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**COMMITTEE REPORT**  
**POLICY COMMITTEE MEETING**  
**March 1, 2011 5:00 PM – SBO**

**In attendance:**

**Committee Members:** Chair: J. McIntosh, P. Michell, F. Farrell

**Ex officio** Les Kearns

**Trustees (non-voting)**

**Regrets**

**Administration:** S. Richards, Secretary Treasurer; C. van der Mark, Superintendent; C. Dickinson, Interim Asst Superintendent; M. Monkman, District Principal, Technology Services

The meeting convened at 5:00 PM

**REPORT:** The Committee reviewed and discussed the following policies.

Policy	Description	Type
9.220	Student Records	Revision
6.335x	Acceptable Use	Revision

**1. 9.220 Student Records**

Committee members reviewed a wide range of relevant issues associated with this policy, such as access / privacy, retention limits, responsibility and the need for secure storage locations. Time constraints during the past month limited activity on this revision. Further work will be undertaken by administration on this policy including consultation with senior administrators and comparisons with other districts and will stay in committee pending these further efforts.

**2. 6.335x Acceptable Use**

The committee reviewed the policy itself and all of the regulations associated with the policy. Discussion resulted in a number of edits and the committee will undertake further review of the revisions at its next meeting.

The meeting adjourned at approximately 6:30 pm.

Date and time of Next Meeting: April 5, 2011 at 5:00

Submitted by: J. McIntosh, Chairperson, Policy Committee