

**SCHOOL DISTRICT 54**  
*(Bulkley Valley)*

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**OPERATIONS COMMITTEE MEETING**

**May 2<sup>nd</sup>, 2017**

**Regular**  
**5:00 PM**

**School Board Office**

<b>Voting Members</b>	<b>Administration</b>
F. Farrell, Chair J. Williams P. Michell  L. Kearns (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent  E. Hildebrandt, Director, Facilities and Maintenance
<b>Regrets:</b>	

The meeting was held between 5:02-5:55 pm.

**Welcome:**     *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

**REPORT**

**1. 2016-2017 Draft Budget**

Mr. Margerm provided an overview of the Draft 2017-2018 Budget to Committee. It will also be presented at a public meeting on May 10<sup>th</sup>, 2017 and again at the public board meeting on May 16<sup>th</sup>. Details of a balanced draft budget were presented. ***The Committee recommends proceeding with the 3rd reading of the 2017-2108 Budget Bylaw.***

**2. AFG request update**

Mr. Margerm gave an overview of the proposed AFG plans for \$654,140. Significant facility expenditures include new roofing at SSS and Learner Support, new student bathrooms at Muheim, renovation of metal shop at HSS and renewing gym floor at SSS.

**3. Capital Plan**

Mr. Margerm updated the Committee on Draft 2018-2019 District Capital Plan to be submitted to the Ministry by June 30<sup>th</sup>, 2017. ***The Committee recommends the Board approve the Draft 2017-2018 District Capital Plan as presented.***

**4. French Immersion Kindergarten Registration**

Mr. McDiarmid updated Committee on the current French Immersion registration. There has been a greater demand of kindergarten registrants, and therefore a larger waitlist. The waitlist was expanded after four applicants who had been told they were accepted, were moved to the waitlist due to the new teacher contractual restrictions. Senior administration is working to find a resolution to the four recall-waitlisted students. The policy committee is also in process of amending the current French Immersion Policy and has put it out for public consultation. Stakeholders concerned for French Immersion have been advocating for an additional (9<sup>th</sup>) French division. As noted by staff, this has implications to equitable staffing, employee positions, and budgeting. Administration has not, as of committee meeting, made any adjustments to planned staffing across the district.

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**5. Post and Fill Process:**

Mr. van der Mark updated the committee that senior administration is currently working towards the staffing post-and-fill process. It has been difficult with planning for positions due to new teacher contract language. We are proud of the fact we have been able to continue to maintain services and staffing despite declining enrollment. The posting process will begin in May.

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**Date & Time of Next Meeting: TBD**