



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
MAY 21, 2013
SCHOOL BOARD OFFICE, SMITHERS BC

PRESENT: Trustees: L. Kearns, F. Farrell, K. Martinsen, P. Michell, S. Yaremco, L. Collingwood, J. McIntosh

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
S. Richards – Secretary Treasurer
T. Perreault – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:04 pm

MOVED/SECONDED:

"That the Board meeting move In-Camera."

CARRIED

- The Board returned to Regular session at 7:04pm.

2. OPENING REMARKS

- Chairperson Kearns welcomed our guests: Karin Bachman-BVTU President, Terri-Anne Barge-BVTU Vice President, Barbel Schroeter-CUPE President, Katherine Dow-CFTK TV. Trustee Kearns welcomed Ms. Perreault back as recording secretary – just for this one meeting. Mr. Kearns highlighted his time spent with Assistant Superintendent Mike McDiarmid, Matthew Monkman and Cathy van der Mark as they adjudicated the District Dogwood scholarship presentations. Once again this year, they were wonderfully done by the students. He encouraged trustees to sit in on presentations to see the talent in our district, as it is simply amazing. Mr. Kearns also attended Ms. Moroz's dinner theatre on the Metis noting that there are definitely some potential movie personalities in that group.

3. ADOPTION OF AGENDA

MOVED/SECONDED L. Collingwood / F. Farrell

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of April 16, 2013; the Synopsis of the In-Camera Meeting minutes April 16, 2013. There being none, the minutes of: April 16 2013 and the Synopsis of the In-Camera Meeting minutes April 16, 2013 were declared approved as presented.

5. ADMINISTRATION REPORT

Student Achievement

- Superintendent Chris van der Mark presented the student achievement report to the Board. Larry Espey, Superintendent of Trades and Transition with the Ministry of Education visited SD#54 to discuss various initiatives around the province concerning trades. The NW Regional Science Fair was held in Terrace and SD#54 will be sending one of our students to the Canada Wide Science Fair in Alberta! District Scholarship presentations have now been completed for this year. There was a wide variety in the presentations were and a great showcase of skills from students. April's Education Forum was the Young Readers Program led by Ms. Lynn Rutley and Ms. Cyndy Hooper. June's Education Forum is on the Student Achievement and the District Achievement Contract and will be held on June 5th.

District Based Initiatives

- Superintendent Chris van der Mark presented the district based initiatives to the board: The year-end celebration will be held on June 12 to recognize retiring and long service employees. The District Track meet will be held on June 7th at SSS. NWCC hosted a Trades and Mining Expo to create awareness for trades and mining opportunities. Students were able to operate simulators, pan for gold and explore trades related opportunities with the NWCC staff. Ready, Set, Learn will take place in Houston on May 31st and in Smithers the week of June 3-7. The NOII seminar was held in Vancouver on May 5, and three of our teachers presented at this event. The NOII final meeting will be held on May 26th. Faye Brownlie completed the final session with educators on May 2-3. SD54 is pleased to announce that SD#54 will continue to work with Ms. Brownlie and Dr. Stuart Shanker next year. BVLC / NWCC Partnership completed its first year showed that many students were cross enrolled at SSS.

School Based Initiatives

- Superintendent Chris van der Mark presented the school based initiatives to the Board: HSS Graduation Ceremony will be held on June 14th, while SSS will held there on June 22nd. HSS Girls Rugby "7s" finished 6th in a provincial competition. SSS Drama students will be presenting "*Macbeth*" May 23,24, 25 and 28th at the Della Herman Theatre. At Silverthorne Elementary, Ms. Moroz's class performed "*Metis Days*".

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - WPS – 58 Grade 7 students to travel to Tyhee Lake on June 18th and 19th. All board requirements have been met for this trip.
 - BVLC – 20 +/- Grade 10 – 12 students to travel to Tyhee Lake on May 31 or June 6th, (weather dependent on date). All board requirements have been met for this trip.
 - WPS – 23 Grade 4 students to travel to Fort St. James on June 10th and 11th. All board requirements have been met for this trip.
 - HSS – 12 Grade 10-12 students to travel to one of the following destinations:
 - Prince Rupert – Metlakatla Wilderness Trail – June 7-10, 2013
 - Haida Gwaii – June 7-10, 2013All board requirements have been met for either trip.
 - TES – 125 Students to travel to Tyhee Lake for June 26, 2013 for their year-end celebration. All board requirements have been met for this trip.
 - MME – 15 +/- Grade 7 students to travel to Barkerville on May 25-27, 2013. All board requirements have been met for this trip.
 - TSE – 20 Grade 3 and 4 Students to Fort St. James June 10th & 11th. All board requirements have been met for this trip.
- The following field trip require *approval-in – principle* by the Board of Education:
 - SSS – 50-60 Grade 10-12 Students travelling to Cuba to take part in the "Performance Tour of Cuba" for the SSS Sr. Concert Band and SSS Sr. Jazz Band during the period of April 20th – 27th, 2014.

MOTION/SECOND: S. Yaremco / J. McIntosh

"To approve the SSS field trip to the Cuba On April 20 – 27th May, 2014, IN PRINCIPLE subject to providing the District the necessary travel documentation and information required for travel to Cuba."

CARRIED

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- On behalf of Chairperson Lara Collingwood, Trustee Farrell presented the April 23rd Education Forum Report on The Young Readers Program.

6.b) OPERATIONS COMMITTEE REPORT

- Chairperson Yaremco presented the Operations Committee's Report from the May 7, 2013 meeting.
- Facilities Review : The Chairperson commented on the importance of this comprehensive review of district properties, enrolment trends and asset management issues.

MOTION/SECOND S. Yaremco / J. McIntosh

"The committee recommends that the Board formally accept the recommendations contained in the Facilities Review."

CARRIED

- Next Meeting June 4, 2013 at 5:00 pm

6.c) POLICY COMMITTEE REPORT

- Chairperson Farrell presented the Policy Committee Report from the May 7th, 2013 meeting. The committee reviewed the consultation responses on Policies 9.235 Bullying, Policy 9.190 Student Use of Helmets and Policy 4.600 Employee Use of Helmets.

MOTION/SECOND F. Farrell / J. McIntosh

"The committee recommends that the Board delete Policy 9.235 Bullying / Intimidation."

CARRIED

MOTION/SECOND F. Farrell / L. Collingwood

"The committee recommends that the Board approve Policy 9.190 Student Use of Helmets and Policy 4.600 Employee Use of Helmets"

CARRIED

- The committee reviewed correspondence from PETA and felt that there was no need for policy development in this area. The Committee also reviewed Policy 1.170 Trustee Remuneration and requested that Administration revise the policy to clarify that increases are based on a "annual year over year" CPI change.

6.d) TRUSTEE REPORT

- Trustee Reports from Trustee Kearns and Trustee Collingwood were submitted highlighting the recent BCSTA Annual General Meeting.

7. UNFINISHED BUSINESS

- There was no unfinished business.

8. NEW BUSINESS

- 8.1 2013-2014 Draft Budget

Secretary Treasurer Steven Richards presented the board with a presentation on the draft 2013-2014 budget highlighting key revenue and expenditure items.

MOVED / SECONDED: S. Yaremco / J. McIntosh

"The committee recommends that the Board give First Reading to the 2013 – 2014 Annual Budget Bylaw."
CARRIED

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF School District NO. 54 (Bulkley Valley) (called the "board") to adopt the Annual Budget of the Board for the fiscal year 2012/2013 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has compiled with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54 (Bulkley Valley) Annual Budget Bylaw for fiscal year 2013/2014.
3. The attached Schedule 2 showing the estimated revenue and expense for the 2013/2014 fiscal year and the total budget bylaw amount of \$25,269,051 for the 2013/2014 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2013/2014.

READ A FIRST TIME THE 21th day of May, 2013.

9. OTHER BUSINESS

- The April 30, 2013 expenditure summary was included in the Trustees Board Packages.

10. READING FILE

April 30, 2013 Monthly Enrollment	SD05 Funding Independent Schools for Non-Graduated Adults
SD20 Childcare in Schools	SD61 Budget Pressures
SD61 Wage Increase Funding	SD67 2012-13 Funding Holdback
SD67 Letter to Editor – Nanaimo Daily News	

MOVED/SECONDED: J. McIntosh / P. Michelle

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

11. CLOSING REMARKS

- In closing, Chairperson Kearns spoke of the speed at which the year has passed noting there was only a little more than a month left. He expressed his best wishes to the office staff during this busy time.

13. NEXT BOARD MEETING

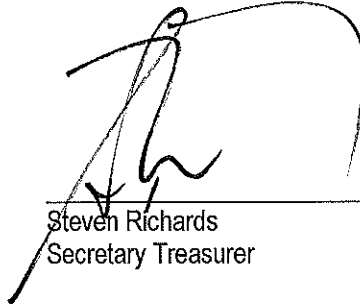
- The next School Board meeting will be held on June 18, 2013 commencing at 7:00 pm at the School Board Office in Smithers.

14. ADJOURNMENT

- The meeting was adjourned at 7:43 pm.



Les Kearns
Chairman of the Board of Education



Steven Richards
Secretary Treasurer