

**SCHOOL DISTRICT 54**  
*(Bulkley Valley)*

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**COMMITTEE REPORT**  
**OPERATIONS COMMITTEE MEETING OF**  
**March 2, 2011**

**In attendance:**

**Committee Members:** Chair: K. Martinsen, S. Browne, S. Yaremco  
**Administration:** S. Richards, Secretary Treasurer, C. van der Mark, Superintendent; E. Hildebrandt, Supervisor of Operations, C. Dickinson, Interim Asst Superintendent  
**Regrets:** S. Browne  
**Ex Officio:** L. Kearns

The meeting convened at 5:00

**REPORT:**

*The committee moved in-camera at 5:05 to discuss 3 items including 2 personnel issues and collective bargaining. The committee returned to regular session at 5:35 and discussed the regular agenda items below.*

**1. 2011 – 2012 School Calendar**

Mr. van der Mark informed the committee of 2 possible changes in next year's calendar which have been discussed with the BVTU. The proposed changes would not involve a deviation from the provincial calendar but move the September 16 NID to September 23 and possibly move the January NID to February 10. Administration will bring the draft calendar forward to the next committee meeting as the situation will have been clarified at that point.

**2. DL Quality Review**

Administration provided the committee with a briefing note outlining the preliminary results of the review. Results were generally positive and highlighted the need for the district to review BVEC, its role in the future especially with respect to personalized learning.

**3. Carbon Neutral Action Report**

Mr. Richards provided the committee with the draft 2010 CNAR as well as a briefing note providing an overview of the role of the Pacific Carbon Trust and its role in the trade of carbon offsets. The report is required by government by March 31, 2011. Mr. Richards noted that the total cost of the offsets required for the district to achieve carbon neutrality was approximately \$23,000.00.

The committee adjourned at approximately 6:15 PM

Date & Time of Next Meeting: April 6, 2011 at 5:00 PM

Respectfully submitted:

K. Martinsen Chairperson, Operations Committee