superintendent Chris van der Mark presented the school based initiatives to the Board: Anti-Bullying Day on February 27<sup>th</sup>, every school in the district was involved. Thanks to Telkwa Elementary for their flash mob; WPS held its second Family math night; March is youth science month; SSS/HSS both participated in the Drama zones; SSS will be going to the BC Drama Festival to compete once again this year; SSS Curling team placed 5<sup>th</sup> in the high school province competition; SSS Sccoop has been nominated for the Special Section category in this year's BC/Yukon Community Newspaper Awards.

### Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
  - TES – 21 Grade 6 & 7 Students travelling up to Hudson Bay Mountain on March 6, 13 and 20<sup>th</sup>.
  - WPS – 50 Grade 7 Students travelling up to Hudson Bay Mountain on March 7, 14 and 20<sup>th</sup>.
  - SSS – 135 Grade 9 Students travelling up to Hudson Bay Mountain on February 20 and March 13.
  - SSS – 150 Grade 8 Students travelling up to Hudson Bay Mountain on March 6, 2013
  - WPS – 62 Elementary Band Students in Grade 6 & 7 are travelling to Terrace to take part in the Northwest Music Festival on April 5, 2013.
  - SSS – 30 Grade 8-10 Students travelling around North West BC with their Quebec SEVAC exchange students.
  - SSS – 15 Grade 10-12 students will be travelling to Silverking Basin between the dates of April 25-27, 2013.
  - LKS – 21 Grade 6-7 students will be travelling to Haida Gwaii between the dates of June 19 -25, 2013.
- The following field trips require approval *in-principle* by the Board of Education:
  - SSS – 25 Grade 9-12 Students travelling to Summerland BC to take part in the Goodwill Shakespeare Festival May 8- 14, 2013.

MOTION/SECOND            K. Martinsen / F. Farrell

***"To approve the SSS field trip to Summerland BC, IN PRINCIPLE subject to providing the District means of travel and students names who are traveling."***

CARRIED

- The following field trips require *approval* by the Board of Education:
  - **Silverthorne Elementary** – 21 Grade 6 & 7 Students travelling to Victoria, May 24-31, 2013. All Board requirements have been met for this trip;

MOTION/SECOND J. McIntosh / F. Farrell

***"To approve the Silverthorne Elementary School field trip to Victoria between the dates of May 24-31, 2013."***

CARRIED

- **Twain Sullivan** – 19 Grade 4 Students travelling to Haida Gwaii , June 10-14, 2013. All Board Requirements have been met for this trip.

MOTION/SECOND S. Yaremco / L. Collingwood

***"To approve the Twain Sullivan Elementary School field trip to Haida Gwaii between the dates of June 10-14, 2013."***

CARRIED

**OPERATIONS:**

- Secretary Treasurer Steve Richards spoke of the 2013-2014 funding just announced by the Ministry of Education and how it will affect SD54.

**7.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE**

- Education Forum Chairperson Lara Collingwood, highlighted the February Education Forum on the Self- Regulation.

**7.b) OPERATIONS COMMITTEE REPORT**

- Operations Chairperson Yaremco, presented the Operations Committee's Report from the March 5, 2013 meeting. The Operations Committee reviewed information on: Effective Cash Management ; OAG IT General Controls Audit; Custodial Pro-D; CNAR 2012; Pacific Carbon news update; K-9 Cross Enrolment; Facilities Review will be held on 2012-2013 April 29 and April 30 ; Office of the Attorney General Audit; 2013 Roofing Tender; Special Education Compliance Audit ; AFG 2013; 2012-2013 Capital Plan Update; OAG Summary Financial Statements Update;
- Trustee Stipends – Policy 1.170 Trustee Remuneration, 2009 was the last year that this policy has been reviewed. Each Trustee spoke to the stipends policy.

MOTION / SECOND S. Yaremco / L. Collingwood

**" The committee recommends that the increase be applied consistent with Policy 1.170"**

MOTION-DEFEATED

MOTION / SECOND L. Collingwood / S. Yaremco

**" To refer Policy 1.170 Trustee Remuneration back to policy committee to be re-updated. "**

CARRIED

- Next Meeting April 9, 2013 at 5:00 pm

**7.c) POLICY COMMITTEE REPORT**

- On behalf of Chairperson Farrell Trustee Collingwood presented the Policy Committee Report from the May 5, 2013 meeting.

MOTION/SECOND L. Collingwood / J. McIntosh

***"The committee recommends that the Board approve the deletion of policy 9.235 Bullying / Intimidation subject to consultative feedback from stakeholders."***

CARRIED

MOTION/SECOND L. Collingwood / F. Farrell

***"The committee recommends that the Board direct administration to distribute draft policy 9.190 Student Use of Helmets for consultation."***

CARRIED

MOTION/SECOND L. Collingwood / S. Yaremco

***"The committee recommends that the Board direct administration to distribute draft policy 4.600 Employee Use of Helmets for consultation."***

CARRIED

MOTION/SECOND L. Collingwood / S. Yaremco

***"The committee recommends that the Board approve deletion of policy 4.330 Health Examination without consultation."***

CARRIED

MOTION/SECOND L. Collingwood / J. McIntosh

***"The committee recommends that the Board approve the revised draft policy 4.380 Gender Equity / Non Discrimination."***

CARRIED

- The policy committee also reviewed and discussed Policy 11.300 Student Athletic Travel and decided to keep this policy in committee for further changes.
- Next Meeting April 9, 2013 at 3:00pm

#### **7.d) TRUSTEE REPORT**

- Trustee Collingwood submitted her report from the Provincial Council Meeting held on Feb 22 and 23<sup>rd</sup>, 2013 in Vancouver.
- Trustee Farrell submitted his report from the Renewal Northwest Conference held on March 14, 2013 in Smithers.

#### **8. UNFINISHED BUSINESS**

- There was no Unfinished Business.

#### **9. NEW BUSINESS**

- 9.1) 2013 -2014 DRAFT School Calendar – Superintendent van der Mark presented the draft calendar and explained the calendar consultation process, feedback received and impacts resulting from different calendar scenarios.

MOTION/ SECOND: J. McIntosh / S. Yaremco

***"The committee recommends approval of the 2013 – 2014 school calendar as presented."***

CARRIED

#### **10. OTHER BUSINESS**

- The February 28, 2013 Expenditure summary was included in the Trustees Board Packages.

## 11. READING FILE

BC Hydro Book Donation – Feb 2013	SD28 Holdback Allocation Funds
BVTU – Commencement of Local Bargaining	SD39 Funding Recalculation
District of Houston – Feb 2013	SD41 Immigration Letter
February 28, 2013 - Monthly Enrolment	SD43 Funding Independent Schools for Non-Graduated Adults
SD23 Budget Pressures 2013-2014	SD61 Funding Holdback
SD23 Conflict of Interest Guidelines	SD68 Poverty Reduction Program for BC
SD28 CUPE Wage Increase	

**MOVED/SECONDED:** S. Yaremco/ F. Farrell

*"That the information contained in the Trustee Reading File be received and filed."*

CARRIED

## 12. CLOSING REMARKS

- In closing Chairperson Kearns thanked everyone for attending.

## 13. NEXT BOARD MEETING

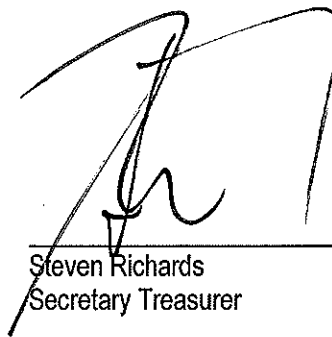
- The next School Board meeting will be held on April 16, 2013 commencing at 7:00 pm. Location to be announced in the near future.

## 14. ADJOURNMENT

- The meeting was adjourned at 8:14 pm.



Les Kearns  
Chairman of the Board



Steven Richards  
Secretary Treasurer