

SCHOOL DISTRICT 54
(Bulkley Valley)

COMMITTEE REPORT
OPERATIONS COMMITTEE MEETING OF
May 2, 2012

In attendance:

Committee Members: Chair: K. Martinsen, P. Michell, F. Farrell
Administration: S. Richards, Secretary Treasurer, C. van der Mark, Superintendent; E. Hildebrandt, Supervisor of Operations, W. Mayer, Asst Secretary Treasurer, M. McDiarmid, Asst Superintendent
Trustees: (non voting) Sheryl Yaremco
Regrets: E. Hildebrandt
Ex Officio: L. Kearns

The meeting convened at 5:00 and discussed the following items. The committee then moved *in-camera* to discuss items relating to property and personnel issues.

REPORT:

1. Budget 2012 - 2013

Mr. Richards and Ms. Mayer presented the first draft of the budget to the committee. The presentation consisted of several parts highlighting the changed format and budget detail. The same information will be presented to the Board at its meeting of May 15. ***The committee recommends that the Board give First reading to the 2012-2013 Annual Budget Bylaw.*** The committee also suggested that a public presentation on the budget be scheduled for 7:00 pm May 24, 2012 at the School Board Office.

2. Building Envelope Program

Administration provided a verbal update on this program which was to have supplied funding for repairs to the HSS gymnasium. We have been informed by BC Housing that there are insufficient funds to allow this project to be completed.

3. 2012 – 2013 Annual Facilities Grant

Mr. Richards provided information relating to next year's AFG projects noting that this 'plan' has been submitted to the ministry as required.

4. Carbon Neutral Action Report

Mr. Richards noted that the draft CNAR submitted March 31, 2012 had been reviewed and approved without changes by government. The final version must be submitted by May 15th.

5. Correspondence

The committee reviewed correspondence from CUPE Local 2145 regarding Spring Break and a letter from a Quick resident regarding litter.

The committee adjourned at approximately 6:05 PM

Date & Time of Next Meeting: **TUESDAY JUNE 5, 2012 AT 5:00 PM**

Respectfully submitted:

K. Martinsen Chairperson, Operations Committee